

CORPORATE CHARITABLE PARTNERSHIP AGREEMENT

LENOVO



Spojená škola , Komenského 25, 902 01 Pezinok

PARTNERSHIP CONTACTS

LENOVO

Dominika Gajdosova- dgajdosova@lenovo.com

Monica Hauser Wolff - mhauser@lenovo.com

Sydni Collins - scollins@lenovo.com

Spojená škola , Komenského 25, 902 01 Pezinok

Mgr. Gabriela Kováčová, komenskeho@szspk.sk

LENOVO GRANT

June 2022 – September 2022

I. Partnership Proposal

This proposal outlines the expectations and reporting between Lenovo Corporate Philanthropy and recipients of the Lenovo grant.

1. **Date Announced:** June 2022
2. **Funds or product to be delivered to grantees:** ASAP, no later than September 2022, barring other communications.
3. **Partnership agreement expires two years/24 months after signing.**

II. Granting Organization Request

In order to ensure a smooth delivery of funds and/or products, please provide the information below:

If you are requesting funds, please complete the following for wire transfer purposes.

NGO/Charity focal point info:

Name: Mgr. Gabriela Kováčová

Email: komenskeho@szspk.sk

Telephone: +421 902 173 524

Funding currency preference: EURO. Other/local currency

Currency preference if not U.S.D.: EURO

SECTION 1: NGO/Charity Information

NGO/ Charity Name: Spojená škola

NGO/Charity Address: Komenského 25, 902 01 Pezinok

NGO/Charity City, State, Country: 902 01 Pezinok, Slovakia

SECTION 2: W-9 or other appropriate documentation

US based charities must include their W-9 form.

III. Project Development Deliverables

Lenovo and Spojená škola will further define the specific details and logistics for the programs. The deliverables for our partnership are outlined below. Omit any that do not apply, based on original application.

- In-person volunteer opportunities.
- Virtual volunteer opportunities.
- Volunteer opportunities in the month of September 2022 (in-person aligned to Global Month of Service)
- Branding opportunities coinciding with Lenovo support (Lenovo brand on website, event signage, mentions on social media, etc.)

A. Beneficiary will be responsible for the following:

1. Professional Account Management: Spojená škola/ Mgr. Gabriela Kováčová will serve as point of contact for Lenovo and maintain consistent communication during the duration of the partnership.
2. Project Planning: Spojená škola/ Mgr. Gabriela Kováčová and Lenovo will work together to prepare for the activities outline above.
3. Promotional Support: Spojená škola/ Mgr. Gabriela Kováčová and Lenovo will post original content or re-post on social media as requested and with approval of Lenovo.
4. Day of Event Oversight: Spojená škola/ Mgr. Gabriela Kováčová will provide leadership and oversight on the day of the activities.
5. Post Event Reporting : Spojená škola/ Mgr. Gabriela Kováčová will work with Lenovo to track and share post-event evaluation reporting to reflect impact data and feedback from community partners, volunteers and leaders. Post reporting metrics are to captured via a Microsoft Forms survey provided by Lenovo at the start of the partnership. Reporting metrics are to be shared within 1 week of activity date.
6. Weather or Force Majeure Cancellation: Spojená škola/ Mgr. Gabriela Kováčová will notify Lenovo at least 48 hours in advance if the project must be cancelled for weather and cannot be changed to meet its purpose (or within a reasonable time if cancelled for force majeure such as a major strike or an unavoidable event clearly beyond control of the organization. If the project is cancelled due to such circumstances, organization and Lenovo will work to schedule an alternate date, no more than 3 months from the original project date and before January 2022, at no additional cost to Lenovo

B. Lenovo will be responsible for the following:

1. Recruitment: Lenovo will internally publicize and promote the events.

2. Deadlines: Lenovo and Spojená škola/ Mgr. Gabriela Kováčová will work to complete all mutually shared requests in advance of set deadlines.
3. Payment: Lenovo is responsible for payment for the products for Spojená škola/ Mgr. Gabriela Kováčová. Product will be ordered and an invoice will be to provider. Lenovo will not be responsible for any expense in excess of the project estimate of 3290 EURO. Spojená škola/ Mgr. Gabriela Kováčová will mutually agree which activities to undertake, with total expenses not to exceed 3290 EURO
4. Cancellation Reimbursement: Cancellation of the project by Lenovo should be given in written format to Spojená škola/ Mgr. Gabriela Kováčová. Spojená škola/ Mgr. Gabriela Kováčová will then prepare an itemized cost summary for any costs incurred up to the date of cancellation, with all supporting documents, invoices and receipts included. Spojená škola/ Mgr. Gabriela Kováčová should return the remaining portion of the payment (if any), or Lenovo will provide the difference of the balance (if any) subject to actual costs incurred and documented.

Spojená škola/ Mgr. Gabriela Kováčová:

IV. Recognition and Reporting

1. Promotion Support:

By signing this agreement, you agree to recognize Lenovo in any mention of project support.

By signing this agreement, you allow Lenovo social media to promote your organization by mentioning, tagging, or sharing photos on Lenovo's global social media handles.

By signing this agreement, you allow Lenovo to highlight your organization to highlight your organization and the project highlighted in your application on Lenovo storyhub (storyhub.lenovo.com), and share any images captured by Lenovo employees, or shared by your organization through the partnership process.

By signing this agreement, you agree to post about the project being supported by Lenovo two (2) times on social media such as Facebook, Twitter, Instagram, and/or LinkedIn, tagging @Lenovo , and the local @Lenovo national handle (i.e. @LenovoUS).

2. Reporting: By signing this agreement, you agree to provide impact reporting on fund usage to Lenovo as requested, not to exceed two (2) formal impact reports over a 12 month period, excluding other informal communications.
3. Compliance: By signing this agreement, you agree to comply by all of the criteria of the Lenovo Compliance Form (v8), and to use funds and product as determined in the Grant application. You will not use funds or products in any way that could endanger the reputation of Lenovo, or the tax exempt status of the Lenovo Foundation.
4. Changes to this Agreement: If there are any changes to the organization that prevent the ability for funds or product to be used as determined in the Grant application, you will contact the Lenovo immediately to alert them of this change and determine a solution.

Spojená škola/ Mgr. Gabriela Kováčová

III. Proposal Agreement

Sign and date below indicating your acceptance of this proposal. Return a scanned or PDF copy of the document to giving@lenovo.com . Lenovo will circulate the completed copy with all stakeholders.

Each person signing below is an authorized representative. This Agreement may be signed in counterparts and may be electronically signed or accepted.

Lenovo

8001 Development Drive

Morrisville, NC 27560

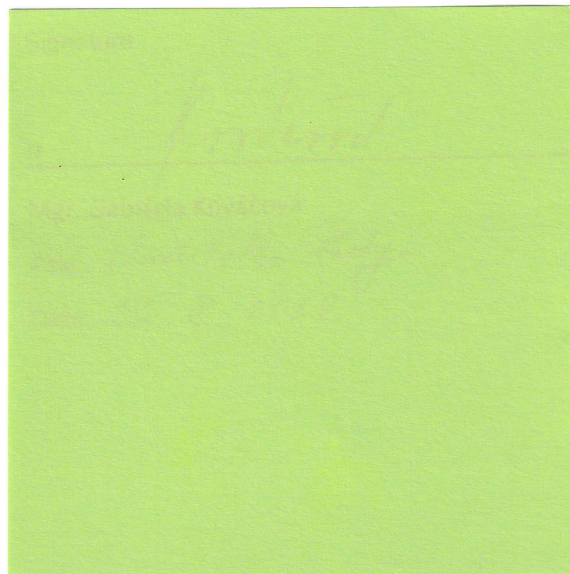
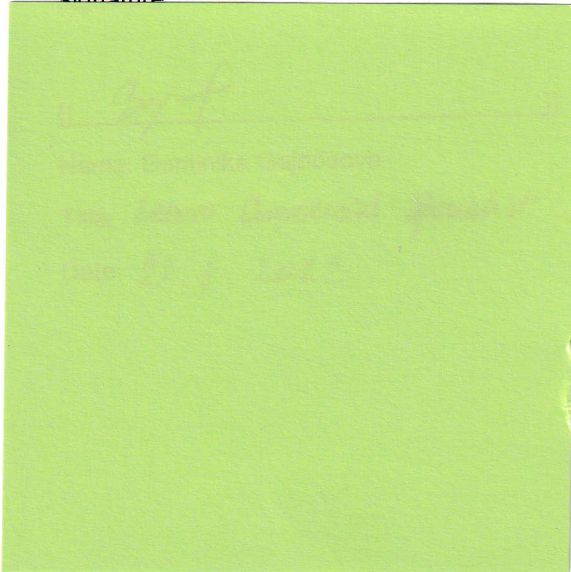
Spojená škola/ Mgr. Gabriela Kováčová

Komenského 25, 902 01 Pezinok

902 01 Pezinok

Slovakia/ Slovak

Signature



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