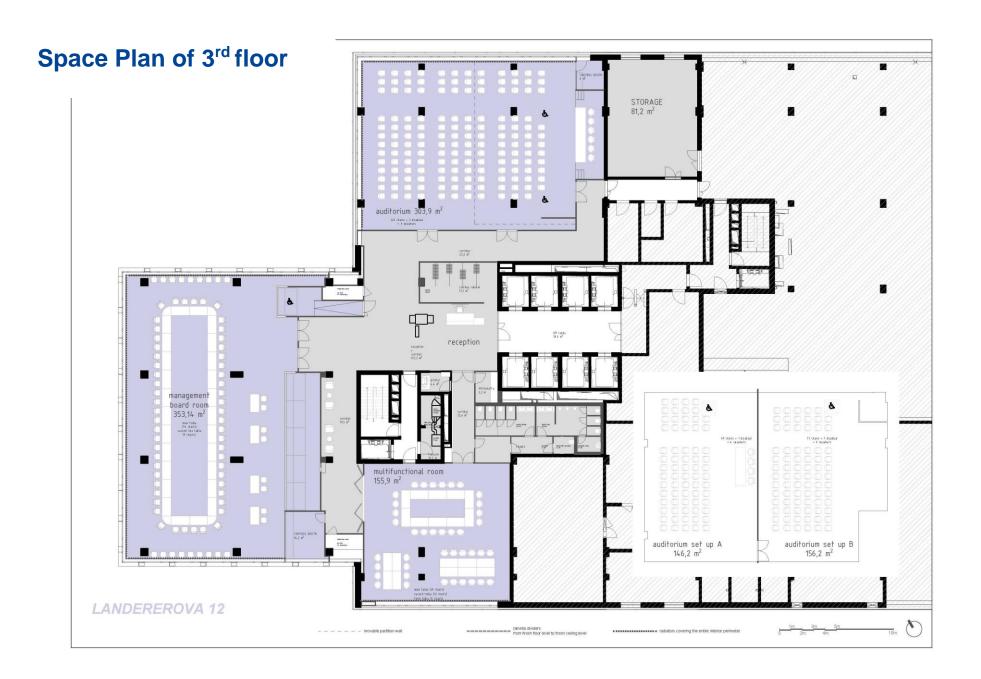


# **The Building and Office**

# **Concept of Design**

The third floor of the building will accommodate three conference rooms with both permanent and flexible designs to satisfy requirements:

- The Management Board room will consist of a permanent design with a control booth and six mobile interpretation booths.
- The Auditorium will have the flexibility of dividing the space in two conference rooms due to the closing of a movable partition wall.
- A Multifunctional room will be available for activities from training sessions to catering services dismantling occasionally the initial furniture layout.



# 3<sup>rd</sup> floor comprises:

- 1 x Management Board room with interpretation booths and control booth
- 1 x Multifunctional room (with bi-fold partition to open this up to the main corridor)
- 1 x Auditorium which has a control booth and a movable partition wall to create two separate smaller conference rooms

- 1 x Printer Room
- 1 x Kitchenette
- 1 x Telecom and IT Room
- 1 x Reception area with coat racks and security measures
- 1 x Clothes cabinet

- 2 x Toilets (women and men)
- 1 x Bathroom for disabled
- 1 x Cleaners Room
- Lobby and corridors
- 1 x Large Storage Room

## **Materialization Concept**

The colours will be present in 3<sup>rd</sup> floor both in fit-out elements and furniture.

- Management Board room and Auditorium will be accented with occupier purple and dark blue differently in carpet colours, walls or furniture. Wood finishes will be applied in radiator covers and some walls matching the same finish than wooden furniture.
  - Lighting will play an important role in special ceiling designs for the Management Board main table and for the Auditorium ceiling.
- Multifunctional room will be a practical space with dark blue accents suitable for catering and training activities.



# **Flooring**

#### 1. Conference Rooms, Reception area and corridors

All flooring will be covered with carpet tiles, comprising a base colour that will be different from the conference rooms to the reception area and corridors.

Occupier will select a suitable carpet range inside the DESSO Palatino range at no more than 30€/m2 from the range of carpets available. The carpets must be installed in accordance with the manufacturer's recommendations. Where carpets meets other floor finishes they shall be completed with an appropriate profile to avoid trip hazards and offer a smooth transition.

#### 2. Interpretation Booths and Control Booth

Interpretation booths and corridor will be raised +30 cm from the level of the rest of the floor. The platform under the booths should be sturdy and should not vibrate nor resonate.

The surface of the ramp that allows the access to a wheel chair will be carpet, and must be stable to allow easy movement of a wheelchair, not slippery and non-glare.

#### 3. Telecom and IT Room

Will have a standard raised floor tile incorporated with anti-static vinyl finish in a grey colour.

#### 4. Clothes cabinet, Kitchenette and Storage room

Will have vinyl floor covering. The selected vinyl covering range will be the CAVALIO range.

#### 5. Toilets and Cleaners room

Will have a standard of building.



# **Ceiling**

#### 1. Conference Rooms, Reception area and main corridors

These will be mainly a cassette ceiling and will have the necessary structural reinforcement points for hanging monitors of the AV equipment. The system of ceiling will consist of a combination of suspended fixed plasterboard and cassette ceiling. Fixed plasterboard system will be used in perimeter bands of the spaces. The cassette system will be a 600 x 600 (600 or 1200) mm raster and acoustic absorbent boards.

Special designs with different heights and lighting will be placed above the Management Board main table and Auditorium. Serve the following pictures as examples:







Examples for the Management Board main table.

Example for the Auditorium.

#### 2. Corridor for facilities

Ceiling in corridors will incorporate the necessary facilities and lighting. The system of ceiling will consist of suspended fixed plasterboard (Solid Panel) in white RAL9010 colour. The lighting will be round recessed spots, as shown:



#### 3. Telecom and IT Room

These will have open slab ceiling with LED Strip lighting, as pictured:



#### 4. Kitchenette and Printer room

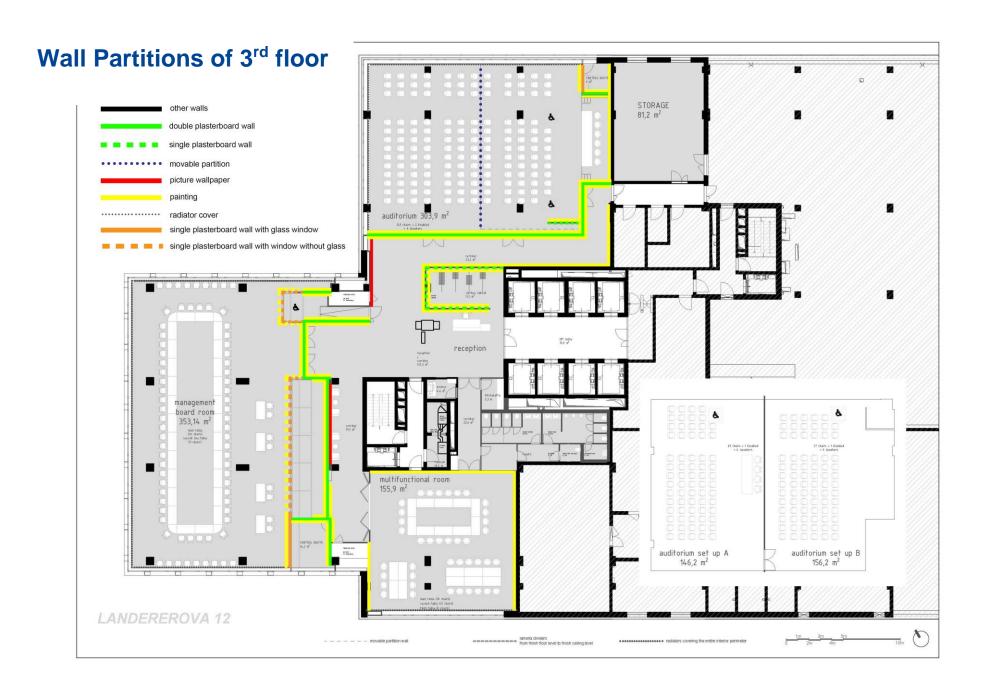
These will be constructed in solid ceiling and incorporate recessed round spotlights as necessary to provide sufficient lighting for this space, as pictured above. The colour these ceilings will be white RAL9010.

#### 5. Toilets and Cleaners room

Will have a standard of building.

#### 6. Interpretation area, Clothing Cabinet and Storage room

Will be open to the slab painted in a dark colour and will incorporate the necessary facilities and hanging recessed spot lights, as pictured above.



### **Wall Partitions**

#### 1. Double plasterboard walls and doors

Solid walls will be constructed of standard plasterboard with sound insulation in the cavity. Acoustic measures for double layer partitions are required to conference rooms, to prevent sound bleeding between the conference rooms and the reception and corridors, which requires the partitions to these spaces will be extended to slabs both over the false ceiling and below the raised floor. This acoustic barrier will reduce the acoustic bridge through cavities of floor and ceiling.

The finish on these walls is shown in the plan above and detailed below.

All doors in solid walls as indicated above will be either wooden door white or wooden door wood décor.

Walls incorporating AV solutions will require specific containment and reinforcement which are detailed below in drawings *Display Monitor Containment in Reception of 3<sup>rd</sup> floor.* 

#### 2. Single plasterboard walls

Single layer partitions will be constructed to define the Clothing cabinet and to separate the Management Board room from the interpretation and control booths.

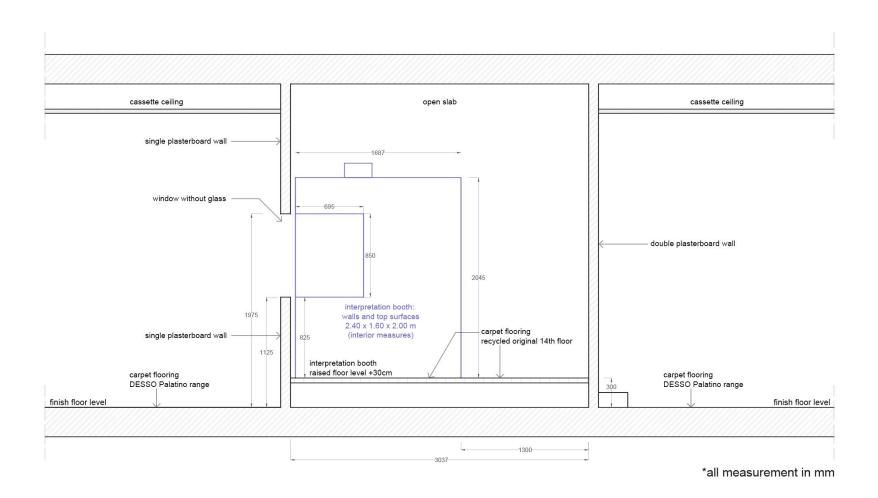
#### 3. Walls with windows covering the Interpretation Booths and Control Booths

Single plasterboard walls will separate the Management Board room from the interpretation booths. As shown in the drawing below *Elevation of the Interpretation Booths of 3<sup>rd</sup> floor*, there won't be a vertical continuity in the solid walls from the floor finish up to the ceiling, but there will be a window without glass that respects the panoramic view for interpreters.

Occupier contractors will install mobile booths directly above the carpeting. It will consist of wall and ceiling panels meeting ISO 4043 standards with interior dimensions of 1.60 x 2.40 x 2.00 m.

The Auditorium and Management Board Control Rooms will be constructed by the landlord providing a window with a dark or mirror treatment in the glass that prevents to see the interior of the control booth from the meeting room.

# **Elevation of the Interpretation Booths space 3<sup>rd</sup> floor**



#### 4. Picture wallpaper

The plan above shows the maximum size of walls that could be covered by picture wallpapers. The concept is to provide some panoramic pictures or inspiring natural landscapes.

#### 5. Painting

The plan above shows the size of walls that could be painted 50% of them in white RAL9010 and 50% in colour. The decision of colour painting, either white (as existing walls white code RAL9010) or other colours. Painting on walls will be minimum double layer of paint.

#### 6. Other walls

Will be painted in white colour RAL9010.

The entrance doors connecting the lift lobby with occupier space will be a sliding system opened by the access control system.

#### 7. Radiator covers

All the perimeter wall of the façade will have a cover design for radiators. A continuous cover with grids on top and interior side will be installed from the

finish floor level up to the low edge of the windows. The system will allow the access to radiators for maintenance purposes. The covering material will be melamine with the same finish as the furniture.

#### 8. Movable partition wall

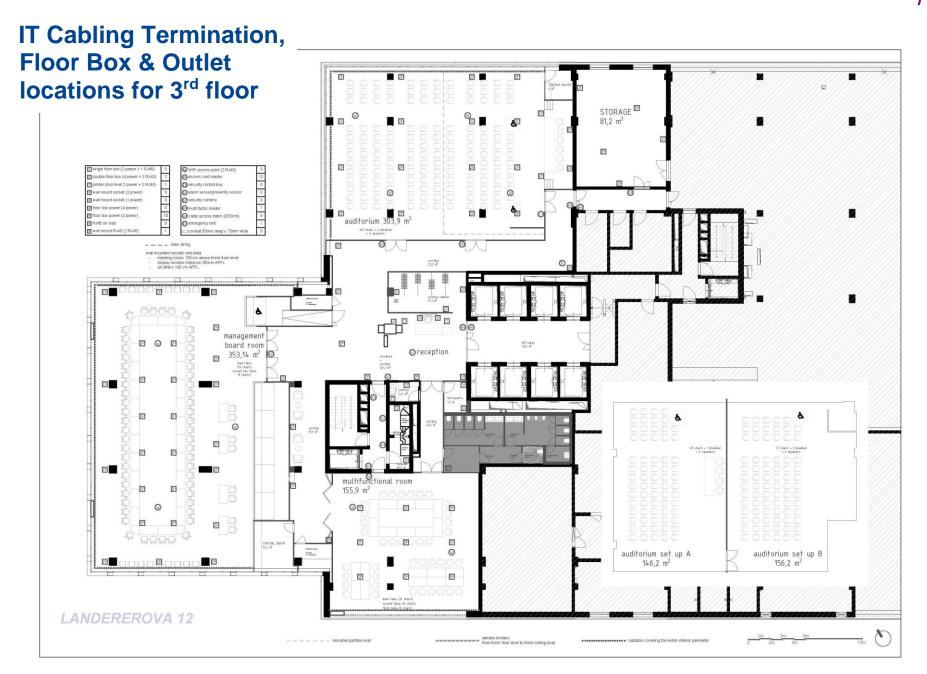
Movable partition wall will be installed in the Auditorium to divide two conference rooms as shown in the plan. The system with sound barrier will be manually deployed on overhead runners and stored in the little enclosure to the right of the stage area. There will be doors in the movable partition if required by fire regulations.

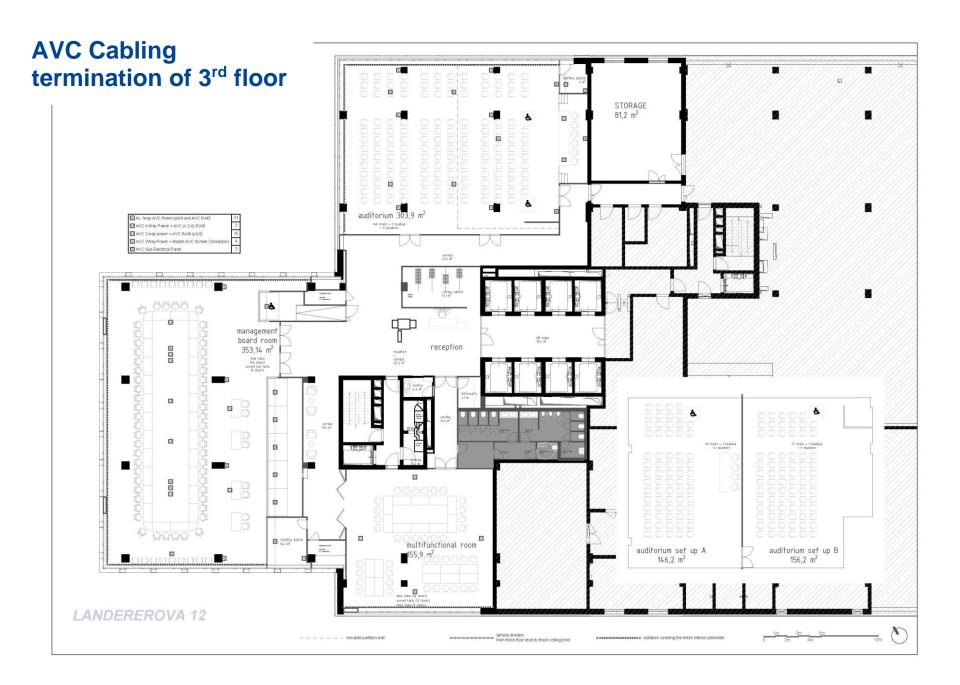
#### 9. Bi-fold door

The main entrance to the Multifunctional room will consist of standard high doors that they fold together two by two as shown in the plan above.

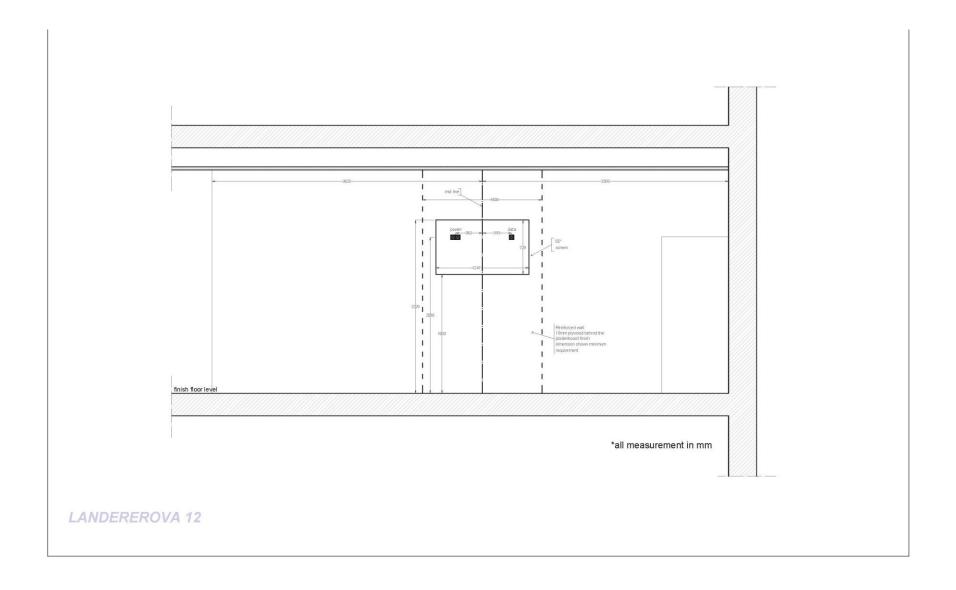
#### 10. Sliding door

The corridor that gives access to the interpretation booths will have a sliding door with acoustic isolation according to the double pasteboard wall where it is placed.

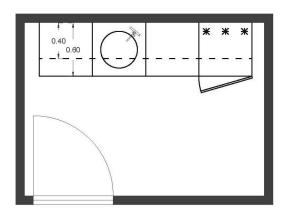


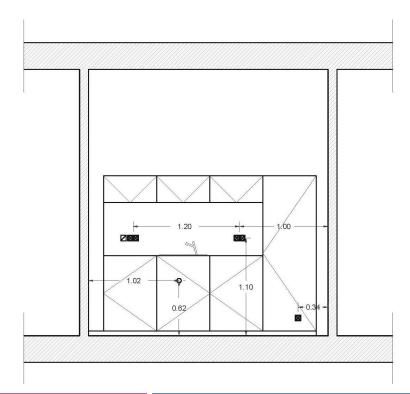


# Display Monitor Containment in Reception of 3<sup>rd</sup> floor



# Kitchenette Design of 3<sup>rd</sup> floor





# Cabling Requirements & Specification

All cabling shall be completed in accordance with Cabling requirement.

This includes the specification for the standard Cabling, Floor Boxes, Racks, PDU's, UPS, vertical cabling & Comms Room flooring and more specifically the concept of the Active Cabinet and Patching Cabinets that will be installed in each Telecomms Room.

There will also be a separated electricity supply for all Audio Visual Communication (AVC) devices in accordance with the electrical supply drawings included in this document. These shall be provided from a separated sub panel located in each of the AVC Control Booths (Management Board room and Auditorium).

The AVC power sockets shall be installed using a different colour to the standard power sockets, to ensure easy identification of AVC sockets in future and where they are installed in floor boxes, then they will be in dedicated AVC Floor Boxes.

#### **Summary of AVC Power and Data**

The table below shows a summary of the Specific AVC Cabling requirements which are not provided in the other documentation provided by occupier.

AVC Power & RJ45 Outlet Requirement														
											Number of Boxes			
Floor	High	Quad	Dual	Mobile	AVC Electric									
	Level	Power	Power	Screen	Panel									
	Monitor	Floor Box	Floor Box	Floor Box										
	Outlets													
Drawing	(HL)	(4A)	(2A)	(SC)	(EP)									
Legend											LL	ML	HL	
Floor 3	21	3	16	4	2	0	0	0	0		23	0	21	
Outlets/box														
RJ45 Sockets	1	6	6	4	These will b	e installed by	ELA's AVC	Installer						
Power sockets	1	4	2	2	These will be installed by L12 Landlord									
Total Outlets										Total	LL	ML	HL	
RJ45	0	0	0	0	These will b	e installed by	ELA's AVC	Installer		0	0	0	. 0	
230V Power	21	12	32	8	These will b	e installed by	L12 Landlo	rd		73	52	0	21	

RJ45 cables will be installed by the AVC Installer, as they will terminate in the AVC Control Booths, spare cut-outs shall be made available by the Landlords contractors for the installation of RJ45 terminators in the designated AVC Floor Boxes.

## **Furniture**

Furniture will be determined and supplied by occupier outside of this agreement. The presence of furniture in plans presented in this document is only seeking to provide the proportions and position of workstations, storage units, reception furniture, entrance furniture, meeting rooms and all other associated office items.

# **Greenery**

The design for the greenery will be determined by occupier outside of this agreement