

## Contract of services

**INSTITUTE OF LANDSCAPE ECOLOGY of the Slovak Academy of Sciences**  
**Štefánikova 3, P.O. Box 254**  
**SK-814 99 Bratislava**  
**Slovakia**

and

**BURDUŠEL EMILIAN – ARISTIDIE PFA**

Number of ILE SAS contract: **15/2016 – NEEMO EEIG**  
Date: 01/01/2016

Dear Mr. Burdusel,

Following the agreement reached with yourself, we would like to confirm your assignment as a consultant to be carried out, with our collaboration, in the framework of the project **„Monitoring of LIFE projects (action grants and operating grants) communication about the LIFE programme and other linked activities“** to be carried out in different EU and Mediterranean countries by the NEEMO EEIG.

The above-mentioned contract was awarded to **NEEMO EEIG** and part-performed by Institute of Landscape Ecology of the Slovak Academy of Sciences in Bratislava (ILE SAS)

The assignment will be entrusted to you on the following conditions, formalities and terms:

### **A. Subject of the offer**

In relation to the requirements expressed by DG Environment, hereafter "the Client", and following a preliminary evaluation of these needs conducted by ourselves, we confirm the assignment in:

Consultancy and technical assistance as a member of the NEEMO EEIG Central and Eastern European Team, presently implementing the tasks related to monitoring of LIFE projects specified by the Institute of Landscape Ecology of SAS and special tasks specified by the Central Team of NEEMO.

### **B. Formalities to be undertaken for the position**

You have been already presented to the Client in the tender, who we notified regarding your nomination and your professional Curriculum Vitae. The client approved your Curriculum Vitae and agreed that you are qualified to undertake the position in question.

Your job can be carried out both at the Client premises and/or in other locations but should be undertaken without a permanent presence in the Client's organization and without the execution of functions related to hierarchical-functional positions under the framework of the Client organization or organizational chart. You should use your own professional skills and tools as much as possible.

Access to our Client and the method for using their organization structure must be limited and functionally linked to the objective of your assignment and it must be essentially motivated by:

- consultation with staff of the client's organization;
- consultation of the client organizations documentation;
- update and verification of the state of advancement of the operational plan for the completion of your tasks.

Your tasks will be carried out completely autonomously, with independent use of your time and you should be in a position to take decisions on an organizational and technical level. No organizational, hierarchical or disciplinary links can bind your collaboration with our organization and our Client.

The Client cannot be considered as your employer. You will not assume any rights from the working relationship between our Organization and the Client.

During the progress of your assignment, you should every so often, maintain necessary contacts both with the Management of our Client and our company with an aim to:

- present any emerging problems;
- signal the requirements of the Client;
- forecast adjustments to the objectives linked to your task;
- suggest initiatives for the amplification of the intervention area and for
- extending the task to other specialists.

You are free to undertake other activities, providing that they are not in direct competition and/or incompatible with the obligations linked to your present assignment.

With regard to what will be learnt and what will be achieved during the course of your present assignment, these matters must remain strictly confidential and you are hence required to adhere to a regime of professional secrecy.

As far as your assignment is concerned, you must fully respect a professional code of conduct, hence avoiding everything that could constitute prejudice towards the prestige of your function and our company image.

Your assignment will be carried out between **01/01/2016** and will have to be completed by **31/03/2016**. We have the right to terminate this contract should your performance not be considered satisfactory by the Client or in consequence of an explicit motivated request by a ILE SAS member.



Your invoices shall explicitly mention the fact that the value is not subject to VAT imposition.

You hereby declare, that you meet all the local and national regulations concerning income tax, medical, social and other obligatory insurance.

We ask that you return a signed copy of the present document as soon as possible thus confirming that you accept this contract of work (assignment) and its conditions.

We also take this opportunity to offer you our best regards,

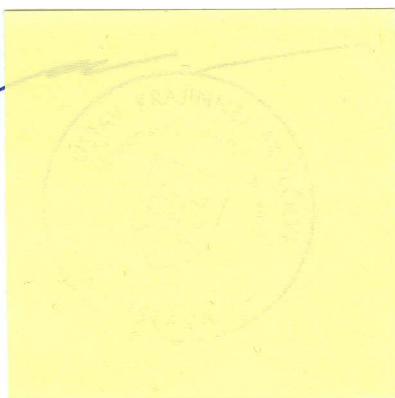
**Dr. Zita Izakovičová**  
**Director**  
**Institute of Landscape Ecology of SAS**

**Emilian Burdusel**

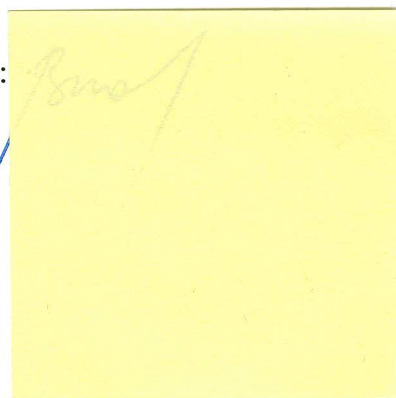
Date: 01.01.2016

Date: 01/01/2016

Signature:



Signature:



## ANNEX 1

to the contract of services Nr. 15/2016 – NEEMO EEIG of Mr. Burdusel

### DAYS ASSIGNED TO THE MONITORING EXPERT:

- Up to **7.5 days\*** dedicated to **monitoring** of open LIFE projects\*\* based on data provided by the NEEMO management as valid on 14/12/2015 and calculated as follows:
  - 48** days allocated in SC03\_04 contract (1.7.2015-30.6.2016) for the monitoring expert's projects  
*minus*
  - 3** days allocated to the reserve tank for ILE-QC for SC03\_04 period\*\*\*  
*minus*
  - 30** days registered in expert's timesheets for monitoring in 1.7.2015-31.12.2015  
*minus*
  - 7.5** days allocated for the remaining period within the SC03\_04 contract, i.e. for the period 01/04/2016 – 30/06/2016

This number of days may decrease if any of the assigned LIFE projects is closed in Butler during the contract period and the related number of days assigned to this project is adjusted by the NEEMO directors and management.

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- \* Final number of days (not exceeding 7.5 days) is calculated on the basis of records in expert's timesheets
  - \*\* Number of open LIFE projects assigned: **3**
  - \*\*\* 0.5 day per project per year out of the total number of project days is allocated to the reserve tank to pay the quality control at ILE regional team level.