

**Annex**  
**to the Subcontract Agreement of 15.06.2021 (the "Contract")**

company name: EIT Food CLC North-East sp. z o.o.

registration number: 0000699422 (District Court for the capital city of Warsaw, XIII Commercial Division of the National Court Register)  
having its-registered seat at: Mokotowska 64, 00-534 Warsaw, Poland  
VAT number: PL5213800253  
REGON: 36861386100000

represented by: Marja-Liisa Meurice, President of the Management Board  
(hereinafter referred to as "**CLC**"),

and

company name: Slovak Business Agency

registration number, name of the register: OVVS/467/1997-Ta, Association of legal entities registered at the District Office Bratislava  
having its registered seat at: Karadžičová 2, 811 09, Bratislava, Slovakia  
Tax Number is: 2020869279

represented by: Mgr. Martin Holák, PhD., General Director  
(hereinafter referred to as "**EIT Food Hub**")

(CLC and EIT Food Hub hereinafter collectively referred to as the "**Parties**")

**§ 1**

The Parties consensually agree, due to provision 5.2 of the Contract, to:

1. renew the Contract for a period of one year, namely 01.01.2022 – 31.12.2022;
2. change provision 2.9 of the Contract as follows:  
‘EIT Food Hub will make all their best endeavour to support EIT Food in the implementation of activities and projects implemented under the Business Plan 2021-2022 aimed at supporting the knowledge and innovation triangle in their geographical areas of activity. In particular, on the basis of individual arrangements EIT Food Hub shall support CLC in promotion and dissemination activities, recruitment processes, evaluation of applications, local coaching and mentoring, in local activities connected to the implementation of EIT Food projects and improvement.
3. change provision 3.1 of the Contract as follows:  
‘The yearly fee of the EIT Food Hub in 2022 is up to € 20,000 incl. VAT for activities enumerated in Action Plan Table 1, including all costs incurred related to the completion of the Services (hereinafter referred to as “Service Fee”).’
4. change provision 3.2 of the Contract as follows:  
‘ EIT Food Hub has no right to claim for any additional costs, reimbursements or fees on any legal ground except for the Service Fee fixed in this Contract. The here fixed Service Fee is due in whole only if the EIT Food Hub fully fulfils the Services. Shall EIT Food Hub performance in the period 01/01/2022 to 30/06/2022 such small number of Services that it is unlikely to perform the full scope of Services till 31/12/2022, CLC is entitled to reduce Service Fee accordingly.’
5. change provision 3.4 of the Contract as follows:  
‘Once the CLC accepts the EIT Food Hub interim or final reports mentioned in Chapter IV and issues the Performance Certificate, the EIT Food Hub shall submit invoices in 2 instalments: the first one covering the costs incurred from 01/01/2022 to 30/06/2022 up to 60% of the Service Fee and the second one

covering the costs incurred from 01/07/2022 to 31/12/2022. CLC shall pay the amount of the invoice to EIT Food Hub via bank transfer to the bank account indicated in the invoice within 30 working days when CLC receives the invoice from the EIT Food Hub. CLC is entitled to reduce the amount due on the grounds of article 3.3 and 6.4.'

6. change provision 4.1 of the Contract as follows:

' EIT Food Hub shall submit to the CLC a detailed interim report by 31/07/2022 and a final report by 1/12/2022 covering periods from 01/01/2022 to 30/06/2022 and from 01/07/2022 to 30/11/2022 respectively. The interim and final reports shall contain description of the work performed and description of results achieved. Any deviation from the Action Plan shall be justified.'

7. change provision 4.4 of the Contract as follows:

EIT Food Hub shall submit the supporting documents regarding each of the event enumerated in Annex I together with the interim and final reports respectively, such as:

- Agenda of the event;
- List of participants' attendance;
- Pictures and/or movies from the event, including among others the presentation of visible roll ups and/or promotional EIT Food signs;
- Presentations and other communication materials with visible EIT Food and the EU flag;
- Images, links and/or documents proving all publications in social media;
- Emailing lists and/or publications announcing the event/activity;

8. change provision 5.1 of the Contract as follows:

The Parties agree to conclude this Contract as from the date of its signature by both Parties. The Contract ends on 31/12/2022.

9. replace Annex 1 to the Contract by the appendix to this Annex.

## § 2

Other provisions of the Contract remain without any changes.

## § 3

This Annex has been drawn up in 2 (two) identical copies, one for each of Parties.

Signed on behalf of CLC:  
Name: Marja-Liisa Meurice  
Position: President of the Management Board

Signature:

Signed on behalf of EIT Food Hub  
Name: Mgr. Martin Holák, PhD.  
Position: General Director of SBA

Signature (and stamp, if applicable):

## ANNEX I to agreement between CLC and EIT Food Hub (ACTION PLAN)

**Table 1. EIT Food Hub start-up support activities implemented in 2022 year.**

Activities (according to EIT Food RIS Strategy and call for expressions of interest to become EIT Food Hubs)	Type of activity	Indicator of activity (minimum to achieve in 2022)	Deliverables	KPI related to the activity/action	Time	Payment (20000 euro)
Identifying and engaging local startups and entrepreneurs in agrifood sector	Continuous action	Create a database of local agrifood startups in the Hub country according to the EIT Food template. Manage the database and add newly identified startups throughout the year. Update the database by reaching out to startups who previously participated in EIT Food startup programs and gathering information on them (which stage they are at, what needs they have, which milestones they achieved).	1 database (list) of startups according to a template		January- November	1300
Recruitment of participants and support in evaluation process for business creation activities.		At least 5 recommendations for Seedbed, Food Accelerator Network (FAN) or RisingFoodStars. Application period for startups: January-February, 2022	as described on the left		Deadline - February 18	600
		At least 6 eligible applications for Test Farms, TeamUp, Jumpstarter or EWA*. Application period for startups: Test Farms (March-April), TeamUp (March-April), Jumpstarter (February-April, EWA* (April-May).	as described on the left		March-April	900
		At least 10 eligible applications for the international edition of Challenge Labs. Application period for participants: Q2-Q3, 2022 (TBD).	as described on the left		TBD	500
Promoting EIT Food's portfolio of instruments targeting agri-food startups and entrepreneurial	Continuous action	Promote and disseminate information regarding activities and instruments of EIT Food (Test Farms, TeamUp, Jumpstarter, EWA*, Challenge Labs, Seedbed, FAN and Rising Food Stars) through various channels and with different communication tools in order to recruit and raise awareness about the EIT Food offer for startups. Promote and disseminate		EITHE15.1-6 Reach of KIC's communication activities: # media coverage (articles and broadcast in global / European / national / local press, TV, radio, etc.)	January- November	1000

		information about EIT Food through relevant local press to achieve media impact. Examples: paid online advertisement campaigns, media coverage, press mentions etc.				
		Ensured branding in accordance with the guidelines (Hub website, lists of attendance, participant consent form, event agendas, etc.).			January- November	500
		At least 2 pieces of media coverage (articles and broadcast in global / European / national / local press, TV, radio, etc., including online publications).	At least two mentions in local media (online/offline)	EITHE15.1-6 Reach of KIC's communication activities: # media coverage (articles and broadcast in global / European / national / local press, TV, radio, etc.)	January- November	500
<b>Engaging with local start-up support ecosystem by promoting EIT Food support programs; in particular collaborating closely with local incubators, accelerators, innovation centres and TTO's/commercialisation specialists in the area of agrifood</b>	Continuous action	<p>Organisation or co-organisation of an in-person or online discussion/information session about local startup ecosystem in collaboration with the following actors: local incubators, accelerators, innovation centres, TTO's/commercialisation specialists, governmental, startup support organisation, local funding institutions, especially in the area of agrifood. Purpose: raising awareness about EIT Food as an actor in the startup ecosystem (offer of business creation activities); strengthening the links between local startup ecosystem actors (how we can work together; finding ground for common activities).</p> <p><b>OR</b> participation in high-profile external ecosystem event which would achieve the same purpose (presentation or participation in discussion as a speaker, etc.)</p>	<p>Organisation, co-organisation or active participation (a speaker role) in/of at least 1 event.</p>	<p>EITHE15.1-3 Reach of KIC's communication activities: # of external events organised by KIC</p> <p>EITHE15.1-4 Reach of KIC's communication activities: # of participants in external events organised by KIC</p> <p>EITHE15.1-6 Reach of KIC's communication activities: # media coverage (optional)</p> <p>confirmation of participation (e.g. list of attendance; registration list and print screens from the event in case of an online event)</p> <p><b>OR</b> EITHE15.1-5 Reach of KIC's communication activities: # of external events where KIC and KIC activities were presented</p> <p>EITHE15.1-6 Reach of KIC's communication activities: # media coverage (optional)</p>	January- November	500

Mapping financial opportunities for startups	1 document	Update the document listing funding opportunities for agrifood startups and SMEs available in the country (two versions in local and English language; PDF format, 5 pages max). Funding opportunities should include information about public and private funding; governmental funding, competitions, grants, local angel investors and VCs (venture capital firms) and other available financing options.	1 updated document		Deadline: end of November	200
Being a point of contact and support for entrepreneurs and startups engaged in EIT Food activities which are planning to enter local market where Hub is located	1 document	There are two deliverables in this activity: 1) Update a guide for agrifood startups from abroad willing to expand their activities in the Hub country; 2) If requested by startups – an introduction to relevant organisation from the guide.	1 updated document + list of consulted startups (if relevant)		For the guide: November. Introduction: continuous activity, January-November.	200
Organisation of a Challenge Labs workshop	1 activity	Organisation of Challenge Labs workshop in accordance with guidelines provided by EIT Food for at least 30 participants. Contribution to Challenge Labs report concerning local challenges researched during the activity.	Min. 30 participants; Documents: Participant Consent Forms, Results of the training/workshop (presentations; test results etc.)	EITHE08.2 RIS Participants in (non-degree) education and training - Participant Consent Forms; EITHE08.3 List of (non-degree) education and training EITHE08.4 List of institutions/organisations delivering (non-degree) education and training; EITHE15.1-6 Reach of KIC's communication activities: # media coverage (optional) EITHE13.1 EIT RIS Success stories (optional);	Workshop: January-July	8000
Participating in kick-off and annual meetings for EIT Hubs to disseminate results and good practice	at least 2 meetings	Participation in the video conference and two meetings organised for EIT Food Hubs.	Participation in at least 2 meetings.		January-November	800

<b>Organising activity targeting agri-food startups or entrepreneurial talents with the focus on 6 innovative areas</b>	at least 1 workshop/activity	At least 20 participants (including startups, entrepreneurial talents, SMEs). The workshop agenda has to be approved by EIT Food in advance.	Min. 20 participants; Documents: Participant Consent Forms, Results of the training/ workshop (presentations; test results etc.)	EITHE08.2 RIS Participants in (non-degree) education and training - Participant Consent Forms; EITHE08.3 List of (non-degree) education and training EITHE08.4 List of institutions/organisations delivering (non-degree) education and training; EITHE15.1-6 Reach of KIC's communication activities: # media coverage (optional) EITH13.1 EIT RIS Success stories (optional)	January-November	5000
---	------------------------------	--	--	--	------------------	------

**Description of KPIs** [https://eitfoodivzw.sharepoint.com/:x:/t/sites/EITFOODRIS/\\_layouts/15/Doc.aspx?sourceidoc=%7B32E035F3-A635-4BA7-93B3-A1C55804C698%7D&file=EIT\\_Food\\_2022\\_KPIs.xlsx&action=default&mobileredirect=true](https://eitfoodivzw.sharepoint.com/:x:/t/sites/EITFOODRIS/_layouts/15/Doc.aspx?sourceidoc=%7B32E035F3-A635-4BA7-93B3-A1C55804C698%7D&file=EIT_Food_2022_KPIs.xlsx&action=default&mobileredirect=true)