

Bratislava 22.12.2022

Ref. No.: SVK/MIB/2022/002

**Metropolitan Institute of Bratislava**  
Primacialne namestie 429/1 | 814 99 Bratislava

**Subject: Letters of exchange for the provision of support related to emergency refugee response in the Slovak Republic**

Dear Mgr. Ján Mazúr,

Within the Memorandum of Understanding agreed with the Metropolitan Institute of Bratislava in Slovak Republic dated 2 November 2022, I am pleased to confirm UNICEF's agreement to support the implementation of activities related to the emergency refugee response in the Slovak Republic in the amount of 778 130 € for the period from 2 November 2022 to 31 December 2023.

The funds are intended to support and strengthen the Slovak Republic in responding to needs of refugee children and children of host communities to ensure integration and social cohesion of Ukrainian children in their communities and improve access to child-friendly public spaces for all children, through community-centered, co-creation and participatory action. Activities listed within this exchange of letters are aligned with UNICEF's Core Commitments for Children in Humanitarian Action as well as Refugee Response Plan for 2022 and 2023.

The partnership is expected to contribute to the realization of outputs and set targets as per attached joint workplan in Annex 1.

The funds will be transferred to support the following activities:


1. Engagement of children and caregivers in social inclusion and social and behavior change interventions creating a conducive learning environment and social inclusion inside and outside of schools (€ 547,000);
2. Supporting access of children and caregivers to culturally appropriate, gender- and age-sensitive information on educational options and other social services (€ 23,750);
3. Increasing participation of children (€ 42,320);
4. Communication, project management, monitoring and evaluation (€ 165,060).

The Direct Cash Transfer, other than Direct Payments, shall be made by UNICEF in Euro to the following bank account of the Metropolitan Institute of Bratislava:

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The Metropolitan Institute of Bratislava in Slovak Republic authorizes the following officials certify / approve financial transactions:

**Name:** Jan Mazur  
**Title:** Director  
**Email:** [Jan.Mazur@mib.sk](mailto:Jan.Mazur@mib.sk)

**Sample signature:** 

UNICEF cash transfers are governed under the UN Sustainable Development Group's Harmonized Approach to Cash Transfers (HACT) framework. Under the HACT framework, the Metropolitan Institute of Bratislava shall submit to UNICEF the following reports as part of quality assurance and effective monitoring of implementation:

- a) Quarterly request for cash transfers through the Funding Authorization and Certificate of Expenditure (FACE) form for implementation of activities according to agreed workplan
- b) Monthly progress reports
- c) Quarterly fund utilization report, together with the request for the next instalment, after following the completion of agreed activities
- d) Final fund utilization report and final narrative report within one month upon completion of the Programme.

This Letter is originally signed in four (4) copies, two in English and two in Slovak. Both Parties shall keep the original signed copy of the Letter.

Please confirm your agreement, on behalf of the Metropolitan Institute of Bratislava in Slovak Republic, by signing, dating and returning to us the enclosed copy of this Letter.

Sincerely,

United Nations Children's Fund


  
Michaela Bauer

Emergency Coordinator

Director

Europe and Central Asia Regional Bureau in the Slovak Republic  
Institute of Bratislava

Agreed on behalf of the Metropolitan Institute of Bratislava

  
Jan Mazur

Metropolitan

**Annex I:** Workplan and the budget

**Annex II:** UNICEF standard terms and conditions