

**Contract on the Provision of Financial Resources  
from the International Visegrad Fund's  
Visegrad Grant No. 22220185**  
(hereinafter only the "Contract")

**1. CONTRACTING PARTIES**

**1.1 Střední průmyslová škola strojní a elektrotechnická a Vyšší odborná škola**

Name:	Secondary Industrial School of Mechanical and Electrical Engineering and Higher Vocational School	1.2
Address:	Masarykova 460/3, Liberec, 46001, CZ	1.3
Correspondence address:	Masarykova 460/3, Liberec, 46001, CZ	
ID No.:	46747991	
Bank details:	IBAN: CZ7601000001075234500297; SWIFT/BIC: KOMBCZPPXXX; bank name: Komerční banka; bank seat: Na Příkopě 33, 114 07 Praha 1, P.O. BOX 839, Česká republika	
Registered VAT Payer:	no	

Represented by: Jaroslav Semerád, headmaster

hereinafter referred to as the "the Lead Partner"

and

**1.4 Stredná priemyselná škola techniky a dizajnu, Mnoheľova 828, 05846 Poprad**

**Name:** Secondary Technical School

**Address:** Mnoheľova 828, Poprad, 05846, SK

**Correspondence address:** Mnoheľova 828, Poprad, 05846, SK

**ID No.:** 00161802

**Bank details:** IBAN: SK10 8180 0000 0070 0051 3860; SWIFT/BIC: SPSRSKBA; bank name: Štátnej pokladnici; bank seat: Radlinského 6929/32, 811 07 Bratislava, Slovenská republika

**Registered VAT Payer:** no

Represented by: Ing. Jaroslav Bašista, headmaster

hereinafter referred to as the "Grantee"

1.5 The Lead Partner and the Grantee jointly hereinafter only "Contracting Parties".

1.6 The Contracting Parties enter into this Contract on Provision of Financial Resources from the International Visegrad Fund under the conditions and with the subject matter stipulated below.

## 2. SUBJECT OF THE CONTRACT

2.1 The subject of this Contract is the definition of conditions for the payment of financial support from Lead Partner to support the activities of the Grantee within the project named "**Do we teach the same way? Visegrad industrial schools experience exchanges**", under serial No. **22220185** (the "Project").

2.2 The subject of the Project shall be supported by the Lead Partner with an amount of up to **€3,850.00** under conditions set forth further in this Contract (the "Grant").

2.3 The Grantee is obliged to implement the Project in compliance with the time frame and financial and other conditions stipulated in the Contract.

2.4 The Grantee is obliged to keep the Lead Partner updated with regard to the Project via e-mail [linda.dimlova@pslib.cz](mailto:linda.dimlova@pslib.cz). Internal changes of the Grant Recipient affecting the project and other requests must be communicated to the Lead Partner in writing.

## 3. IMPLEMENTATION OF THE PROJECT

3.1 The Contracting Parties agree that the Project shall last from **02/01/2023** to **31/12/2023** (the "Implementation Period").

3.2 Particular stages of implementation of the Project are specified in Attachments No. 1 and 2 hereof ("List of outputs" and "Calendar of Events/Outputs"). The Grantee is obliged to maintain an up-to-date Calendar of Events. Any change in the dates, venues or types and names of events originally stipulated in

the Calendar of Events must be updated and confirmed of Lead Partner no later than 20 calendar days prior to the planned date.

#### **4. GRANT PAYMENT**

4.1 The Grant shall be paid to the Grantee under conditions set forth in Section 4.2 hereof in 1 instalment as follows: the 1st installment in the amount of **€3850.00** within 15 working days after the delivery of the valid and effective Contract by the Grantee to the Lead Partner (the "First Instalment").

4.2 The Grantee declares that prior to the signing of this Contract they made themselves familiar with the Grant Guidelines of the Fund which are applied by the Fund for the organization and treatment with the grants, including Grant provided to the Grantee under this Contract, and which are published on the website of the Fund ([www.visegradfund.org](http://www.visegradfund.org)). The Grantee shall be obliged to accept all such rules and principles of the Fund.

#### **5. GRANT UTILIZATION**

5.1 The Grant shall be used by the Grantee only to cover the direct expenses of the Project during the Implementation Period of the Project according to the budget plan which forms **Attachment No. 1 hereof (the "Budget")**.

5.2 The expenses required for the Project from the Grant cannot exceed the approved amount.

5.3 The Grant may be used only during the contracted Implementation Period. The part of the Grant not used during the Implementation Period shall be returned by the Grantee to the Lead Partner upon request within 10 working days.

5.4 The Grantee shall use the Grant according to the Budget in an efficient and cost-effective way.

5.5 The financial resources of the Grant cannot be used for:

- a) capital investments (tangible/intangible assets);
- b) VAT refund for Grantees who request VAT compensation from local authorities;
- c) the Grantee's own indirect costs (electricity/gas/water/telephone bills, etc.);
- d) internal costs or invoices (rent of one's own premises, one's own accommodation and board); and
- e) Grantee's own work—e.g. coordination of the Project, salaries, financial remuneration of employees (or any expenses related to employment based on the Labour Code, including daily allowances, part-time work, etc.).

## 6. OTHER CONTRACTUAL TERMS

6.1 All formal communication with the Lead Partner must be conducted in English.

6.2 The Grantee is obliged to specify a bank account for the purposes of the grant disbursements realized by the Lead Partner. All Project payments must be carried through the bank account owned by the Grantee.

6.3 The Grantee shall conduct bank transfer (non-cash) transactions only.

6.4 The Grantee is obliged to acknowledge the Lead Partner's support of the Project

- on all premises where events take place as part of the Project (in the form of a banner or flag),
- in all printed materials distributed as part of the Project,
- in all public statements and presentations and on all web pages connected with the Project.

All acknowledgements must visibly carry the current version of the logo of the Fund and, if on-line, must be directly linked to [www.visegradfund.org](http://www.visegradfund.org). Acknowledgements in event venues must be present for the duration of the events; acknowledgements on-line must remain active for the whole Contractual Period of the Project, at minimum.

6.5 The International Visegrad Fund (the Fund) reserves the right to carry out monitoring visits of the Project and implementation thereof and carry out financial inspection of the Project and, if necessary, request additional documentation regarding the Project. The Grantee is obliged to allow visits from the staff of the Fund or from personnel authorized to do so by the Fund, allow a financial inspection and provide any materials related to the Project upon request.

6.6 The Fund (or person authorized by the Fund) is entitled to carry out an audit of the Grantee during the Implementation Period. The Grantee is obliged to bear such audit and provide the Fund with any accounting and other document related to the Grant and make and deliver the Fund copies therefrom.

6.7 The Grantee declares that he shall be the bearer of all intellectual property rights and/or copyrights to any outputs of the Project or any part thereof (the "Outputs"). The Grantee hereby grants to the Fund under provisions of the Act No. 185/2015 Coll. Copyright Act (the "Copyright Act") a non-exclusive royalty free license, without territorial, time, material and technological limitations, to any Outputs of the Project or part thereof, so the Fund shall have mainly right to:

- a) publicly disclose the Outputs and publish the Outputs in any way, e.g. on the Fund's website, in any Fund's materials, etc.;

- b) alter and process the Outputs, mainly use the Outputs to create new work, according to needs of the Fund;
- c) include the Outputs to a database under §131 of the Copyright Act;
- d) merge the Outputs with any other outputs or work;
- e) make copies of the Outputs;
- f) publicly distribute the Outputs;
- g) to deal with the Outputs in any other way that is attributable to the author under the provisions of the Copyright Act.

6.8 The Parties agreed to adhere to the principles of environmental sustainability by all means possible in relation to the Project (saving electricity, water and other resources, preferring local goods and services and printing only if necessary and on both sides of the paper, etc.).

## **7. CONTRACTUAL SANCTIONS**

7.1 The Lead Partner shall be entitled against the Grantee for a contractual penalty in the amount of 20% of the amount of the Grant (the "Contractual Penalty"), if:

- a) any data provided by the Grantee turns out to be false or not up-to-date, or
- b) the Grantee fails to deliver to the Lead Partner any of the reports according to this Contract in time, or
- c) the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, or
- d) the Grantee breaches any of its obligation arising from Article 7 hereof.

7.2 The Contractual Penalty shall be paid by the Grantee within 15 working days from the written notice of the Lead Partner. The Contractual Penalty payment shall not affect the Lead Partner's right to request a damage compensation for any damages caused to the Lead Partner.

7.3 The Lead Partner shall be entitled to withdraw from the Contract, in case:

a) any kind of false/incorrect data/information is provided by the Grantee, or
b) any of the contractual requirements are not met by the Grantee or breached by the Grantee and the Grantee shall not remedy such deficiency or breach within an additional reasonable period provided by the Lead Partner in the written call for the remedy, or
c) deficiencies are determined that could in a significant way affect the result or approved schedule during the implementation of the Project, mainly, but not limited to, the Outputs of the Project do not meet the requirement under this Contract and its attachments, or
d) the good reputation of the Lead Partner is damaged by the Grantee, or
e) the Lead Partner learns about a misuse of any funds granted to the Grantee by the Lead Partner

or the funds provided by the Lead Partner are used, intentionally or negligently, to any other purpose that specified in the Project.

7.4 The notice of withdrawal shall be delivered in writing in person or by registered mail to the address of the relevant Contracting Party stated in this Contract. The notice of withdrawal shall be considered received on the date of its delivery. If the delivery of the withdrawal notice is rejected by the relevant Contracting Party, the rejection date shall represent the date of delivery. In the case of postal deliveries, the withdrawal notice shall be considered received on the third day of its postal deposit, irrespective the addressee's knowledge of such deposit.

7.5 If the Contract is terminated upon the withdrawal of the Lead Partner therefrom, the Grantee shall automatically be obliged to return to the Lead Partner the amount of the paid Grant within 15 working days.

7.6 In case the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, the Grantee shall be obliged to return the amount of the paid Grant to the Lead Partner within 10 working days at the call of the Lead Partner.

7.7 If the Lead Partner anytime (i.e., also after implementation of the Project) learns about a misuse of any funds granted to the Grantee by the Lead Partner, and/or about unannounced changes within the Project and internal changes of the Grantee affecting the utilization of the provided Grant (mainly but not limited to changes of the Grantee's name, registered seat, statutory representatives, registration for VAT, etc.), the Grantee shall be obliged to return the full granted amount to the Lead Partner within 15 working days at the call of the Lead Partner.

## **8. FINAL PROVISIONS**

8.1 This Contract shall be governed by Czech law. Relevant provisions of the Civil Code of the Czech Republic and other related regulations of the Czech Republic shall apply to the relations regulated in this Contract, resulting from it and related to it.

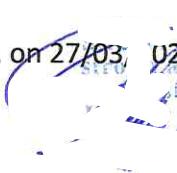
8.2 Any disputes resulting from this Contract which could not be settled by mutual agreement of the Contracting Parties shall be resolved by Czech courts.

8.3 This Contract shall enter into force on the day of its signing by both Parties. This Contract is concluded for a definite time period until 08/03/2024 (i.e., the implementation period + 50 working days), except the stipulations in Section 7.8 hereof which shall remain valid and effective for an indefinite time period.

8.4 Both Contracting Parties declare that they conclude this Contract of their free will, they have read its content and as evidence of their consent to its wording they voluntarily sign it as correct.

8.5 The Contract is drawn up in two identical counterparts in English. Each Contracting Party shall receive one counterpart of the Contract.

Done in Liberec, on 27/03/2023

  
Technická  
střední odborná škola,  
Masarykova 3,  
06747901

Středná priemyselná škola  
techniky a dizajnu  
Boheľova 828, 058 46 Poprad  
č. 00161802  
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Signature of the Lead Partner's statutory  
representative

Signature of the Grantee's statutory  
representative

#### Attachment 1

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's  
Visegrad Grant No. **22220185**

#### List of Outputs:

Total approved sum: **€3,850.00**

#### **1 International teacher exchanges (Product)**

02/01/2023–05/11/2023

The project will involve exchanges of 4 teachers from each school who will visit the partner educational institutions on three dates. Each visit will last two days, during which experiences, best practices and teaching methods will be exchanged and shared. The aim of each teacher is to get acquainted with the school environment, the equipment of the specialist classrooms, the teaching methods as well as its content. Each trip abroad then produces a three-page structured document mapping the teaching they witnessed, which forms the basis for the compilation of the project outputs presented at the final seminar. All of this contributes to the main objective of the project, namely to strengthen the professional network of educational institutions in the fields of mechanical, electrical, IT technology and robotics and to promote the

mobility of teachers in order to share best practices and increase the quality of teaching, expand its forms and therefore increase the attention of students, leading to a higher quality of graduates in these fields and their employability on the labor market. This cooperation will also fulfil the other objectives of the project such as expanding the skills and language skills of the teachers, gaining new experiences and learning about other cultures and ways of teaching each other. New insights into robotics can also be gained, which will help to enrich the content of teaching (e.g. gaining information on new technologies, procedures, etc.). Last but not least, the objectives of the project include establishing new and deepening existing collaborations between teachers, mutual inspiration in new forms and methods of teaching and motivating students, to which international teacher exchanges will certainly contribute.

#### **Direct target groups:**

Teachers : 16

Selection/outreach: Three specialist teachers and one English teacher, who will help remove any language barriers, will be selected from each school.

Organisers and persons involved in the implementation of multi-day meetings: 4

Selection/outreach: The implementation team will be selected on the basis of experience and organisational prerequisites.

#### **Dissemination/promotion**

Information about the project will be available on the website and social media of the applicant and other partners.

#### **Role of the applicant and project partners**

The main organisation, communication, documentation of the project etc. is placed on the shoulders of the main applicant. However, the other partners are also involved in drawing up the plan and, above all, in organising the visits to their country. In addition, the dissemination of information about the project and keeping the public informed about its progress is also handled by each partner in its own country. All participating partners are also required to produce a minimum three-page document from each trip mapping the teaching methods they witnessed and are also tasked with collecting and delivering all documents, invoices etc. to the Lead Partner who will record, process and store them.

#### **2 Final international seminar (Event-Private), Liberec, CZ**

28/11/2023–01/12/2023

After the exchange of all teachers, a two-day international final seminar for school principals and their representatives will be held in Liberec at the end of the year 2023. The first day agenda covers the presentations of the results of the project, best practices, recommendations and teacher exchanges, which will lead to a discussion on possible changes in teaching, possibilities for further cooperation and dissemination of the project. The second day plans include a visit to cooperating institutions, companies and research organisations in Liberec and its vicinity, which will demonstrate the importance of linking the secondary technical school and the demanding market. All this contributes to the main objective of the project, which is to strengthen the professional network of educational institutions in the fields of mechanical, electrical, IT technology and robotics and to establish new and deepen existing cooperation between schools and their staff by mutual inspiration in new forms and methods of teaching.

#### **Direct target groups:**

School principals : 4

Selection/outreach: Each school has one principal who attends the final conference as a liaison officer.

Representatives of the principals of the participating schools, or persons accompanying the principals to the international final seminar: 4

Selection/outreach: The final conference is attended by representatives of the principals, or other selected persons from their circle who are best placed to disseminate the results of the project and engage in discussion with the other participants.

#### **Dissemination/promotion**

The project outputs will be available in all languages of the project partners and in English and will be made available on the Lead Partner's website. It's planned to spread it through principal's contacts, such as the various school associations, then at least one public article will be published.

#### **Role of the applicant and project partners**

The main applicant in the project is the secondary school in Liberec, but the project activities will have an impact on all countries of the Visegrad Four, as all partners are actively involved in the project and participate in the preparation of the program of each trip. The results of these visits can be spread by principals and their representatives through their contacts, they will be published on the schools' websites in their native languages. All participants will receive an USB memory stick with the recorded project outputs in their native languages as a gift to spread outputs in their country and to other educational institutions as an example of best practice.

- Visegrad Fund

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Budget - Grantee

Accommodation and board	3 850,00
<b>Total</b>	<b>3 850,00</b>

Budget Total - Visegrad Fund

Accommodation and board	12,120.00
Expert fees/Fees for authors or artists	1,600.00
Printing/publishing costs	2,432.00
Promotional costs	600.00
Translation and interpreting costs	1,242.00
Transportation and postage	5,453.00
Project overhead costs	3,935.00

• Visegrad Fund

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**Total**

**27,382.00**

Done in Liberec, on 27/03/2023

Střední průmyslová škola  
střední a elektrotechnická  
a Vyšší odborná škola,  
Liberec 1, Masarykova 3,  
příspěvková organizace  
č. 46747991

Signature of the Lead Partner's statutory  
representative

Stredná priemyselná škola  
techniky a dizajnu  
Mnoháčova 828, 058 46 Poprad  
IČO: 00161802

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Signature of the Grantee's statutory  
representative

**Attachment 2**

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's Visegrad  
Grant No. **22220185**

**Calendar of Events:**

Implementation period: from **02/01/2023** to **31/12/2023**

Event	City	Country	From	Until

- Visegrad Fund

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Event	City	Country	From	Until
Final international seminar	Liberec	CZ	28/11/2023	01/12/2023

Done in Liberec on 27/03/2023