



EUROPEAN COMMISSION
Education, Audiovisual and Culture Executive Agency
Erasmus+ EU Solidarity Corps
Platforms, Skills and Innovation

AMENDMENT

N° 2018 - 2314 / 001 - 003

TO

GRANT AGREEMENT

2018 - 2314 / 001 - 001

604375-EPP-1-2018-1-SK-EPPKA2-EPALE-NSS

Concluded between the **Education, Audiovisual and Culture Executive Agency** (hereinafter referred to as "the Agency"), acting under powers delegated by the European Commission, represented for the purposes of signature of this amendment by Florence MONDIN, Authorising Officer by Sub-delegation of the Agency,

and

STATNY INSTITUTE ODBORNEHO VZDELAVANIA
BELLOVA 54/A,
SK - 83663 BRATISLAVA

hereinafter referred to as the "beneficiary",

Whereas the beneficiary has requested an amendment of the above mentioned Grant Agreement (hereinafter referred to as "the Agreement"),

Whereas the Agency agrees to amend the Agreement,

As a consequence, the Agreement is modified as follows:

ARTICLE 1

Article I.2 of the Agreement is replaced by the following:

I.2.1 The Agreement shall enter into force on the date on which the last party signs.

I.2.2 The action shall run for **39 months** as of **01-01-2019** ("the starting date of the action") and shall end on **31-03-2022**.

ARTICLE 2

Article I.3 of the Agreement is replaced by the following:

The grant shall be of a **maximum amount of EUR 273.284,80** and shall take the form of:

(a) **The reimbursement of 80,00% of the eligible costs of the action ("reimbursement of eligible costs"), which are estimated at EUR 341.606,00 and which are:**

(i) **actually incurred ("reimbursement of actual costs") for the categories of costs indicated in Annex III.**

(ii) *reimbursement of unit costs: not applicable*

(iii) *reimbursement of lump sum costs: not applicable*

(iv) *declared on the basis of a flat-rate up to maximum of 7 % of the eligible direct costs ("reimbursement of flat rate costs") to cover the indirect costs*

(b) Unit contribution: not applicable

(c) Lump sum contribution: not applicable

(d) Flat-rate contribution: not applicable

ARTICLE 3

Article I.4.1 of the Agreement is replaced by the following:

In addition to the provisions set out in Articles II.23 and II.24, the following reporting arrangements shall apply:

The *action* is divided into the following *reporting periods*:

- **Reporting period 1:** from 01 January 2019 to 31 December 2019. The report shall be sent to the Agency by **29/02/2020**.
- **Reporting period 2:** from 01 January 2020 to 31 December 2020. The report shall be sent to the Agency by **28/02/2021**.
- **Reporting period 3:** from 01 January 2019 to 31 March 2022. The final report shall be sent to the Agency by **31/05/2022**.

In addition to the provisions set out in Articles II.23 and II.24, the following payment arrangements shall apply:

The Agency must make the following payments to the beneficiary:

- a **first** pre-financing payment upon entry into force of the agreement,
- a **second** pre-financing payment on the basis of the request for the second pre-financing payment;
- one payment of the **balance**, on the basis of the request for payment of the balance.

Second pre-financing payment

The second pre-financing payment will be made in accordance with the Article II.24.2.

Payment of the balance

Sole reporting period from **01/01/2019** to the end of the period set out in Article I.2.2: the balance shall be paid to the beneficiary in accordance with Article II.23.2.

Other supporting documents:

- For grants less than or equal to EUR 60.000:
The request for payment of the balance shall be accompanied by a list of supporting documents as set out in Annex VI and in accordance with the requirements laid down in the invitation to submit a proposal for each grant for which the total contribution in the form of reimbursement of actual costs as referred to in Article I.3(a)(i) is less than or equal to EUR 60.000.
- For grants of more than EUR 60.000 and less than EUR 750.000:
The request for payment of the balance shall be accompanied by a certificate on the financial statements and underlying accounts ("Report of Factual Findings on the Final Financial Report – Type I") as set out in Annex VI for each grant for which the total contribution in the form of reimbursement of actual costs as referred to in Article I.3(a)(i) is more than EUR 60.000 and less than EUR 750.000.

- For grants equal to or more than EUR 750.000:
The request for payment of the balance shall be accompanied by a certificate on the financial statements and underlying accounts ("Report of Factual Findings on the Final Financial Report – Type II") in accordance with Article II.23.2 (d), and as set out in Annex VI for each grant for which the total contribution in the form of reimbursement of actual costs as referred to in Article I.3 (a)(i) is equal to or more than EUR 750.000.

ARTICLE 4

Annex I of the present amendment modifies Annex I (Description of the Action) of the Agreement.

ARTICLE 5

Annex II of the present amendment modifies Annex III (Estimated budget of the Action) of the Agreement.

ARTICLE 6

All the other provisions and annexes of the Agreement and any previous amendments, which are not changed by this amendment, shall remain unchanged and continue to apply.

ARTICLE 7

The present amendment shall form an integral part of the Agreement. It shall take effect as of the date of signature of the present amendment by the Agency.

For the Agency

Florence MONDIN

Head of Unit

Done at Brussels, on ..



Education, Audiovisual and Culture Executive Agency



Ref. Ares(2020)7217520 - 30/11/2020

Erasmus+: Schools, Vocational Training, Adult Education, Platform

INVITATION

EACEA No 02/2018

EPALE National Support Services (NSS)

(Electronic Platform for Adult Learning in Europe)

Application Form

Detailed Description of the Project

Contents

D	GENERAL INFORMATION	3
D.1	Project summary	3
D.2	Organisation of the NSS	4
D.3	Skills and expertise of key staff involved in the project	5
E	PROJECT DESIGN AND IMPLEMENTATION	9
	Introductory remarks	9
	Work Package 1 – Promotion of the platform, recruitment and engagement of users (WP 1)	10
	Work package 2 - Contribution to the content of the platform (WP 2)	15
	Work package 3 - Participating in the general implementation of EPALÉ (WP 3)..	21
	Work package 4 - Animating online communities and interactive /social sections of the EPALÉ platform (WP 4).....	22
	Work package 5 - Maintenance of NSS pages (WP 5)	25
	Work Package 6 - Support to multilingualism (WP 6)	26

D General information

Country	SLOVAKIA
Organisation name	Štátny inštitút odborného vzdelávania (ŠIOV) State Vocational Education Institute

D.1 Project summary

Summaries of successful applications will be published, as presented below, in project compendia or in other publications/communications of the Agency and/or the European Commission. You should therefore ensure that your text gives a concrete overview of the work to be undertaken including:

- a brief outline of your priorities
- the target groups,
- a brief overview of the main activities foreseen
- reference to previous activities as EPALE NSS, if relevant
- concise description of the main outputs, results and/or products

Limit: 2000 characters

The project for NSS Slovakia will be implemented by the State Vocational Education Institute, which became the new NSS established in April 2018. Its main goal will be to increase the numbers of EPALE visitors and users and make EPALE a well-known and trusted source of information, exchange of ideas and good practice and presentation of adult learning institutions and professionals.

The main priorities, which will NSS SK concentra on within its activities are:

- 1. Upskilling Pathways implementation**
- 2. New trends in adult education**
- 3. Financial literacy and entrepreneurship skills.**

The main activities will include:

Promotion of the EPALE platform among national stakeholders and partners. NSS will have a wide collaboration with national institutions and organisations in adult education sector. It will include organisation of the EPALE conference once a year, a series of **EPALE Regio seminars** for adult learning practitioners. NSS will establish a network of regional ambassadors, who will support the NSS work in regions. NSS will organise regular roundtables with regional ambassadors.

The main goal is to increase the numbers of users and support EPALE content.

Cooperation with experts on the EPALE content development

NSS created a strong team of the core staff and collaborating experts, who will support content development of the platform as well as presentation during seminars and conferences. IN a broader context, NSS SK has a close cooperation with the Czech EPALE NSS, with which common events will be organised and content exchanged.

NSS will support creation of learning materials in the form of presentations available online and shared through main channels (Facebook, YouTube, EPALE).

In 2017, the new NSS SK has introduced the Prize of the minister of education for development of adult education in Slovakia, which will be awarded annually during the European Vocational Skills Week/LLL Week in November.

Besides the activities organised on the national level, NSS SK will support CSS and all activities coordinated by CSS to reach the common goals and targets.

D.2 Organisation of the NSS

Please describe the general setting and responsibilities of the institution hosting the NSS, as well as the setting and organisation of your EPALE National Support Service.

In 2018, the governance structure related to the agenda of lifelong learning in Slovakia has changed. The Ministry of Education, Science, Research and Sport SR (MESRS SR) decided to cancel the National Lifelong Learning Institute and transfer its responsibilities to the State Vocational Education Institute (ŠIOV).

ŠIOV is an agency of MESRS SR in charge of methodological and pedagogical guidance and coordination of the national vocational education and training in Slovakia. Originally, ŠIOV performed tasks linked almost exclusively with initial VET. In 2013-15, ŠIOV implemented the national ESF-funded project Development of the National Qualifications System in Slovakia and became a coordinator of the National Qualifications Register and the main supporting structure for the national qualifications framework. Hand in hand with these new roles, which broadened ŠIOV's responsibilities towards LLL, it became the EQF National Coordination Point as well as the national contact point for ECVET and EQAVET.

In February 2018, the Ministry decided on transfer of the Europass National Centre to ŠIOV in order to ensure proper implementation of new tasks resulting from the revised Europass Decision.

Since April 2018, ŠIOV has become the EPALE National Support Service as well as the National Coordinator of the European Agenda for Adult learning, which completed the whole mosaic of EU initiatives and tools related to skills development on the national level.

ŠIOV's profile recently includes:

- professional and educational guarantee of vocational education and training (VET) throughout the network of secondary vocational schools in the Slovak Republic,
- development, validation and innovation of State Curricula, concepts and projects for VET;
- analyses, forecasts of the developments in secondary vocational education, development of system tools,
- development of projects, models and methodologies for curriculum development and standards,
- continuing education for VET teachers in response to the needs and trends of VET and labour market,
- implementation of EU and national policies in VET and LLL on the national level.

ŠIOV is experienced in implementation of EU-funded projects – recently, it has been implementing an extensive national project on dual education and preparing a new project on piloting the system of validation of non-formal education and informal learning (both under ESF).

Within the Institute's structure, the EU initiatives have been managed by the Department of the National Qualifications Register and contact points. The Department cooperates and coordinates its activities closely with the LLL Department of MESRS SR and develops active cooperation with national and international stakeholders (including other agencies of MESRS, other ministries, employers, sector councils, professional associations, education institutions and experts). Management of other EU initiatives enables ŠIOV to use the funding efficiently and multiply their impact and results exploitation.

The EPALE National Support Service will ensure all tasks required by CSS and support overall development and implementation of the portal.

The NSS in Slovakia will ensure its activities by:

- a quality NSS core team,
- cooperation with the key national stakeholders in Slovakia,
- cooperation with the EU NSS network,
- enhanced cooperation with the NSS in the Czech Republic, which has supported the new NSS team

with advice and guidance and helped us to continue smoothly our activities in Slovakia.

In 2018, the Slovak NSS started close cooperation with the Association of Adult Learning Institutions and several experts, who has contributed to the organization of NSS activities (mainly regional seminars) as well as to the EPALE content development. NSS SK will build on this cooperation and develop it further towards communities of practice development and other EPALE activities.

D.3 Skills and expertise of key staff involved in the project

Please describe the profile and composition of the team and their relevant skills, expertise and competences in relation with the tasks to be performed. Identify in particular which staff bring the necessary digital competences.

Please state their role in the project and the planned number of days they will work.

Please add lines as necessary.

Name of staff member	Summary of relevant skills and experience	Role / tasks to be performed	Number of days / year
Ľubica Gállová	<ul style="list-style-type: none"> -Head of the Department of the National Qualifications Register and contact points - Member of EQF AG -A project manager with a long-term expertise involved in EU projects (since 2004) -She has been a member of ŠIOV staff since 2015 involved in the development of the national qualifications system and European cooperation and policies implementation within the EU initiatives (EQAVET, EQF, ECVET). 	Overall coordination of the project,	48
Monika Drinková	Project manager skilled in project implementation, reporting High networking and communication skills, collection of information and document preparation 2013 - 2016 – Development of national Qualifications System 2016 - 2016 – implementation of the EU initiatives in VET 2016 - 2017 - head of back office in the national project Dual education and improving attractiveness and quality of VET	She will be in charge of social media communication, as well as an organisation NSS event, communication with stakeholders and regional ambassadors. She will work on the activities related to increasing number of users and articles. She will contribute to the content of EPALE platform.	250
Alena Štefániková	- a team member from 2020, an experienced project manager, involved in implementation of project focusing on skills development	She will be in charge of cooperation with the National Initiative for support of Adult Learning and the EPALE	200

	for low-skilled and marginalised groups - former project manager of the British Council and a project consultant of the ERASMUS+ National Agency	priority related to Upskilling PATHawyas	
Barbora Černá	-Member of the Department of the National Qualifications Register, project manager for Erasmus+ projects. -She managed activities of the Europe for citizens programme projects at national and European level in a nongovernmental organisation for 2 years.	She will be in charge of social media communication, as well as an organisation NSS event, communication with stakeholders and regional ambassadors. She will work on the activities related to increasing number of users and articles.	100
Other experts (5)	To be selected during the project	- EPALE content delivery andonline communities andcollaborazion - EPALE seminars and other events speakers	
EPALE ambassadors	To be selected during the project Adult education professionals in certain areas with good communication, networking and organisation skills	- NSS support in the regions -regional/local events, networks, - EPALE content (articles, blogs, resources, events), participation in discussions, communities of practice, etc.	

Training plan

In case staff needs support to perform certain tasks, please propose a training plan to ensure the necessary skills are available in the NSS.

The NSS SK has the necessary skills to perform regular duties (both required by the CSS as well as the tasks planned within the project. To increase their efficiency and performance, the staff will be trained in the following areas:

- graphic design
- social media
- online marketing and public relations
- writing skills

Video production

- advanced English (with focus on writing skills)

E Project design and implementation

Introductory remarks

In this section you are invited to describe the strategies, the activities and the methodology proposed for achieving the objectives and tasks set out in Section 2 of the Invitation.

Your activity plan should be as clear and precise as possible and include objectives, detailed quantitative targets, concrete measures for reaching those targets and a schedule of planned activities.

This section is organised in six work packages, which reflect the tasks of the EPALE National Support Services defined in Section 2 of the Invitation.

E1. Summary of past activities (not to be completed by new NSS)

Please make a short summary of the current state of play and explain, where appropriate, how your activity plan takes previous and current activities and experiences into account.

The project builds on the previous projects implemented by the Lifelong Learning Institute (NUCZV). The new NSS SK (ŠIOV) took over the EPALE agenda only in March 2018, however we put all the effort to get acquainted with the activities of the EPALE community and tasks of NSS teams.

We have also build the core of the future EPALE team and made partnership with key experts who will support the NSS team by their expertise from the very first activities.

Background

In the Slovak Republic, there is a very low level of participation in lifelong learning (3.4 % in 2017; Eurostat). Surveys show three main reasons for this low interest: finances, availability, and acceptance of certificates by employers. An equally important factor is a low level of linking further and initial VET. Courses of further education accredited by the education ministry are concluded by a final exam. A graduate can further apply for validation of his/her professional competence (including an exam) at an authorised institution with an accredited education programme, the graduate is then awarded a certificate of qualification.

Adult education is offered by various providers, including governmental institutions, civic associations and non-profit organisations which offer courses and study programmes for participants in various topics depending on their interests and specialism. According to records of the Statistical Office of the Slovak Republic - Infostat there are more than 2500 providers engaged in the provision of education. Some professional sectors also have their own educational institutions which provide for education of employees falling under the competence of the sector and according to special rules.

At the end of 2018, important changes are expected in the context of LLL in Slovakia – drafting a new LLL strategy, start of the new national project on establishment of the system of validation of qualifications acquired in non-formal education and amendment of the LLL Act (568/2009 Coll.) which should prepare the ground for adoption of the the new act on validation of non-formal education and informal learning.

ŠIOV will play an active role in the LLL policy implementation by supporting the ministry of education in this area. In this context, EU initiatives – EPALE and European Agenda for AL – play an important function as tools to support implementation of policies, drafting strategies, transfer of good practice and support the coordination and cooperation of the national structures and stakeholders.

Work Package 1 – Promotion of the platform, recruitment and engagement of users (WP 1)

Please propose a national communication and engagement strategy aimed at

1. Promoting the EPAL platform
2. Engaging as many users as possible
3. Encouraging users in your country to become fully active

The strategy should clearly indicate:

- the stakeholders with whom you plan to cooperate, taking into account all EPAL target groups as described in section 2. of the Invitation
- objectives and quantitative and qualitative targets by the end of 2018 and by the end of 2019, with reference to current figures (please see Annex II of the Invitation)
- activities and measures for reaching the targets, described in the schedule of planned activities for 2018 and 2019 (see table below)

You are invited to differentiate, when applicable, the activities aiming at the promotion of the platform, and those aiming at the recruitment and engagement of users.

Please also refer to section 2.3.1. "Promotion of the platform and recruitment of users" of the 2018 Invitation to EPAL-NSS for information on the tasks to be achieved by this strategy.

Promoting the EPAL platform and raising the number of Slovak users of the portal are the top priorities of this project. To achieve this, EPAL promotion will be a key activity of the project. The goal of this activity is to make EPAL a well-known platform and trusted source of information and space for presentation among adult education professionals and stakeholders in Slovakia.

ŠIOV will promote EPAL among institutions and organisations in Slovakia and create partnerships for its further development.

National partners and stakeholders

ŠIOV has a nation-wide network of collaborating partners and stakeholders in all education sectors. In LLL, the main partners of the NSS team will be the following bodies and their staff, which will be invited to partner NSS team in the content delivery related to their professional activities:

a) national institutions

- Ministry of Education, Science, Research and Sport SR
- Ministry of Labour, Social Affairs and Family SR and other relevant ministries involved in LLL policies,
- other agencies of the ministry of education – e. g.:
 - National Institute for Certified Measurement (NUCEM), coordinator of the PIAAC in Slovakia
 - State Institute of Pedagogy (continuous teachers training, inclusion, human rights and democracy)
 - Centres of Methodology (continuous teachers training)
 - IUVENTA – youth policy,
 - Centre of Scientific and Technical Information,
 - Other institutions and organisations.

b) adult learning associations and institutions

- Erasmus+ National Agency / Slovak Academic Association for International Cooperation
- Association of Adult Learning Institutions (AIVD) - our main partner in implementation of EPAL and European agenda for adult learning.

- Association of Lecturers and Career Counsellors (ALKP)
- Association of Third Age Universities
- Association for Career Guidance and Career Development
- Centres of Further Education at universities
- Euroguidance
- other association, professional groups and.

IN 2018, NSS Slovakia will organise an online users survey in order to map needs of users, and the adult education community in Slovakia and to obtain ideas and proposals of new topics to be reflected in the EPALE content.

In order to promote EPALE and engage new and regular users, NSS SK will organise various events:

1. **EPALE conference** - EPALE NSS will organise an annual conference (December) for a broad adult-learning community in Slovakia. Its goal is to present the current policy issues in EU and Slovakia as well as support expert discussion on various aspects in adult education. The conference will be organised as one of the closing events of the Lifelong Learning Week in Slovakia.
 Expected number of participants: 80 per conference
 Number of conferences: 3 (1n 2019, 2020, 2021)
 Form of the conference: offline or online (depending on the actual situation with COVID-19)
2. **Online academy of EU education policies**
 Due to the restrictions related to the Covid-19 pandemic, ŠIOV introduced the Online academy of EU education policies which transferred activities of the EQF, Europass, EQAVET contact points and EPALE NSS for online environment. The Academy will offer information, promotional and training activities for the respective audience in the form of online seminars, presentations, discussions and trainings.
 EPALE NSS will organise 7 online events in 2021 – 2022 which will be recorded and made available online through the EPALE NSS's YouTube channel.
 The topics of the online events will correspond with the EPALE focus as well as with the most important issues and current developments in AL in Slovakia.
 Expected number of participants: 40 per seminar
Number of online events: 7 (1n 2020, 2021)
 Form of the events: online (or offline depending on the actual situation)
3. **Roundtables with EPALE ambassadors** - to bring EPALE to the regions we aim to find **regional ambassadors – EPALE ambassadors** – persons who work in the field of adult learning in regions of Slovakia (teachers, universities of third age employees,...). Minimum is 10 ambassadors. Their goal will be to encourage people to use EPALE, the promotion of EPALE and adult learning and to help with the organisation of **regional seminars (EPALE Regio)** as well as to contribute to the content development and participated in the platform activities (discussions, blogs etc.) – more details in WP 2.
 We plan the roundtable with regional ambassadors once a year to exchange practices and organize activities. **Total 2 roundtables with EPALE ambassadors.**
Number of roundtables: 2 (1n 2020, 2021)
 Expected number of participants: 15 per meeting (ambassadors, NSS staff, experts)
 Form of the events: online (or offline depending on the actual situation)
4. The task of every EPALE ambassador is to organize a **regional/local event** to promote EPALE and increase the number of registered users. Minimum is 10 seminars a year. The minimal number of participants of one local event is 12.

Number of ambassadors' events: 10

Expected number of participants: 12 per meeting

Form of the events: online (or offline depending on the actual situation)

Online promotion

To promote the EPAL platform we plan use online webpages and social media – Facebook. (see WP4).

Partnerships

In order to strengthen promotion and visibility of EPAL, in 2020 NSS Slovakia started our collaboration with other organisations in for of partnership projects. EPAL NSS has become a co-organiser of LingvaFest, which was originally planed an an educational fair on foreing languages and due to the Covid-19 restrictions its format was changed into the online quiz <https://kviz.lingvafest.sk/>. EPAL NSS was involved in the preparation of the quiz questions and subsequently promoted as the LingvaFest partner. This cooperation wil continue also in 2021 and EPAL NSS will use this form of cooperation and promotion in other projects.

Number of partnerships projects: 3

Promotion materials

For visual promotion of the EPAL we plan to create leaflets in Slovak language as well as roll ups, which will be provided to EPAL ambassadors and posters.

Promotional items (e.g. powerbanks, USB keys, bags and T-shirts) will be provided to EPAL ambassadors as well as the winners of the EPAL platform award.

All the promotional activities will lead to (till the end of **2019**):

- The increase of the number of visitors: 18 750
- The increase of the number of the active visitors/regular browsers: 5 650
- The increase of the number of engaged users: 55

All the promotional activities will lead to (the end of **2020**):

- The increase of the number of visitors: 23 100
- The increase of the number of the active visitors/regular browsers: 7 060
- The increase of the number of engaged users: 65

All the promotional activities will lead to (the end of **2021**):

- The increase of the number of visitors: 25 000
- The increase of the number of the active visitors/regular browsers: 8 470
- The increase of the number of engaged users: **75**

TOTAL (the end of 2021: **195** new engageg users)

The numbers are estimated on the bases of data from October 2017 presented by the former NSS in the Progresss report increased of 40 % (the end of 2019) and 75 % as is prescribed for Slovakia in Anex II of Invitation No. 02/2018 (the end of 2020).



Overview of National Communication and Engagement Strategy

No.	Activity	Start date	End date	Target group(s) Stakeholder(s)	Description of activity	Expected outcomes
1.	EPALE conference	05/2019	12/2021	Experts in AL, public, medias	We will organize the annual EPALE conference in 2019, 2020, 2021. Total: 3 EPALE conferences	To increase awareness about EPALE, We expect minimum of 80 visitors including experts for conference and min. 10 stakeholders (at each conference)
2.	Online academy of EU education policies - EPALE	1/2020	3/2022	Experts in AL, public	Online seminars, presentations, discussions and trainings recorded and made available online through the EPALE NSS's YouTube channel. Total: 7 online events in 2021 – 2022	To increase awareness about EPALE in regions of Slovakia To build and support the Slovak AE community To organize expert activities in regions of Slovakia focused on current issues related to adult education in EU and Slovakia
3.	Roundtables with EPALE ambassadors	01/2019	12/2021	EPALE (regional ambassadors)	We plan the roundtable with regional ambassadors once a year to exchange practices and organize activities. Total 2 roundtables with EPALE ambassadors.	To coordinated activities of EPALE (regional) ambassadors, to exchange practices etc.
4.	Regional/local events organised by ambassadors	01/2019	03/2022	Users of EPALE in different regions of Slovakia, AE community in Slovakia	The regional ambassador's task is to organize an event to promote EPALE to different stakeholders in region. Minimum is one local event per year on ambassador. (Minimum is 10 local events to the end of 2020)	To increase awareness about EPALE in regions of Slovakia, To increase a number of registered and active users. The minimum number of participants of one local event is 12.
5.	Partnerships projects	05/2020	03/22	Adult learners, AE community in Slovakia	Promotion of EPALE through partnership projects	To increase awareness about EPALE in broad public



If you intend to award prizes, please explain the selection process here (please see section 11.1.f of the Invitation 2018).

In April 2018, ŠIOV initiated the prize of the Minister of Education for the development of adult learning/lifelong learning. The prize is awarded annually during the Lifelong Learning Week, which is a part of the European Vocational Skills Week (2019, 2020, 2021). The nominees will be selected by the commission composed of the representatives of the ministry of education, ŠIOV and AIVD.

Together with the prize of the Minister of Education, we plan to organize a contest named **EPALE platform award**. The goal of the contest is to motivate the users of different age and type of organisations/institutions to contribute to EPALE. The EPALE platform award will be composed by 2 categories.

The categories are follow:

1. **the most active user of EPALE:** this category will be awarded two times a year to increase the number of articles. The first user who reach the prescribed number of article in a given term – the most active user - will be awarded by a prize composed of EPALE promotional items and they will be offered a possibility to attend centrally organized events of the European Vocational Skills Week.
2. **The most active organisation/institution–** this category is dedicated to the organisations/institutions so the winner will be a team. The organisation/institution which will be contribute the most is the winner of this category. The win organisation will be awarded by a study visit to the similar organisation/institution in abroad. This can be a helpful way how to exchange a good practices about adult learning and LLL.

The winners of EPALE platform award will be awarded by during the AIVD Awards ceremony (Association of Adult Education Institutions in the Slovak Republic) which is regularly organized during the **Lifelong Learning Week**.

If applicable, please indicate tasks of this work package that will be subcontracted

Please add lines as necessary

Brief description of the task that will be subcontracted	Name of subcontractor (if already known)
Rent of rooms for events (seminars and conferences, awards)	Hotel Park Inn (2019)
Print materials	N/A
Promotion interns	Hauerland (2019)
Online events (live-streams, video production)	Betoon Production (2020)

Work package 2 - Contribution to the content of the platform (WP 2)

Please propose a strategy and activities for:

1. motivating individual, local, regional and national stakeholders and users to create and/or share high quality content on EPALÉ
2. identifying and contributing relevant content

The strategy must include:

- potential thematic priorities (including reference to themes proposed in the Invitation)
- detailed quantitative targets referring to the requested KPIs (Annex II);
- detailed qualitative targets (checking of quality and relevance of content, etc.)
- measures for reaching the targets
- a schedule of planned activities (in the table below)

Please also refer to Section 2.3.2. "*Contribution to the content of EPALÉ*" of the 2018 Invitation to EPALÉ-NSS for information on the tasks to be achieved by this strategy (**including minimum targets**).

Creation of interesting, high-quality original content will be the core of the project in 2019-2020 in Slovakia. It will go hand-in-hand with promotion of the portal among stakeholders a key players in adult education in Slovakia (as described in WP1). Therefore, the NSS SK team will focus on collaboration and coordination with organisations, institutions and individuals to support production of the content. A long-term goal will be building the picture EPALÉ as well-known and trusted source and a place of promotion for the adult education community.

The project will support development of new forms of the content in the Slovak language (and/or its language versions), mainly:

- interviews with the exceptional figures, experts and professionals in adult education,
- profiles of adult education institutions,
- successful projects and best practices in adult education in Slovakia,
- online presentations of education materials (to support quality adult education)
- **Who is Who in Adult Education in Slovakia** – a new section on the NSS page including short information on persons, institutions and organisations in AL in Slovakia (the content will be promoted also in other parts of EPALÉ). Profiles collected under this brand will be published online and as a printed publication in 2020 and 2021.

The main priorities in 2019-2020 will be:

1. **implementation of Upskilling Pathways initiative (UpP)**

This theme will be implemented in close coordination with the ministry of education and the National Coordinator of the European Agenda for Adult Learning. In 2018, ŠIOV will apply for joining the working group for implementation of Upskilling Pathways and it will permanently support UpP implementation in Slovakia. As the National Coordinator for EAAL, ŠIOV will coordinate the national network of organisations involved in UpP. All these activities will feed for the EPALÉ content and include the topics introduced by the Invitation 2019-2020 (e.g. measures on reaching adult learners, including hard-to-reach groups, opportunities for acquiring literacy, numeracy and digital skills, skills assessments / skills audits to adults, validation of non formal and informal learning, education and career guidance for adults, etc.).

2. **modernisation of adult education**

This priority will be a tool for catching the interest of adult education institutions as well as to support their performance and quality of work. NSS SK started a series of regional seminars focused on new trends in May 2017 (EPALÉ Regio) and will develop the theme with the experts in this area further on.

3. Key competences development

The goal of this priority will be to promote methods, resources, forms a good practices of in this area.

The sources of the new content will be:

NSS team

The contributions from the NSS team will create the solid foundation of the new EPALE content.

NSS team will use the advantage of being involved in implementation of the national LLL policies and having accurate and up-to-date information on the development on the national and European/international level. NSS SK is also a part of the ŠIOV's department which is in charge of other EU initiatives – EQF, ECVET, EQAVET, Europass and the European Agenda for adult learning. The national and EU policies and their implementation in Slovakia will be the main source of the content created by the NSS team. Complementarity, coordination of activities and mutual support will be mainly present with the National Coordinator for European Agenda for AL (in terms of priorities and national policy support implementation)

National partners and stakeholders (as mentioned in detail in WP1)

- national institutions and organisations – ministries and agencies (staff, PR departments, project offices, researchers, etc)
- adult learning associations and institutions, including the main NSS partners (Erasmus+ National Agency and Association of Adult Learning Institutions (AIVD))
- guidance counsellors,
- media and journalists and portals focused on education,
- other associations, professional groups, NGOs,
- experts, lecturers, teachers, PR managers in education, etc.

Experts

As mentioned above (WP1), the new NSS SK team has started cooperation with experts in adult education who will bring their expertise in the EPALE platform development as well as to the activities to support and promote EPALE.

In May 2018, Klaudius Šilhár, AIVD President and EAEA Board Member became a part of the NSS core team and other two experts were contracted for a long-term cooperation (one of them being a member of the Czech NSS).

The Slovak NSS cooperates with the Czech NSS, which has provided support and guidance in the first months of the new NSS establishment. Within this project, closer cooperation with the Czech NSS was agreed in terms of common events (regional seminars, conferences) as well as content exchange.

Further experts will be contracted as needed during the project.

EPALE ambassadors

NSS will establish a network of regional ambassadors – a group of 5 ambassadors in order to support EPALE implementation. They will be selected on the basis of an open call in January 2019 and officially appointed during a special seminar in May 2019. Selection of ambassadors will be based on the regional balance as well as on a diversity of their expertise. The profile of an ambassador will include:

- proven expertise in a theme/area of adult education,
- good communication skills (presentations, publishing, social media posting, etc.),
- good networking skills.

The task of EPALE ambassadors will be:

- to publish original content on the platform,
- to contribute to online discussions, blogs, communities of practice, resources, events

- to promote EPALE and build a local/regional network of users.

National Initiative for support of adult education

In 2020, EPALE became a founding member of the National Initiative for support of adult education, a voluntary group of experts and organisations whose goal is to promote and support development of adult education, participation and motivation in Slovakia. The Initiative involves experts and members from academic, research, education, policy-making, non-governmental organisations. The Initiative will focus on producing exact and understandable information on various aspects of adult education (statistics explained, terminology, good practices, etc.) in order to create relevant information for well-informed policy-making in this area as well as to support better understanding of broad and expert audience. The content created by the Initiative will be published on EPALE.

Targets 2019:

- Number of news (min 15 news) and blog items (min 5 blog items) are produced in Slovakia – 20 items
- Minimum 15 resources in the Slovak/English language (produced in Slovakia) are uploaded
- Minimum 20 events are published
- New forms of the content are developed – interviews and profiles of AL institutions - at least 10 items are produced
- Who is Who in Adult Education in Slovakia is introduced (at least 15 items)
- Min. number of project, case-studies or best practices - at least 10 items are uploaded
- Online educational presentations – ready-to-use presentations of educational content on a certain topic produced by experts and published online (at least 3)

Targets 2020:

- Number of news (min 15 news) and blog items (min 5 blog items) are produced in Slovakia - 20 items
- Minimum 15 resources in the Slovak/English language (produced in Slovakia) are uploaded – 15 resources
- Minimum 20 events are published – 20 events
- New forms of the content are developed – interviews and profiles of AL institutions - at least 10 items are produced
- Who is Who in Adult Education in Slovakia is introduced (at least 15 items)
- Min. number of project, case-studies or best practices - at least 10 items are uploaded
- Online educational presentations – ready-to-use presentations of educational content on a certain topic produced by experts and published online (at least 3)

Targets 2021:

- Number of news (min 250 news) and blog items (min 150 blog items) are produced in Slovakia - 400 items
- Minimum 150 resources in the Slovak/English language (produced in Slovakia) are uploaded – 150 resources
- Minimum 200 events are published – 200 events
- New forms of the content are developed – **interviews** and profiles of AL institutions - at least 10 items are produced
- Who is Who in Adult Education in Slovakia is introduced (**at least 17 items**)
- Min. number of projects, case-studies or best practices - at least **10 items** are uploaded
- Online educational presentations – ready-to-use presentations of educational content on a certain topic produced by experts and published online (at least 3)

For the whole duration of the project, the general targets related to the EPALE content are:

- Quantitative guidelines and standards given by the CSS are followed
- Variety of different topic areas are represented



Overview of Strategy to contribute content to EPALE

No.	Activity	Start date	End date	Target group(s) Stakeholder(s)	Description of activity	Expected outcomes
1.	News and blogs publishing	1/2019	03/2022	EPALE users and stakeholders	News and blog items produced in Slovakia	440 items in total per project
2.	New resources upload	1/2019	03/2022	EPALE users and stakeholders	Resources produced in Slovakia in Slovak, English or other language versions	180 resources in total per project
3	Events publishing	1/2019	03/2022	EPALE users and stakeholders	Search for and publishing AL-related events	240 events in total per project
4.	Development of new forms of content	1/2019	03/2022	EPALE users and stakeholders	Interviews with significant personalities in AL in Slovakia and profiles of AL institutions and providers developed	20 items in total per project
5.	Who is Who in AL in Slovakia	1/2019	03/2022	EPALE users and stakeholders	Development of a new section published on the NSS page and promoted within other EPALE content Collection of profiles will be published online + printed in 2020 and 2021	35 entries in total per project 2 online editions + 2 printed editions
6.	Projects, best practices, case-studies publishing	1/2019	03/2022	EPALE users and stakeholders	Promotion of projects results, best practices, case-studies	30 entries in total per project
7.	EPALE ambassadors	1/2019	03/2022	EPALE users and stakeholders	A group of 5 regional ambassadors who will support the NSS SK, produce content and organise regional/local events and networks	10 ambassadors as active users of EPALE: - at least 10 items per month + participation in online discussions - at least 1 regional event

EPALE National Support Services (EPALE-NSS)

		3/2019	03/2022	EPALE users and stakeholders, AL institutions	Online educational presentations – ready-to-use presentations of educational content on a certain topic produced by experts and published online	per year 6 presentations uploaded per project
8.	Online presentations of education materials					
9.	National Initiative for support of adult education	12/2020	03/2022	Policy-makers. AL community in Slovakia, broad public	Development and production of information to feed and support effective and well-informed policy making in AE and better understanding to goals of AE	Regular content and common activities

Please add rows as necessary



Education, Audiovisual and Culture Executive Agency

Erasmus+ : Schools, Vocational Training, Adult Education, Platform

If applicable, please indicate tasks of this work package that will be subcontracted

Please add lines as necessary

Brief description of the task that will be subcontracted	Name of subcontractor (if already known)
Marketing and social media campaign	N/A
Printing	N/A

Work package 3 - Participating in the general implementation of EPALE (WP 3)

The EPALE National Support Service will perform the following compulsory activities set out in Section 2.3.3.1 "*General support to the development of the platform*" of the 2018 Invitation to EPALE-NSS:

- Being an active participant in the EPALE platform;
- Working in close relationship with the CSS, following its guidelines, responding to its requests and attending all training sessions, including online sessions;
- Registering and participating actively in the NSS closed group on EPALE;
- Actively participating in the development of the general set up, implementation and continuous improvement of the platform by proposing new ideas and initiatives as well as suggestions for topics / discussions themes to be developed on EPALE, through discussions groups, blogs, or other activities;
- Participating in usability tests organised by the Central Support Service and make suggestions for / give feedback on the development of the platform;
- Helping the CSS to answer queries which concern its country, and providing (technical) support to users who have difficulty using / understanding the platform, when the CSS cannot answer the query (e.g. for linguistic reasons).

Adequate resources need to be allocated to these activities in the estimated budget of the action including the participation in the compulsory NSS meetings in a location organised by the CSS (up to four 2-days NSS meetings) during the period 2018-2019. The budget should also include an estimate to cover additional users from the country of the NSS (please see Annex III and Section 2.3.3.5 of the Invitation).

In addition to regular activities on NSS, we will organise **2 study visits** to other NSSs (2 visits x 4 people) in order to exchange information and learn from good practice.

EPALE NSS team, regional ambassadors and collaborating experts will participate in relevant events (conferences and seminars) organised by third parties in Slovakia and abroad.

To widen the EPALE NSS's expert knowledge base and its expert network, ŠIOV will apply for membership of European or global organisations dealing with adult education (EAEA European Association for Education of Adults, EBSN – European Basic Skills Network, ICAE - International Council of Adult Education, other)

Work package 4 - Animating online communities and interactive /social sections of the EPALE platform (WP 4)

Please propose activities for the animation and promotion of virtual communities and other social networking activities on EPALE. This proposal must include:

- topics to be addressed
- quantitative targets (where appropriate)
- a schedule of planned activities (in the table below) including the use of social media to promote EPALE to a the target groups

Please also refer to Section 2.3.3.2. "Support to the animation of the platform and the online community" of the 2018 Invitation to EPALE-NSS for information on the tasks to be achieved in this work package.

To promote EPALE in Slovakia we will widely use **social media**:

Social media

- **Facebook page EPALE** (<https://www.facebook.com/EPALE.SK/>),
 - EPALE Slovakia has its own **YouTube channel EPALE Slovensko** where all online outputs will be published. It will be also used for streaming the online activities (conferences, seminars)/
<https://www.facebook.com/EPALE.SK>
 - EPALE Slovakia has its own **Twitter channel EPALE Slovensko**, which reflects the major activities of EPALE NSS and follows national/international organisations in adult education/
<https://twitter.com/EpaleSlovensko>
- EPALE social media posts are regularly shared with other national contact points' media, e.g. Europass Slovakia Facebook and Twitter accounts)

Internet web-pages:

To share information about the EPALE and its content, we use several **webpages**:

- Webpage of SIOV (<http://www.siov.sk/>) to publish general information about EPALE, press releases and information about events,
- EQAVET.sk for the content related to quality assurance in adult education.

Online newsletters

For EPALE promotion, we use also online newsletters published by ŠIOV or other organisations:

- online newsletter of the EU policies Department at ŠIOV – our regular quarterly newsletter focused on all EU initiatives managed by ŠIOV (up to 800 registered recipients),
- irregular newsletter – alerts of events and important information (such as EPALE online discussions, etc.) ((up to 800 registered recipients)
- Trends in vocational education – a monthly newsletter issued by ŠIOV (up to 3000 registered recipients)
- quarterly newsletter of the Erasmus+ National Agency.

To make EPALE more attractive, we will prepare a **series of videoreports** about activities related to EPALE (short cut from the conferences, regional seminars, prize awards ceremonies.), which will be used as motivation for users and EPALE promotion. Videoreports will be published on Slovak EPALE youtube channel, EPALE Facebook, EPALE platform and EQAVET.sk webpage.

NSS team will also actively contribute to communities of practice. As our thematic priority is Upskilling pathways, NSS SK and Slovak experts will contribute to the existing communities of practice dealing with various aspects of skills development and its validation.

We will also propose a new community of practice on new trends in adult education.

NSS will also engage its experts to be active in online discussions and other coordinated activities on EPAL



Overview of proposal to support the animation of the platform and the online community

No.	Activity	Start date	End date	Target group(s) Stakeholder(s)	Description of activity	Expected outcomes
1.	Promotion of EPALE on social media – Facebook - YouTube, - Twitter	01/2019	3/2021	The public interested in adult learning and LLL, all stakeholders (teachers, educators, institutions, ...)	The continuous promotion of EPALE content on social media (Facebook – EPALE, NSK pages, YouTube, Twitter) including events. The minimum is one post per month.	To increase the awareness about EPALE, to increase the number of users, to increase the number of visitors of events. Current number of FB likes as of October 2020: 767 . Target 2022: 900 likes.
2.	Promotion of EPALE on internet – webpages and online newsletters managed by SIOV, and National Agency ERASMUS+.	01/2019	3/2022	The public interested in adult learning and LLL, all stakeholders (teachers, educators, institutions, ...)	The promotion of EPALE platform on the webpages and newsletters managed by SIOV - webpage EQAVET.sk, kvalifikacie.sk, SIOV.sk and Erasmus+ NA.	To increase the awareness about EPALE, to increase the number of users, To increase number of visitors of events. Minimum is 80 contributions till March 2022
3.	EPALE Video reports	01/2019	3/2022	Public, EPALE users	To promote EPALE and activities organized by NSS SK, we plan series of video reports from the conferences, regional seminars, prize awards ceremonies etc. Minimum is one video half a year + summary of activities of the	To increase the awareness about EPALE and activities organized by NSS SK. Minimum 15 video reports on youtube, EPALE Facebook, EPALE platform

					year (total 15 videos)	
4.	Communities of practice	01/2019	3/2022	Public, EPALE users	Active support and contributing to the existing communities of practice, creation of a new community of practice	At least 1 contribution to the Community of practice per month At least 1 new community of practice created

If applicable, please indicate tasks of this work package that will be subcontracted

Please add lines as necessary

Brief description of the task that will be subcontracted	Name of subcontractor (if already known)
Marketing and social media campaign	N/A
Online and video content	Betoon Production (2020)

Work package 5 - Maintenance of NSS pages (WP 5)

Please briefly describe your plan to review and update your national page as well as suggestions for content to be included. This should also cover plans for regular quality checks of relevance and quality of the NSS pages.

Please also refer to Section 2.3.3.3 "*Maintenance of NSS pages*" of the 2018 Invitation to EPALE-NSS for information.

The Slovak NSS pages will be updated with the information on the change of the NSS and they will be kept up-to-date and amended, when necessary. They will be available in Slovak and English and include:

1. **The organisation** – information about ŠIOV as the host organisation and the NSS profile and role.
2. **The team** – information on the core team members and collaborating experts with short profiles of the staff. EPALE ambassadors will be introduced on the page when selected.
3. **Workprogramme** – a newly added page describing main activities envisaged in the period 2019-2020, indicating the dates of the national EPALE seminars and conferences.
4. **Adult Learning in the country** – the section will be updated in the context of new developments in LLL in Slovakia (expected amendment of the LLL Act, new LLL Strategy, etc.). The scheme of the Slovak education system will be published in this page.
5. **National stakeholders** – a list of main stakeholders and current or potential EPALE users will be checked and updated regularly
6. **Who Is Who in Adult Education in Slovakia** – a new section with regularly updated content on experts, lectures, educators, academics active in AL in Slovakia will be added to the NSS SK page and promoted across EPALE.

The NSS SK shall follow the schedules and guidelines of the CSS for reviewing, auditing, quality checking and updating its national page as well as suggestions for content to be included.

If applicable, please indicate tasks of this work package that will be subcontracted

Please add lines as necessary

Brief description of the task that will be subcontracted	Name of subcontractor (if already known)

Work Package 6 - Support to multilingualism (WP 6)

As mentioned in the Invitation, each NSS whose national language is an EU official language is requested to translate into its own national language, each month, at least:

- Blog posts published by the CSS and/or blog posts or articles published by other NSSs/users that could be of interest for a larger public; these uploads may be included in the minimum number of uploads per year according to Annex II
- The European EPALE monthly newsletter;
- The Landing page of the monthly theme;

Please explain which measures will be put in place to ensure that this task can be performed in a timely manner and to the highest quality standards, including staffing / contractual arrangements for translations.

You are also welcome to propose activities for supporting, enhancing and further developing multilingualism on the platform, including cooperation with other NSSs sharing the same national language.

Please also refer to Section 2.3.3.4 "Support to multilingualism" of the 2018 invitation to EPALE-NSS for further information.

In line with the Invitation 2018, the NSS SK will ensure translations:

- of the content produced in Slovakia into English,
- of the content from other countries to the Slovak EPALE users. Due to the closeness of the Slovak and Czech language, selected content will be exchanged and translated between NSSs.

The NSS SK will:

- translate the news, blogs and events from English into Slovak (**min. 150 per project**)
- translate blog posts from the CSS to Slovak and other blog posts requested by the CSS (**min. 30 during the project**)
- translate the monthly EPALE-newsletter to Slovak (**min. 30 per project**)
- translate the landing pages of the monthly theme to Slovak (**min. 24 in per project**)
- support CSS requests for updating the European glossary
- quality check and proofread the translations by the CSS

NSS SK will translate the Slovak version of Glossary (so far only the names of glossary items have been translated into the Slovak language) and also suggest new items to be included in the glossary to update its content in line with recent developments in adult learning (**at least 10 new items**).

The translations will be partly provided by the NSS staff and partly subcontracted by a professional provider.

The NSS will check the translations of the main pages, thematic pages and thematic subpages of the platform and will translate useful resources, high priority news and project funding-related information.

If applicable, please indicate tasks of this work package that will be subcontracted

Please add lines as necessary

Brief description of the task that will be subcontracted	Name of subcontractor (if already known)
Translations of the EPALE content (Slovak to English, English to Slovak +other languages	NA

Summary of Key Performance Indicators (KPI)

KPI Description	KPI target	WP number	Deadline
Number of visitors	25 000	WP1	3/2022
Number of regular users	8 470	WP1	3/2022
Number of Engaged users	195	WP1	3/2022
EPALE annual conference	3	WP1	12/2021
Online Academy of EU education policies – EPALE	7 online events	WP1	3/2022
Videa	15	WP 1	3/2020
EPALE ambassadors events	10	WP1	3/2022
Roundtables with EPALE ambassadors	2	WP1	3/2022
News + blog posts	440	WP2	3/2022
Resources	180	WP2	3/2022
Events	240	WP2	3/2022
New forms of content – interviews, profiles	20	WP2	3/2022
Who is Who in AL in Slovakia	35	WP2	3/2022
Promotion of projects, best practices, case-studies	30	WP2	3/2022
EPALE ambassadors	10	WP2	3/2022
EPALE ambassadors content	100	WP2	3/2022
Online presentations of education materials	9	WP2	3/2022
General EPALE implementation	Regular NSS SK activities	WP3	3/2022
NSS SK study visits	2	WP3	3/2022
EPALE Facebook	900 likes	WP4	3/2022
Communities of practice	2	WP4	3/2022
NSS page maintenance	Regular update every 3 months	WP5	3/2022
NSS page maintenance New items – NSS Workprogramme Who Is Who in AL in Slovakia	Regular update every months	WP5	3/2022
News, blogs, events	120 news, blogs, events translated to the Slovak language (5 per month)	WP6	3/2022
Blog posts(central blog)	20 blog posts translated in the Slovak language	WP6	3/2022

EPALE Newsletter	24 Newsletters translated in the Slovak language	WP6	3/2022
Landing pages	24 Landing pages translated in Slovak	WP6	3/2022
Glossary items	5 new Glossary items suggested	WP6	3/2022

Please add rows as necessary



Erasmus+

Corrigendum 25.09.2020

EPALE National Support Services (NSS)

Before completing this table please read carefully the instructions			
INVITATION 2018 - EACEA/02/2018			
only the light green cells should be completed			
Language	0		
Action	EPALE National Support Services (NSS)		
Duration number of months	39	From	01-01-19 To 31-03-22
Organisation name	Štátny inštitút odborného vzdelávania		
Country	Slovakia	Maximum Grant	€ 303.667,50
Project acronym	NSS-SK		
Project title	EPALE National Support Service (NSS) for Slovakia		

Part I - Consolidated figures			
Item	Total costs	Warning messages	
Heading A			
Staff costs	174.506,00		
Heading B			
B1. Travel & subsistence costs	22.100,00		
B2. Equipment costs	0,00		
B3. Subcontracting costs	90.000,00		
B4. Other costs	33.000,00		
Total Direct Costs (A+B)	319.606,00		
Indirect costs (up to 7%)	22.000,00	6,90%	
Total costs	341.606,00		
Total EU grant	273.284,80	80,00%	
Total Co-financing	68.321,20	20,00%	
Total revenue	341.606,00		

A. Staff

Work Package Title/Number	Overall total number of working days	Overall total staff costs	Staff costs in the EPALE National Support Service											
			Manager			Teacher/Trainer/Researcher			Technician			Administrative		
			Number of working days on the project	Cost per day	Total staff cost by category	Number of working days on the project	Cost per day	Total staff cost by category	Number of working days on the project	Cost per day	Total staff cost by category	Number of working days on the project	Cost per day	Total staff cost by category
Promotion of the platform, recruitment and engagement of users (WP 1)	2,397.00	174,506.00	650		50,790.00	1,142		89,076.00	370		20,530.00	235		14,100.00
	215	16,140.00	50.00	78.00	3,900.00	60.00	78.00	6,240.00	50.00	78.00	3,900.00	35.00	60.00	2,100.00
Contribution to the content of the platform (WP 2)	400	30,840.00	200.00	78.00	15,600.00	130.00	78.00	10,140.00	50.00	78.00	3,900.00	20.00	60.00	1,200.00
Participating in the general implementation of EPALE (WP 3)	250	19,140.00	100.00	78.00	7,800.00	80.00	78.00	6,240.00	50.00	78.00	3,900.00	20.00	60.00	1,200.00
Animating online communities and interactive /social sections of the EPALE platform (WP 4);	200	15,240.00	50.00	78.00	3,900.00	80.00	78.00	6,240.00	50.00	78.00	3,900.00	20.00	60.00	1,200.00
Maintenance of NSS pages (WP 5)	130	9,780.00	50.00	78.00	3,900.00	50.00	78.00	3,900.00	10.00	78.00	780.00	20.00	60.00	1,200.00
Support to multilingualism (WP 6)	102	7,166.00	50.00	78.00	3,900.00	22.00	78.00	1,716.00	10.00	35.00	350.00	20.00	60.00	1,200.00
Promotion of the platform, recruitment and engagement of users (WP 1-extended period)	150	11,700.00	50.00	78.00	3,900.00	100.00	78.00	7,800.00	0.00	78.00	0.00	0.00	60.00	0.00
Contribution to the content of the platform (WP 2-extended period)	270	21,060.00	20.00	78.00	1,560.00	250.00	78.00	19,500.00	0.00	78.00	0.00	0.00	60.00	0.00
Participating in the general implementation of EPALE (WP 3-extended period)	320	15,360.00	20.00	78.00	1,560.00	100.00	78.00	7,800.00	100.00	0.00	0.00	100.00	60.00	6,000.00
Animating online communities and interactive /social sections of the EPALE platform (WP 4-extended period)	120	9,360.00	20.00	78.00	1,560.00	100.00	78.00	7,800.00	0.00	78.00	0.00	0.00	78.00	0.00
Maintenance of NSS pages (WP 5-extended period)	140	10,920.00	20.00	78.00	1,560.00	70.00	78.00	5,460.00	50.00	78.00	3,900.00	0.00	78.00	0.00
Support to multilingualism (WP 6-extended period)	100	7,800.00	20.00	78.00	1,560.00	80.00	78.00	6,240.00	0.00	0.00	0.00	0.00	78.00	0.00

[illegible]

B.2 Equipment

Description	Justification - Work Package Title/Number	Number of items	Cost per item	Usage rate %	Depreciation rate %	Total costs
		a	b	c	d	a x b x c x d
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
Total equipment costs						0.00

B.3 Subcontracting

[illegible]

B.4 Other

[illegible]

Indirect costs

Costs							
Direct Costs					Indirect costs		Total project expenditures
A. Staff costs	B. Operations				Total project indirect costs (up to 7%) rounded with ZERO decimals	%	TOTAL
	1. Travel and subsistence for project staff	2. Equipment	3. Subcontracting	4. Other			
174.506,00	22.100,00	0,00	90.000,00	33.000,00	145.100,00	319.606,00	22.000,00
							6,9%
							7,0%
							previously approved
							100,00%

Revenues

Costs		Financing				
Total project expenditures		EU Grant requested		Cofinancing		
Total	%	Grant total (up to 80%)	%	Own funding	Other sources	
				Amount	Specification	Total project revenues
341.606,00	100,00%	273.284,80	80,00%	68.321,20	0,00	341.606,00

All figures in Euro (Call 2018)			
Countries list			
Description		EU Granted:	new Max EU grant total
Belgium	BE	279.624,70 €	419.437,05 €
Bulgaria	BG	196.800,00 €	295.200,00 €
Czech Republic	CZ	212.800,00 €	319.200,00 €
Denmark	DK	278.100,00 €	417.150,00 €
Germany	DE	798.200,00 €	1.197.300,00 €
Estonia	EE	187.000,00 €	280.500,00 €
Greece	EL	195.700,00 €	293.550,00 €
Spain	ES	371.800,00 €	557.700,00 €
France	FR	523.470,90 €	785.206,35 €
Croatia	HR	193.596,94 €	290.395,41 €
Ireland	IE	247.900,00 €	371.850,00 €
Italy	IT	644.000,00 €	966.000,00 €
Cyprus	CY	170.800,00 €	256.200,00 €
Latvia	LV	172.500,00 €	258.750,00 €
Lithuania	LT	194.300,00 €	291.450,00 €
Luxembourg	LU	172.400,00 €	258.600,00 €
Hungary	HU	222.699,00 €	334.048,50 €
Malta	MT	184.800,00 €	277.200,00 €
Netherlands	NL	340.000,00 €	510.000,00 €
Austria	AT	276.300,00 €	414.450,00 €
Poland	PL	452.400,00 €	678.600,00 €
Portugal	PT	190.726,66 €	286.089,99 €
Romania	RO	218.360,00 €	327.540,00 €
Slovenia	SI	188.827,00 €	283.240,50 €
Slovakia	SK	202.445,00 €	303.667,50 €
Finland	FI	265.500,00 €	398.250,00 €
Sweden	SE	309.800,00 €	464.700,00 €
United Kingdom	UK	707.599,44 €	1.061.399,16 €
Iceland	IS	188.800,00 €	283.200,00 €
Norway	NO	264.000,00 €	396.000,00 €
Turkey	TR	662.800,00 €	994.200,00 €
the former Yugoslav Republic of Macedonia	MK	31.340,00 €	47.010,00 €
Albania	AL	107.230,00 €	160.845,00 €
Bosnia and Herzegovina	BA	150.300,00 €	225.450,00 €
Montenegro	ME	131.773,00 €	197.659,50 €
Serbia	RS	198.404,36 €	297.606,54 €