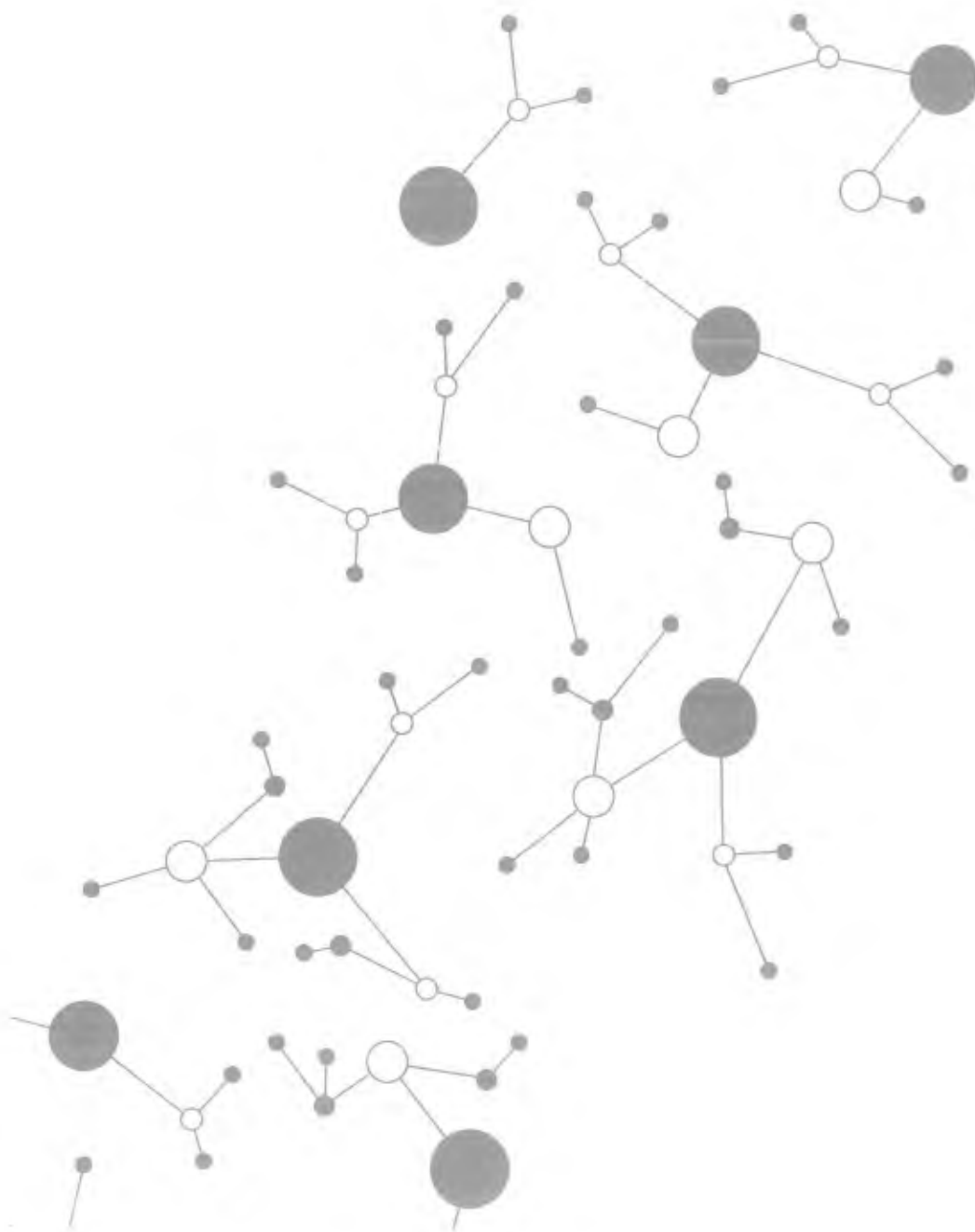




# PARTNERSHIP AGREEMENT

Model of agreement between the Project Lead Partner and the Partners  
for the implementation of the Interreg CENTRAL EUROPE project



## Model of agreement between the Lead Partner and the Partners for the implementation of the Interreg CENTRAL EUROPE project CE0100183 Circular WEEEP

(Partnership agreement)

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*This document serves as model for the partnership agreement to be established between the lead partner and all partners in compliance with Article 26 (1) (a) of the Regulation (EU) 2021/1059 and as further explained in chapter II.5.2 of the programme manual. This document provides all minimum compulsory requirements that the signed partnership agreement must hold. Additional elements may be included by the partnership in order to tailor the agreement to their specific needs. Additional provisions included in the final partnership agreement must in any case be in line with the programme objectives and the legal framework mentioned in the subsidy contract and partnership agreement.*

*It is strongly advised to check whether the terms and clauses - especially those dealing with company law, property law, disputes between partners and compensation for damages - are correct and consistent with the applicable law. The managing authority cannot under any circumstances or for any other reason whatsoever be held liable for damage or injury sustained by the application of this document. The managing authority therefore cannot accept any claim for compensation or increases in payment in connection with such damage or injury.*

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Having regard to:

- the legal framework as in § 1 of the subsidy contract signed between the managing authority (hereinafter referred to as MA) and Czech Technical University in Prague acting as lead partner (hereinafter referred to as LP) of the project ID CE0100183, acronym Circular WEEEP and in particular Article 26(1)(a) of the Regulation (EU) 2021/1059 (hereinafter referred to as the Interreg Regulation) and
- § 10 of the subsidy contract signed between the MA and the aforementioned LP on 22. 9. 2023;

the following agreement shall be made between:

Czech Technical University in Prague, Jugoslávských Partyzánů 1580/3, 160 00 Praha 6-Dejvice,  
represented by Mr. Vojtěch Petráček (Lead Partner)

And Project Partners:

Partner number	Abbreviated name of organisation	Name of the organisation in English	Country (NUTS 0)	Address	Legal Representative
PP2	PoR	Province of Rimini	Italia (IT)	Via Dario Campana 64, 47922 Rimini	Mr. Jamil Sadegholvaad
PP3	ROG. SLATINA	MUNICIPALITY ROGAŠKA SLATINA	Slovenija (SI)	Izieniska ulica 2, 3250 Rogaska Slatina	Mr. Branko Kidrič
PP4	CPU	REUSE CENTER	Slovenija (SI)	VRAZOVA ULICA 9, 2270 ORMOŽ	Ms. Marinka Vovk
PP5	RERA	PUBLIC INSTITUTION RERA S.D. FOR COORDINATION AND DEVELOPMENT OF SPLIT DALMATIA COUNTY	Hrvatska (HR)	DOMOVINSKOG RATA 2, 21000 SPLIT	Mr. Jozo Sarač
PP6	ASSO	ASSO Agency for Sustainable Development	Italia (IT)	Via Pirandello 31/B, 37138 Verona	Ms. Maria Vittoria Tamborra
PP7	MČ Bratislava	Bratislava Old Town	Slovensko (SK)	Vajanskeho nabrezie 3, 814 21 Bratislava	Ms. Zuzana Aufrichtová
PP8	ARRSA	Regional Development Agency in Bielsko-Biala	Polska (PL)	Cieszyńska 365, 43-382, Bielsko-Biala	Mr. Maciej Jeleń Mr. Mariusz Klusak
PP9	Bielsko	Bielsko district	Polska (PL)	Piastowska 40, 43-300 Bielsko-Biala	Mr. Andrzej Kamiński Ms. Dorota Nikiel
PP10	Lublin	City of Lublin	Polska (PL)	Plac Króla Władysława Łokietka 1, 20-109 Lublin	Ms. Bernadeta Krzysztofik
PP11	BOKU	University of Natural Resources and Life Sciences, Vienna, Department of Water, Atmosphere and Environment, Institute of Waste Management and Circularity	Österreich (AT)	Gregor Mendel Strasse 33, 1180 Wien	Mr. Günter Langergraber
PP12	Gdańsk	Municipality of Gdańsk	Polska (PL)	Nowe Ogrody 8/12, 80-803 Gdańsk	Mr. Piotr Grzelak

for the implementation of the Interreg CENTRAL EUROPE project ID CE0100183, Design and test of policies for reducing, repairing, recovering and reusing waste from electrical, electronic equipment and plastic in Central Europe, acronym: Circular WEEEP, approved by the Monitoring Committee (hereinafter referred to as MC) of the Interreg CENTRAL EUROPE Programme (hereinafter referred to as Interreg CE) on 15-16<sup>th</sup> December 2022 in Vienna.

## § 1

### Definitions

1. For the purposes of this partnership agreement the following definitions apply:

- Project Partner (hereinafter referred to as "PP"): any institution financially participating in the project and contributing to its implementation, as identified in the approved application form. It corresponds to the term "beneficiary" as defined in annex 1 to the programme manual.
- Lead Partner: the Project Partner who takes the overall responsibility for the submission and the implementation of the entire project according to Article 26 (1) (b) of the Regulation (EU) 2021/1059.
- Associated Partner: any institution/body involved as observer in the project without financially contributing to it, as identified in the approved project application form.

## § 2

### Subject of the agreement

1. This partnership agreement lays down the arrangements regulating the relations between the LP and all PPs in order to ensure a sound implementation of the project ID CE0100183, Design and test of policies for reducing, repairing, recovering and reusing waste from electrical, electronic equipment and plastic in Central Europe, acronym: Circular WEEEP as in the latest version of the approved application form as well as in compliance with the conditions for support set out in the European Structural and Investment Funds Regulations, delegated and implementing acts, the programme rules based thereon and the subsidy contract signed between the MA and the LP.
2. The LP and all PPs commit themselves in jointly implementing the project in accordance with the latest version of the approved application form, with the aim to reach the objectives of the project. This also includes the commitment to produce qualitative outputs and to achieve the results set in the application form.
3. The LP and all PPs declare to have carefully read and accepted the legal framework and the other relevant norms affecting the project. In case that changes to the subsidy contract affect the partnership agreement, this document shall be adjusted accordingly.
4. The annexes to this partnership agreement form an integral part of this agreement and comprise *inter alia*: copy of the latest version of the approved application form (Annex 1); copy of the subsidy contract signed between the MA and the LP, including any revision(s) (Annex 2); list of bank accounts of the PPs (Annex 3).
5. The present partnership agreement serves also explicitly as written power of attorney of the PP to LP and authorises the latter to perform the specific duties and responsibilities as set out below.

## § 3

### Duration of the agreement

This partnership agreement shall enter into force as from the date of the last signature of this agreement. It shall remain in force until the LP has discharged in full its obligations towards the MA - as provided for in § 4 of the subsidy contract signed between the MA and the LP.

## § 4

### Partnership

All PPs entitle the LP to represent the PPs in the project. They commit themselves to undertake all steps necessary to support the LP in fulfilling its obligations as specified in the subsidy contract signed between the MA and the LP as well as in this agreement.

## § 5

### Project management: obligations of the Lead Partner

1. The LP shall assume the sole responsibility towards the MA for the implementation, management and coordination of the entire project and fulfil all obligations arising from the subsidy contract.
2. The obligations of the LP are listed in the subsidy contract, enclosed to this agreement as Annex 2.
3. In addition, the LP is obliged to:
  - a. Take all the necessary actions to comply with the requirements indicated in the programme manual;

- b. Ensure to take all the necessary measures in order to avoid that the subsidy contract is terminated by the MA and thus to avoid that the partnership is asked to repay the subsidy according to § 17 of the subsidy contract.

## § 6

### Project management: obligations of the Project Partners

1. Each PP shall comply with the relevant legal and other requirements under the law which applies to it, especially with the European Union's and national legislation as set out in § 1 of the subsidy contract (Annex 2) and its annexes. Furthermore, each PP shall ensure that all necessary approvals (e.g. building permissions, environmental impact assessment statements) have been obtained.  
In particular, for the part of the project for which it is responsible, each PP shall ensure:
  - a. that it is in compliance with relevant rules concerning public procurement, competition and entry into the markets, sustainable development and environment protection, equal opportunities and non-discrimination, gender equality, branding, financial management and State aid;
  - b. that it is implemented in observation of the rules and procedures set in the programme manual (e.g. with regard to monitoring the project physical and financial progress, recording and storing of documents, written requests for project modifications, implementation of information and publicity measures etc.);
  - c. that in case of funds granted under State aid, all necessary requirements provided for in the applicable EU, national and programme rules, as recalled in § 1 of the subsidy contract, are respected by the PPs concerned.
  - d. that programme requirements on eligibility of expenditure, as provided for in the programme manual and in line with § 5 of the subsidy contract signed between the MA and the LP, are strictly respected.
2. In accordance with the provisions of the Regulation (EU) 2016/679 (General Data Protection Regulation) in its valid version, the MA is entitled to process personal data of the LP and all PPs, which are contained in the approved application form and which are acquired in the organs and authorised representatives of the following bodies and authorities: national control bodies and bodies and authorities involved in audits carried out for the programme, European Commission, auditing bodies of the European Union and the City of Vienna, the Federal Ministry of Finance of the Republic of Austria or any other institution responsible for conducting audits or controls according to European Union's or national laws. In addition, the MA is entitled to process such data and to share them with other programmes in order to implement their tasks linked to European anti-corruption policy and to make such data available to bodies and authorities for evaluation and monitoring purposes.

Furthermore, the programme bodies may use the names and addresses of all project partners, the purpose and the amount of the subsidy in the framework of information and communication measures concerning the programme as well as reporting to the European Commission.

3. Each PP shall set up a physical and/or electronic archive which allows storing data, records and documents composing the audit trail, in compliance with requirements described in the programme manual. The location of the above-mentioned archive is indicated in the programme electronic monitoring system (hereinafter referred to as Jems) and each PP commits itself to promptly inform the LP on any change of location.
4. Each PP shall give access to the relevant authorities [MA, joint secretariat (hereinafter referred to as JS), Audit Authority, Commission Services and national and EU controlling institutions] to its business premises for the necessary controls and audits, as further ruled in § 17.
5. Each PP shall ensure that its part of activities to be implemented in the approved project is not fully or partly financed by other EU Programmes.
6. Each PP shall ensure that the following project and financial management conditions are fulfilled:

- a. To timely start as well as to implement the part(s) of the project for which it is responsible in due time and in compliance with the approved application form ensuring, in quantitative and qualitative terms, the delivery of its planned project activities, outputs and results;
  - b. To appoint a local coordinator for the part(s) of the project for which it is responsible and to give the appointed coordinator the authority to represent the partner in the project so that to ensure a sound project management;
  - c. To immediately notify the LP of any event that could lead to a temporary or permanent discontinuation or any other deviation of the part(s) of the approved project for which the PP is responsible;
  - d. To provide experts or bodies authorised by the Interreg CENTRAL EUROPE Programme carrying out project evaluations and/or studies with any document or information requested for evaluation purpose. Information might be provided also through surveys and/or interviews;
  - e. To promptly react to any request made by the MA/JS through the LP;
  - f. That expenditure reported to the LP has been incurred for the purpose of implementing the project and correspond to the activities described in the latest version of the approved application form;
  - g. That in case one or more output and result targets, as set in the latest approved version of the application form, are not successfully reached, adequate corrective measures are put in place to ensure the project performance as well as to minimise the impact at programme level (e.g. adaptation of the project to the changed situation) following the procedures specified in the programme manual;
  - h. To immediately inform the LP if costs are reduced or any of the disbursement conditions ceases to be fulfilled, or circumstances arise which entitle the MA to reduce payment or to demand repayment of the subsidy in whole or in part;
  - i. To install a separate accounting system for the settlement of the project and safeguard that the eligible costs as well as the received subsidies can be clearly identified.
7. In the circumstance that any of the PPs is in the situation of undertaking in difficulty, within the meaning of point (18) of Article 2 of Regulation (EU) No 651/2014 as well as in compliance with Article 7 (1) (d) of Regulation (EU) 2021/1058 (hereinafter referred to as the ERDF Regulation), the concerned PP is to immediately inform the LP that shall in turn immediately inform the MA/JS.

## § 7

### Project steering committee

1. For a sound implementation and management of the project, a steering committee shall be set up in line with provisions of the programme manual.
2. The steering committee is the decision-making body of the project and it shall be composed by representatives of the LP and all PPs duly authorised to represent the respective LP and PP institutions. It shall be chaired by the LP and it shall meet on a regular basis. Associated partners shall be invited to take part in the steering committee in an advisory capacity. External key stakeholders may also be invited to take part to one or more meetings in an observer/advisory capacity.
3. The steering committee shall at least:
  - a. be responsible for monitoring and validating the implementation of the project and the achievement of the planned results as in the approved application form;
  - b. perform the financial monitoring of the project implementation and to decide on any budget modifications as in § 11 of this agreement;
  - c. monitor and manage deviations of the project implementation;
  - d. decide on project modifications (e.g. partnership, budget, activities, and duration) if needed;
  - e. be responsible for the settlement of any disputes within the partnership (as stipulated in § 22 of this agreement).

4. Further aspects, including the creation of sub-groups or task forces, may be set out in the rules of procedure of the steering committee.

## § 8

### Financial management and accounting principles

In line with § 6 of this agreement, each PP is responsible towards the LP for guaranteeing a sound financial management of its budget as indicated in the latest version of the approved application form, and pledges to release its part of the co-funding. To this purpose, a separate accounting system must be set in place.

## § 9

### Reporting and requests for payment

1. Each PP may only request, via the LP, payments of the contribution from the European Regional Development Fund (hereinafter referred to as ERDF) by providing proof of progress of its respective part(s) of the project towards the achievement of the outputs and results as set in the approved application form, in compliance with the principle of sound financial management (as determined by the principles of economy, efficiency and effectiveness) and by demonstrating the utility derived from any purchases. To this purpose, each PP commits to providing the LP with complete and accurate information needed to draw up and submit joint progress reports and, where possible, the main outputs and deliverables obtained in line with the approved application form. Joint activity reports and joint finance reports shall be submitted to the MA/JS following the procedures set in the programme manual and in observation of deadlines set in the overview table of reporting targets and deadlines enclosed to the subsidy contract (see annex 2).
2. In addition, in order to allow the LP to submit to the MA payment requests, enclosed to the joint finance reports, every PP shall submit to the LP its certificates confirming the eligibility of expenditure, following verifications performed according to § 10.
3. In order to meet the deadlines mentioned in § 9.1, each PP commits itself to deliver to the LP the necessary information and documents 10 working days before the deadlines set in the subsidy contract for submitting the concerned periodic joint progress reports.
4. Requests for postponement of the reporting deadlines may be granted only in exceptional and duly justified cases. They shall be asked by the LP to the MA via the JS at the latest one week prior to the due deadline.
5. In line with § 11.5 of the subsidy contract, the LP shall confirm that the expenditure reported by each PP has been incurred by the PP for the purpose of implementing the project, that it corresponds to the activities laid down in the approved application form and that it has been verified by the national controller.
6. If the LP casts doubts on the project relevance of any expenditure items claimed by a PP, the LP shall clarify the issue with the concerned PP with the aim of finding an agreement on the expenditure to be claimed and the corresponding activities to be reported as project-relevant. In the case that such agreement cannot be found, the procedure as stated in the programme manual will be followed.
7. Payments not requested in time and in full or non in compliance with the payment schedule as indicated in the overview table of reporting targets and deadlines annexed to the subsidy contract may be lost. In case of decommitment of funds § 18.4 applies.
8. In order to proceed with the analysis of periodic joint progress reports, each PP must provide additional information if the LP or the MA/JS deem that necessary. Additional information requested by the MA/JS are to be collected and sent by the LP within the demanded time frame.
9. The MA reserves the right not to accept - in part or in full - certificates of expenditure as described in § 10 of this agreement, in line with provisions of § 6.4 of the subsidy contract.

10. Following the approval of the joint finance report by the MA/JS and the respective ERDF funds have been transferred to the LP account, unless otherwise specified in the partnership agreement, the LP shall forward the respective ERDF share to each PP without any delay and in full to their bank accounts as indicated in Annex 3. Changes of the account number shall be duly notified to the LP.
11. The maximum acceptable delay for transferring the ERDF to the PPs is of 10 working days. In exceptional and duly justified cases, LPs which are public authorities may benefit from an extension of the aforementioned deadline in order to comply with internal administrative procedures in transferring public funds. In case of unjustified delays in the transfer of ERDF funds to the PPs which are imputable to the LP, the PPs may claim interest rates which the LP shall exclude from the approved project budget.
12. The LP shall provide all PPs with copies of any report and documentation submitted to the MA/JS and keep the PPs informed about all relevant communication with MA or JS, in line with § 11.7 of the subsidy contract.
13. Details on the contents of the reports on the verification of expenditure, on the reimbursement of funds and on the related procedural rules are laid out in the programme manual, the contents of which each PP accepts.

## § 10

### Verification of expenditure

1. Each joint finance report submitted by the LP to the MA via the JS must be accompanied by certificates confirming the eligibility of expenditure, both at the LP and the PPs level, issued by national controllers as referred to in Article 46(3) of the Interreg Regulation, according to the system set up by each Member State and in compliance with the requirements set by the legal framework listed in § 1 of the subsidy contract. Certificates of expenditure shall be accompanied by the compulsory elements presented in the programme manual (i.e., the control report and checklist). The project partners shall deliver all necessary documents in order to enable the LP to fulfil its obligations. To this end, the partnership may agree on internal rules and delivery procedures.
2. National controllers will base their work on the rules provided by each Member State and the requirements set in the respective EC Regulations and in the programme manual.
3. PPs from countries having set a decentralised control system ensure that controllers were selected in accordance with the system set up by each Member State and they meet the requirements of qualification and independence presented in the programme manual. Furthermore, these PPs acknowledge that the MA reserves the right, after agreement with the national responsible institution, to require that the controller directly selected by a PP is replaced if considerations, which were unknown when the subsidy contract was signed, cast doubts on the controller's independence or professional standards.
4. Each PP is to notify to the LP on its national controllers that, in accordance with the system set up by each Member State, shall carry out the verification of the expenditure of the PP. National controllers are identified in the Jems.
5. Any change of control authority/institution or name of controller(s) shall be duly notified to the LP who has subsequently to notify the MA via the JS.

## § 11

### Project modifications

1. Project modifications shall be requested by the LP in accordance with the rules and procedures stated in the programme manual. Where relevant, in order to come into effect, modifications must be approved by the relevant programme body/ies.
2. In the application documents the contribution of the LP and each PP are clearly defined. Changes in the project partnership require the prior approval of the relevant programme bodies as outlined in the programme manual. However, once approved, they are valid retrospectively starting from the date indicated in the written approval given by the JS.



3. With regard specifically to budget modifications, each PP may only apply changes in its approved budget if they comply with the flexibility rules stated in the programme manual and if prior approval from the LP or the programme bodies has been provided, as appropriate. To this purpose, each PP shall timely inform the LP on any request of revision of its budget in respect to its original commitment.
4. In case of changes in the partnership, this partnership agreement shall be amended accordingly and signed by the LP and the PPs, including the new PP (if applicable).

## § 12

### Communication and branding

1. The LP and the PPs shall ensure adequate promotion of the project both towards potential beneficiaries of the project results and towards the general public.
2. Unless the MA requests otherwise, any notice or publication made by the project including presentations at conferences or seminars, shall point out that the present project was implemented through financial assistance from ERDF funds of the Interreg CENTRAL EUROPE Programme, as required by Annex IX of Regulation (EU) 2021/1060 (hereinafter referred to as CPR). All information, communication and branding measures of the project shall be carried out in accordance with the aforementioned rules, the latest version of the approved application form, the programme manual and any other guidelines issued by the programme on the matter. The LP shall take care that the PPs comply with these requirements and provide them with relevant documents and any programme guidelines.
3. The LP must ensure that all the PPs and itself respect the additional branding requirements as laid down in the programme manual which forms an integral part of this agreement.
4. Each PP shall ensure that any notice or publication relating to the project made in any form and by any means, including digital and online, states that it only reflects the author's view and that the programme authorities are not liable for any use that may be made of the information contained therein.
5. All PPs also take the full responsibility for the content of any notice, publication and marketing product provided to the MA which has been developed by the PPs or third parties on behalf of the PPs. The PPs are liable in case a third party claims compensation for damages (e.g. because of an infringement of intellectual property rights). The PPs will indemnify the LP in case the LP suffers any damage because of the content of the publicity and information material.
6. Each PP shall comply with all publicity, communication and branding obligations (e.g. on the use of the programme logo, information requirements, organisation of events etc.) as further specified in the programme manual and any other guidelines issued by the programme on the matter.
7. In line with Article 49 (3) of the CPR, the MA is authorised to publish the following information:
  - (a) name of the LP and its PPs;
  - (b) name of the project;
  - (c) the project summary including project purposes and its expected achievements;
  - (d) abstract of progress reports with the project actual achievements;
  - (e) start date of the project;
  - (f) expected or actual date of completion of the project;
  - (g) the ERDF funding and the total cost of the project;
  - (h) the programme specific objective concerned;
  - (i) the location indicator or geolocation for the project and the countries concerned;
  - (j) the location of the LP and its PPs;
  - (k) the type of intervention for the project in accordance with point (g) of Article 73 (2) of the CPR.
8. The MA is entitled to furthermore use these data for information and communication purposes as listed in Annex IX of the CPR, cited in § 1 of the subsidy contract.
9. The MA on behalf of the MC and of other programme promoters at national level is entitled to use the outputs and results for information and communication actions in respect of the programme. All PPs agree that information about outputs is forwarded by the MA to other programme authorities as well as

the Member States taking part in the programme to use this material to showcase how the subsidy is used.

10. For the purpose of meeting the objectives as set out in § 9.1 of this agreement, each PP shall provide evidence of the deliverables and outputs produced as further specified in the programme manual.
11. The LP shall ensure that communication and visibility material including at the level of PPs is made available upon request to the MA (and further to EU institutions, bodies, offices or agencies) and that a royalty-free, non-exclusive and irrevocable licence to use such material and any pre-existing rights attached to it is granted to the MA (and further EU institutions, bodies, offices or agencies) in accordance with Annex IX of the CPR.

## § 13

### Assignment, legal succession

1. The LP and the PPs, in exceptional cases and in well-founded circumstances, are allowed to assign their duties and rights under this agreement only after prior written consent of the programme bodies and in compliance with the procedure for project modification specified in the programme manual.
2. Where according to national laws the legal personality does not change and where all assets of a PP are taken over so that a deterioration of the financial capacity of the acquiring institution is not to be expected (i.e. in cases of universal succession) prior consent by the MA is not necessary. However, the concerned PP shall submit in due time to the MA/JS via the LP related information together with all documents that are necessary to analyse the legal case. If the MA/JS comes to the conclusion the conditions as stated above are not fulfilled (e.g. in cases of a singular succession), the LP will be informed that a project modification procedure as stated in § 13.1 has to be initiated.
3. In case of assignment or any form of legal succession of the LP or PP, the LP or the concerned PP is obliged to assign all rights and obligations and all project related documents to each and any assignee or legal successor. Related reports to the MA/JS as requested in the programme documents have to be forwarded by the LP.
4. In case § 13.1 applies, the present agreement shall be amended accordingly.

## § 14

### Cooperation with third parties and outsourcing

1. In the event of outsourcing, the PPs must abide by EU, national and programme rules on public procurement and shall remain the sole responsible parties towards the LP and, through the LP, to the MA concerning compliance with their obligations by virtue of the conditions set forth in this agreement including its annexes.
2. In case of financial involvement of associated partners, this must not enter in conflict with public procurement rules. Expenditure incurred by the associated partners shall be finally borne by any of the PPs or by the LP in order to be considered as eligible and on condition that this is allowed by national or programme rules.

## § 15

### Liability

1. According to § 10 of the subsidy contract, the LP bears the overall financial and legal responsibility for the project and for the PPs towards the MA and third parties.
2. Within the partnership, each party to this agreement shall be liable to the other parties and shall indemnify and hold harmless such other party for and against any liabilities, damages and costs resulting from the non-compliance of its duties and obligations as set forth in this agreement and its annexes or

of other legal norms. Eventual repayment of undue funds by the PPs to the LP, for which the LP is liable towards the MA is ruled in § 18 of the present agreement.

3. The LP shall assume sole liability towards third parties, including liability for damage or injury of any kind sustained by them while the project is being carried out as stipulated in § 10.9 of the subsidy contract. The LP is entitled to subrogate against the PP that caused the damage. The PP causing damage shall be liable to the LP therefore.
4. The parties to this agreement accept that the MA cannot be under any circumstances or for any reason whatsoever held liable for damage or injury sustained by the staff or property of the LP or any PP while the project is being carried out. No claims can be accepted by the MA for compensation or increases in payment in connection with such damage or injury.
5. No party shall be held liable for not complying with obligations ensuing from this agreement in case of force majeure as described in § 23 of this agreement.

## § 16

### Non-fulfilment of obligations

1. Each PP is obliged to promptly inform the LP and provide all necessary details should there be any event that could jeopardise the implementation of the project.
2. Each PP is directly and exclusively responsible towards the LP and the other PPs for the due implementation of its part(s) to the project as described in the approved application form as well as for the proper fulfilment of its obligations as set out in this agreement. Should a PP not fulfil its obligations under this agreement in due time, the LP shall admonish the PP to fulfil such obligations within reasonable deadlines set by the LP. The LP shall make any effort in resolving the difficulties, including seeking the assistance of the MA/JS. Should the non-fulfilment continue, the LP may decide to exclude the PP concerned from the project prior approval of the other PPs. The MA and JS shall be immediately informed of such an intended decision.
3. The excluded PP is obliged to refund to the LP any programme funds received for which it cannot prove that, on the day of exclusion, ERDF received for the project was used for activities carried out, and deliverables/outputs obtained, for the benefit of the project and that such activities and deliverables/outputs can be used for the further implementation of the project. The excluded PP is liable to compensate any damage to the LP and the remaining PPs due to its exclusion.
4. The excluded PP has to keep documents for audit purposes according to what stated in § 6.3 of this agreement.
5. The LP and all PPs herewith oblige themselves to compensate each other for those damages that may result from intentional or gross negligence, non-performance or mal-performance of any of their obligations under the present agreement.
6. In case of non-fulfilment of PP obligations having financial consequences for the funding of the project as a whole, the LP may demand compensation from the responsible PP to cover the sum involved.

## § 17

### Financial controls, audits

1. The European Commission, the European Anti-Fraud Office (OLAF), the European Court of Auditors (ECA) and, within their responsibility, the auditing bodies of the participating EU Member States or other national public auditing bodies as well as the Programme audit authority, the MA and the JS are entitled to audit the proper use of funds by the LP or by its PPs or to arrange for such an audit to be carried out by authorised persons. The LP and PPs will be notified in due time about any audit to be carried out on their expenditure.
2. Each PP undertakes all the necessary actions to comply with the fundamental requirements indicated in this agreement, the subsidy contract, the applicable laws and programme documents (programme

manual and the call-specific Terms of Reference), which are an integral part of this agreement, to provide for comprehensive documentation on compliance with those norms and the accessibility to this documentation in line with § 6.4. Besides the obligations with regard to reporting and information each PP particularly:

- a. Keeps all documents and data required for controls and audits safely and orderly;
  - b. Makes all necessary arrangements to ensure that any audit, notified by a duly authorised institution as indicated in § 17.1 can be carried out smoothly;
  - c. Provides any requested information to these institutions about the project and gives access to their business premises, provides and gives access to all the information and documents supporting the audit trail as requested in the European Structural and Investment Funds Regulations, delegated and implementing acts and the programme manual.
3. Each PP shall promptly inform the LP about any audits that have been carried out by the bodies mentioned in § 17.1 of this agreement.
  4. If, as a result of the controls and audits any expenditure is considered non eligible according to the regulatory framework as in § 1 of the subsidy contract, the procedure described in § 18 and § 9.9 of this agreement shall apply.

## § 18

### Withdrawal or recovery of unduly paid-out funds, decommitment of funds

1. Should the MA in accordance with the provisions of the subsidy contract, the programme manual and § 9.9 of this agreement, demand the repayment of subsidy already transferred to the LP, every PP is obliged to transfer its portion of undue paid out amount to the LP in compliance with Article 52 (1) of Regulation (EU) 2021/1059. The LP shall, without delay, forward the letter by which the MA has asserted the repayment claim and notify every PP of the amount repayable. Alternatively and when possible, the repayment amount will be offset against the next payment of the MA to the LP or, where applicable, remaining payments can be suspended. In case repayment is deemed as necessary, this repayment is due within one month following the date of the letter by which the MA asserts the repayment claim to the LP. The LP shall be entitled to set an internal deadline to the concerned PPs in order to meet the MA requests. The amount repayable shall be subject to interest according to § 13.3 of the subsidy contract. Further provisions of the subsidy contract shall apply by analogy.
2. In case the PP does not repay the LP the irregular amounts by the deadline specified in the recovery letter, the LP informs the MA without delay. In duly justified cases, the MA informs the Member State, on whose territory the PP concerned is located in order to recover the unduly paid amounts from this Member State. Therefore, the respective Member State is entitled to claim the unduly paid funds that have been reimbursed to the MA from the PP.
3. In case that no PP can be held responsible for the request for repayment, the amount to be repaid shall be apportioned between all PPs pro rata to their project budget share.
4. Bank charges incurred by the repayment of amounts due to the MA via the LP shall be borne entirely by the concerned PPs.
5. If decommitment of funds apply in compliance with § 9.7 and provisions of the programme manual, the PPs herewith agree that the deduction shall be imputed to those PPs that have contributed to the decommitment of funds unless a different decision is taken by the MC. Deduction of funds shall be done in a way not to jeopardise future involvement of PPs and implementation of activities.

## § 19

### Ownership - Use of outputs

1. Ownership, title and industrial and intellectual property rights in the results of the project and the reports and other documents relating to it shall, depending on the applicable national law, vest in the LP and/or its PPs.
2. Where several members of the partnership (LP and/or PPs) have jointly carried out work generating outputs and where their respective share of the work cannot be ascertained, they shall have joint ownership on it/them.
3. In case of joint ownership, the following provisions shall apply:

In the case of joint ownership, the concerned Parties shall come to an separate agreement regarding the allocation and terms of exercise of that joint ownership (joint ownership agreement).

If the joint owners have not managed to enter into a joint ownership agreement the following provisions shall apply:

- each of the joint owners shall be entitled to use their jointly owned results for non-commercial research activities on a royalty-free basis, and without requiring the prior consent of the other joint owner(s), and
- each of the joint owners shall be entitled to otherwise exploit the jointly owned results and to grant non-exclusive licenses to third parties (without any right to sub-license), if the other joint owners are given:
  - (a) at least 45 calendar days advance notice; and
  - (b) fair and reasonable compensation.

These provisions shall be in line with § 26.7 of this Agreement.

4. The ownership of outputs having the character of investments in infrastructure or productive investments realised within the project must remain with the concerned LP and/or PPs according to the timeframe as well as under the conditions set in Article 65 of the CPR . Should any of the conditions set by the mentioned Regulation not be met at a certain point of time, the MA/JS must be immediately informed by the concerned LP or PP. The MA will recover the unduly paid ERDF contribution in proportion to the period for which the requirements have not been fulfilled.
5. The MA reserves the right to use the outputs and results for information and communication actions in respect of the programme.

## § 20

### Confidentiality

1. Although the nature of the implementation of the project is public, information exchanged in the context of its implementation between the LP and the PPs, the PPs themselves or the MA/JS shall be confidential.
2. The LP and the PPs commit to taking measures to ensure that all their respective staff members involved in the project respect the confidential nature of this information and do not disseminate it, pass it on to third parties or use it without prior written consent of the LP and the PP institution that provided the information.

## § 21

### Disputes between partners

1. In case of dispute between the LP and its PPs or among PPs, presumption of good faith from all parties will be privileged.

2. Should a dispute arise between the LP and its PPs or among PPs, the affected parties will endeavour to find a solution on an amicable way. Disputes will be referred to the project steering committee in order to reach a settlement.
3. The LP will inform the other PPs and may, on its own initiative or upon request of a PP, ask advice to the MA/JS.
4. Should a compromise through mediation in the framework of the project steering committee not be possible, the parties herewith agree that Czech Republic shall be the venue for all legal disputes arising from this agreement.

## § 22

### Working language

The working language of the partnership shall be English.

1. Any official internal document of the project and all communication to the MA/JS shall be made available in English, being the official language of the Interreg CE Programme.
2. The present agreement is concluded in English. In case of translation of the present agreement into another language, the English version shall be the binding one.

## § 23

### Force majeure

1. Force majeure shall mean any unforeseeable and exceptional event affecting the fulfilment of any obligation under this agreement, which is beyond the control of the LP and PPs and cannot be overcome despite their reasonable endeavours (e.g. substantial changes due to changes in political or financial terms). Any default of a product or service or delays in making them available for the purpose of performing this agreement and affecting the project performance, including, for instance, anomalies in the functioning or performance of product or services, labour disputes, strikes or financial difficulties do not constitute force majeure.
2. If the LP or PPs are subject to force majeure liable to affect the fulfilment of its/their obligations under this agreement, the LP shall notify the MA via the JS without delay, stating the nature, likely duration and foreseeable effects.
3. Neither the LP nor the PPs shall be considered to be in breach of their obligations to execute the project if it has been prevented from complying by force majeure. Where LP or PPs cannot fulfil their obligations to execute the project due to force majeure, grant for accepted eligible expenditure occurred may be made only for those activities which have actually been executed up to the date of the event identified as force majeure. All necessary measures shall be taken to limit damage to the minimum.

## § 24

### Lapse of time

1. Legal proceedings concerning any issue ensuing from this agreement may not be lodged before the courts more than three years after the claim was constituted unless the chosen applicable law as in § 25.7 of this agreement states differently.

## § 25

### Concluding provisions

1. All cited laws, regulations and programme documents mentioned in this agreement are applicable in their latest valid version.
2. If any provision in this agreement should be wholly or partly ineffective, the parties to this agreement undertake to replace the ineffective provision by an effective provision which comes as close as possible to the purpose of the ineffective provision.
3. In case of matters that are not ruled by this agreement, the parties agree to find a joint solution.
4. Amendments and supplements to this agreement must be in written form and have to be indicated as such. Consequently, any changes of this agreement shall only be effective if they have been agreed on in writing and have been designated as amendment of or supplement to the agreement.
5. The LP and all PPs ensure that in case of modification of provisions mentioned in § 1 of the subsidy contract, updated rights and obligations derived thereof shall apply.
6. Any costs, fees or taxes not eligible or any other duties arising from the conclusion or the implementation of this agreement shall be borne by the LP and PPs.
7. This agreement is governed by and construed in accordance with the laws of Czech Republic. Thus, the laws of Czech Republic shall apply to all legal relations arising in connections with this agreement.
8. To the effect of this agreement, the PPs shall irrevocably choose domicile at their addresses stated in the partner section of the application form (Annex 1 to this agreement) where any official notifications can be lawfully served.
9. Any change of domicile shall be forwarded by the concerned PP to the LP within 15 days following the change.
10. The present agreement must be signed by the LP and all PPs and evidence of the signature has to be provided at the latest within three month after the entering into force of the subsidy contract between the MA and the LP, following the procedures described in the programme manual. The MA reserves the right to check the partnership agreement in order to verify that it has been signed and that it is in conformity with the minimum requirements as provided for in § 10.2 of the subsidy contract and as set by the template of partnership agreement made available by the programme.
11. 12 copies of this agreement are made, of which each party keeps one.

Drawn up at Prague, Czech Republic

**Lead partner**

**Czech Technical University in Prague**

Name of the legal representative: doc. RNDr. Vojtěch Petráček, CSc. - rector

Signature

Date





**Partner 2**

**Province of Rimini**

Name of the legal representative:

Signature

Date

**Partner 3**

**MUNICIPALITY ROGAŠKA SLATINA**

Name of the legal representative: mag. Branko KIDRIČ, Mayor

Signature

Date



**Partner 2**

**Province of Rimini**

Name of the legal representative:

Signature

Date



**Partner 4**

**REUSE CENTER**

Name of the legal representative:

Dr. Marinka Vovk

Signature

Date



**Partner 5**

**PUBLIC INSTITUTION RERA S.D. FOR COORDINATION AND DEVELOPMENT OF SPLIT DALMATIA COUNTY**

Name of the legal representative: Jozo Sarač, director

Signature

Date



**Partner 6**

**ASSO Agency for Sustainable Development**

Name of the legal representative:

Signature

Date



**Partner 7**

**Bratislava Old Town**

Name of the legal representative: Ing. Matej Vagač, mayor

Signature

Date



**Partner 8**

**Regional Development Agency in Bielsko-Biała**

Name of the legal representative:

Maciej Jeleń

Mariusz Klusak

Signature

Date





**Partner 9**

**Bielsko district**

Name of the legal representative:

Signature

Date

## Partner 10

### City of Lublin

Name of the legal representative: mgr inż. Bernadeta Krzysztofik - Head of European Funds Department, City of Lublin

In accordance to the authorization of the Mayor of the City of Lublin, expressed in the Ordinance of the Mayor of Lublin No. 125/9/2022 of September 30, 2022 on the authorization of Ms. Bernadeta Krzysztofik - Director of the European Funds Department to make declarations of will on behalf of the City of Lublin and to sign: contracts, applications, letters and other documents regarding the functioning of the European Funds Department

.....  
Signature

.....  
Date



**Partner 11**

University of Natural Resources and Life Sciences, Vienna, Department of Water, Atmosphere and Environment, Institute of Waste Management and Circularity

Name of the legal representative: Günter Langergraber

Signature

Date

**Partner 12**

**Municipality of Gdańsk**

Name of the legal representative: Piotr Kryszewski, Deputy Mayor of Gdansk

Signature

Date

# **Interreg**

## **CENTRAL EUROPE**



**Co-funded by  
the European Union**

CE0100183

## **Circular WEEEP**

Application Form Export

Downloaded on 03.10.2023, 13:12

Version 2.0

Form language: EN

Input language: EN

Currency: EUR

## A - Project identification

### A.1 Project identification

Project ID (automatically created)	CE0100183
Name of the lead partner organisation	České vysoké učení technické v Praze
Name of the lead partner organisation (in English language)	Czech Technical University in Prague
Project title	Design and test of policies for reducing, repairing, recovering and reusing waste from electrical, electronic equipment and plastic in Central Europe.
Project acronym	Circular WEEEP
Programme priority	Cooperating for a greener central Europe
Programme priority specific objective	SO2.3: Taking circular economy forward in central Europe
Project duration (nr. of months)	36

## A.2 Project summary

Please give a short overview of the project and describe:

- the common challenge of the programme area your project is tackling;
- the overall project objective and the expected change your project will make to the current situation;
- what is innovative about your project;
- the main outputs and results your project will develop and who will benefit from them;
- the implementation approach you plan to take and why transnational cooperation is needed.

Waste of electrical and electronic equipment (WEEE) is one of the leader growing waste in Europe, while, from 2019, WEEE Directive establish a minimum collection rate of 65% of all WEEE placed on the market in the preceding 3 years.

Different countries, even different regions, means different directives and initiatives launched in the ground to manage WEEE. This is the case of the PROJECT areas, with partners from Poland, Czech Republic, Slovakia, Slovenia, Croatia, Italy and Austria, representing 8 cities and regions which have important differences in their management of WEEE.

Another issue that affect these regions is the illegal WEEE shipment. There are frequent cases of illegal transfer of WEEE between countries, and Central Europe countries are very exposed to this problem with 7 countries reporting violations of illegal shipments in the last 5 years.

The unification of waste management criteria in the TRANSNATIONAL CE area is essential, since otherwise it could facilitate the dynamization of the illegal movement of WEEE from areas with stricter regulations towards areas with more permissive regulations. To avoid and stop this threat, it is necessary to take into account TRANSNATIONAL COMMON MANAGEMENT criteria, joint planning, and coordinated promotion.

This is why 8 public administrations have joined effort to reach Circular WEEEP OBJECTIVE, to implement better local and regional models for management of WEEE, covering the main recommendations of the "Circular Electronics Initiative" from the EU Circular Economy AP.

Partners will develop a Joint Strategy for Transnational WEEEP management, implementing it in 6 Action Plans, which will test 5 innovative pilot actions:

- WEEE design
- WEEE collect /market
- WEEE social
- WEEE lives
- WEEE aware

Action Plans and pilots will promote the implementation of large scale solutions, and the establishment of long-term commitments for transnational cooperation for a joint WEEE management.

### A.3 Project partner overview

Partner Number	Status	Name of the organisation in English	Partner role in the project	Country (NUTS 0)	Partner total eligible budget
1	Active	Czech Technical University in Prague	LP	Česko (CZ)	356900.00
2	Active	Province of Rimini	PP	Italia (IT)	208160.00
3	Active	MUNICIPALITY ROGAŠKA SLATINA	PP	Slovenija (SI)	77000.00
4	Active	REUSE CENTER	PP	Slovenija (SI)	239400.00
5	Active	PUBLIC INSTITUTION RERA S.D. FOR COORDINATION AND DEVELOPMENT OF SPLIT DALMATIA COUNTY	PP	Hrvatska (HR)	255850.00
6	Active	ASSO Agency for Sustainable Development	PP	Italia (IT)	182500.00
7	Active	Bratislava Old Town	PP	Slovensko (SK)	189000.00
8	Active	Regional Development Agency in Bielsko-Biala	PP	Polska (PL)	184800.00
9	Active	Bielsko district	PP	Polska (PL)	175000.00
10	Active	City of Lublin	PP	Polska (PL)	112000.00
11	Active	University of Natural Resources and Life Science Vienna	PP	Österreich (AT)	268800.00
12	Active	Municipality of Gdańsk	PP	Polska (PL)	95200.00



## A.4 Project budget overview

Funding source	Programme funding		Contribution				Total eligible budget
	Funding amount	Co-financing rate (%)	Automatic public contribution	Public contribution	Total public contribution	Private contribution	Total partner contribution
ERDF	1.875.688,00	80,00 %	0,00	384.542,00	384.542,00	84.380,00	468.922,00
Total EU funds	1.875.688,00	80,00 %	0,00	384.542,00	384.542,00	84.380,00	468.922,00
Total eligible budget	1.875.688,00	80,00 %	0,00	384.542,00	384.542,00	84.380,00	468.922,00
							2.344.610,00
							2.344.610,00

## A.5 Project outputs and result overview

Programme output indicator	Aggregated value per Programme output indicator	Measurement unit	Output number	Output title	Output target value	Programme result indicator	Baseline	Result indicator target value	Measurement unit
Strategies and action plans jointly developed	2,00	strategy /action plan	1.2	Strategy for Transnational WEEEP-CE management and its customization into Transnational Action Plan for WEEEP-CE management containing 6 Local or Regional Action Plans	2,00	Joint strategies and action plans taken up by organisations	0,00	2,00	joint strategy /action plan
Organisations cooperating across borders	19,00	organisations	1.1	Organisations cooperating across borders in the assessment of the WEEEP sector, the Methodology agreement, the online system design and the involvement of key actors.	19,00	Organisations cooperating across borders after project completion	0,00	12,00	organisations
Jointly developed solutions	5,00	solutions	Output 3.1	Digital, company and citizens solutions for better WEEE	5,00	Solutions taken up or up-scaled by	0,00	5,00	solutions

Programme output indicator	Aggregated value per Programme output indicator	Measurement unit	Output number	Output title	Output target value	Programme result indicator	Baseline	Result indicator target value	Measurement unit
Pilot actions developed jointly and implemented in projects	5.00	pilot actions	Output 2.1	management		organisations			
				Pilot actions to demonstrate and test at small scale the feasibility and effectiveness of 5 innovative approaches prior to applying the solution to the full consortium and program Area	5.00				

## B - Project partners

### B.0 Partners overview

Partner Number	Status	Name of the organisation in English	Country (NUTS 0)	Abbreviated name of organisation	Partner role in the project	B.2 Associated partners	Partner total eligible budget
1	Active	Czech Technical University in Prague	Česko (CZ)	CTU	LP	Ministerstvo průmyslu a obchodu ČR Ministerstvo životního prostředí ČR	356.900,00
2	Active	Province of Rimini	Italia (IT)	PoR	PP		208.160,00
3	Active	MUNICIPALITY ROGAŠKA SLATINA	Slovenija (SI)	ROG. SLATINA	PP	Razvojna agencija Sotla Okp javno podjetje za komunalne storitve Rogaška Slatina, d.o.o.	77.000,00
4	Active	REUSE CENTER	Slovenija (SI)	CPU	PP		239.400,00
5	Active	PUBLIC INSTITUTION RERA S.D. FOR COORDINATION AND DEVELOPMENT OF SPLIT DALMATIA COUNTY	Hrvatska (HR)	RERA	PP	Spitzsko-Dalmatinsk Zupanija	255.850,00
6	Active	ASSO Agency for Sustainable Development	Italia (IT)	ASSO	PP	Comune di Sogliano al Rubicone	182.500,00
7	Active	Bratislava Old Town	Slovensko	MČ Bratislava	PP		189.000,00

Partner Number	Status	Name of the organisation in English	Country (NUTS 0)	Abbreviated name of organisation	Partner role in the project	B.2 Associated partners	Partner total eligible budget
			(SK)			Envidom združenie výrobcov elektrospotrebičov pre recykláciu	
8	Active	Regional Development Agency in Bielsko-Biala	Polska (PL)	ARRSA	PP		184.800,00
9	Active	Bielsko district	Polska (PL)	Bielsko	PP		175.000,00
10	Active	City of Lublin	Polska (PL)	Lublin	PP		112.000,00
11	Active	University of Natural Resources and Life Science Vienna	Österreich (AT)	BOKU	PP		268.800,00
12	Active	Municipality of Gdańsk	Polska (PL)	Gdańsk	PP		95.200,00

**B.1 Project partner 1****B.1.1 Partner Identity**

Partner number	1
Partner role	LP
Name of the organisation in original language	České vysoké učení technické v Praze
Name of the organisation in English	Czech Technical University in Prague
Abbreviated name of organisation	CTU
Department / unit / division	University Centre for Energy Efficient Buildings

**B.1.2 Partner main address**

Country (NUTS 0)	Česko (CZ)
Region (NUTS 2)	Praha (CZ01)
NUTS 3	Hlavní město Praha (CZ010)
Street, House number, Postal code, City	Jugoslávských Partyzánů 1580/3 160 00 Praha 6
Homepage	<a href="https://www.cvut.cz/en">https://www.cvut.cz/en</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	Česko (CZ)
Region (NUTS 2)	Střední Čechy (CZ02)
NUTS 3	Středočeský kraj (CZ020)
Street, House number, Postal code, City	Třinecká 1024 273 43 Buštěhrad

**B.1.3 Legal and financial information**

Type of partner	Higher education and research organisations
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	P.85.42
Co-financing rate (%)	80
VAT number (if applicable)	CZ68407700

**B.1.3 Legal and financial information**

Other identifier number (if VAT number is not available, some other organisation identifier should be used)	68407700
Other identifier description (specification of the type of identifier)	identification number
PIC (from EC Participant Register), if available	999848744

**B.1.4 Legal Representative**

Legal representative	Mr Vojtěch Petráček
----------------------	---------------------

**B.1.5 Contact person**

Contact person	Ms Štěpánka Holečková
Email	stepanka.holeckova@cvut.cz
Telephone	+420776520794

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

The Czech Technical University in Prague (CTU) is one of the largest and oldest technical universities in Europe. According to Methodology 2017+, CTU occupies first place in the rankings for technical universities in the Czech Republic.

CTU currently has eight faculties (Civil Engineering, Mechanical Engineering, Electrical Engineering, Nuclear Science and Physical Engineering, Architecture, Transportation Sciences, Biomedical Engineering, Information Technology) more than 17,800 students.

For the 2021/22 academic year, CTU in Prague is offering its students 227 accredited study programmes of which 94 are in foreign languages. CTU educates modern specialists, scientists and managers with knowledge of foreign languages, who are dynamic, flexible and can adapt quickly to the requirements of the market.

According to the results of the rankings for all research organizations based on Methodology 2017+ that were approved in March 2021 by the Council for Research, Development and Innovation, CTU was assessed in the group of five technical universities, and received an A grade, the highest available ranking.

CTU departments of research and Universities covers all range of technical knowledge, from engineering to science or biology, with department directly focused on circularity, circular economic, waste management and environment.

The experience of CTU in research is large, gathering hundreds of papers and results related to

### B.1.6 Partner motivation, expertise and contribution

environment, climate change, waste management and circular economy, including recent research about WEEE resources and management in Czech Republic.

CTU has also considerable experience in EU research and cooperation, from basic research and applied research in Horizon 2020 Programme, to Interregs A, B, C, Erasmus, Life, etc.

The organization main activities does not involve performing economic activities on the market.

*What is the role and involvement (contribution and main activities) of your organisation in the project?*

CTU is the technical partner of the associated Ministry of the Environment and associated Ministry of Industry and Trade, which was supposed to be full partner but was not able to join on deadline.

CTU will work on the Ministries sides to help them in the definition of a Strategic Action Plan which will guide the WEEEP management in the coming years, providing a holistic approach and innovative solutions.

CTPU will contribute in specific tasks to the project, co-creating information and testing together with the Ministries, such as:

- Coordinate and participate as technical partner in the Joint Secretariat with one permanent staff.
- Assess the local WEEE market involving between 20 key actors as data sources.
- To deliver a specific focus and assessment on the recycling of plastics and their multiplicated reusability in economy (such as bags, packaging, bottles, electronics, construction)
- Customize the Strategy into the Ministries Action Plan.
- Co-lead and participate in the Pilot actions WEEE design and WEEE social
- Participate in WEEE aware definition and implementation in Bratislava
- Lead WP3 for WEEE Transnational solution.
- Provide feedback and conclusions for the solutions definition.
- Analyse the implementation of the solution WEEE aware and WEEE collect in the project area.
- Participate in the project communication, coordination and monitoring.
- Coordinate quality evaluation and monitoring

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE

*If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.*

CTU experience in project management, implementation, monitoring and justifications is broad, covering all kind of funds, from regional, to national, EU and international.

Most covered funds are ERDF, coming from national and regional Programmes, but a good quantity of funds come from Horizon, Erasmus, Life and Interreg (RESINDUSTRY, FINERPOL, LC DISTRICT, ...).

CTU counts on a specific unit to support researchers and technical teams in the economic justification and reporting, which provide a monitoring of the project implementation and veil for the correct economic execution. Technical reporting is made by each department, unit or research centre.



### B.1.6 Partner motivation, expertise and contribution

Even if communication is placed on another partner, CTU also counts on a complete structure for communication promotion, and even management, which will support the Communication manager in the project dissemination.

Project Manager will be the research centre CTU UCEEB, counting on specific experience in project coordination of Interreg projects, and good experience in other funding Programmes.

CTU UCEEB was established in the year 2012 as a research centre of the Czech Technical University in Prague under the auspices of four departments – Civil engineering, Mechanical Engineering, Electrical Engineering and Biomedical Engineering.

CTU UCEEB has large experience in project development, project management and project coordination. CTU UCEEB has dedicated staff for project monitoring, counting with a number of engineers, economists and a full range of Scientifics in the field of environment, industry and climate.

Among others, CTU UCEEB has implemented, justified and coordinated tasks, WPs, and projects in Programmes such as Interreg A, B, C, Horizon 2020 and Europe, EUKI, as well as numerous national funds and private contracts.

### B.1.7 Budget

Partner budget options	Percentage
Office and administration flat rate based on direct staff costs	15%
Travel and accommodation flat rate	7%

The partner budgets overview table can be separately exported as an Excel file

### B.1.8 Cofinancing

Source	Amount	Percentage
ERDF	285.520,00	80,00 %
Partner contribution	71.380,00	20,00 %
Partner total eligible budget	356.900,00	100,00 %

#### Origin of partner contribution

Source of contribution	Legal status	Amount	% of total partner budget
CTU	Public	35.690,00	10,00 %
Ministry of Regional Development	Public	35.690,00	10,00 %

**Contribution**

Sub-total public contribution	71.380,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	71.380,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project? No

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 2****B.1.1 Partner Identity**

Partner number	2
Partner role	PP
Name of the organisation in original language	Provincia di Rimini
Name of the organisation in English	Province of Rimini
Abbreviated name of organisation	PoR
Department / unit / division	

**B.1.2 Partner main address**

Country (NUTS 0)	Italia (IT)
Region (NUTS 2)	Emilia-Romagna (ITH5)
NUTS 3	Rimini (ITH59)
Street, House number, Postal code, City	Via Dario Campana 64 47922 Rimini
Homepage	<a href="https://www.provincia.rimini.it/hh/index.php">https://www.provincia.rimini.it/hh/index.php</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	
Region (NUTS 2)	
NUTS 3	
Street, House number, Postal code, City	

**B.1.3 Legal and financial information**

Type of partner	Local public authority
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	0.84.1
Co-financing rate (%)	80
VAT number (if applicable)	IT91023860405
Other identifier number (if VAT number is not	

**B.1.3 Legal and financial information**

available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available

**B.1.4 Legal Representative**

Legal representative

Mr Riziero Santi

**B.1.5 Contact person**

Contact person

Mr Alberto Rossini

Email

saffprogetti@provincia.rimini.it

Telephone

0541716111

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

As the capital of the Province of Rimini, this city has a population of approximately 146,000 which makes it one of the largest in the Emilia-Romagna region of Italy. The Province of Rimini has focused its territorial cooperation activities mainly in the field of environment, sustainability and tourism; it has also worked on energy, culture, agro-industry and social issues.

Rimini as it is so fully immersed in an international dimension, our territory cannot forget the idea of creating a framework of institutional relations around this, capable of placing it firmly within Europe. Today, opening up to the world, developing relations with other European territories, ensuring our citizens and our association's dialogue with citizens and associations in other parts of Europe and helping local businesses to grow internationally and collaborate with other businesses is the best way for our territory to be part of globalisation.

The Province of Rimini has the role of territorial coordination for environmental policies and the promotion of actions for climate change and the energy transition. Regarding the circular economy, a feasibility study was prepared for the construction of a reuse centre for the provincial territory (Central Europe Project - SURFACE).

For 10 years the PoR has developed consistent experience in writing, implementing and reporting EU funded projects:

- ETC Projects: SEE Programme: CLEAR, InTourAct, TERRE, Promise, CMC, Danube Limes Brand.
- Central Europe Programme: CUSTODES, CERREC.
- Interreg IVC Programme: 4 Power, Locfood.
- IPA Adriatic Programme: AdriaMuse, Smart Inno, Adrimob, STAR, AGRPSL, Adriacold, TISAR, HERA, ZERO WASTE, CENTRAL EUROPE SURFACE and STREFOWA.

### B.1.6 Partner motivation, expertise and contribution

Especially SURFACE was focused on ReUse and the creation of Reuse park where the idea of re-utilize goods and products had been fostered and disseminated among the general public and stakeholders.

**What is the role and involvement (contribution and main activities) of your organisation in the project?**

As a public administration, with experience in waste management, and political decision in waste policy, our role will be the application of the Strategy for Transnational WEEEP-CE management, into our municipal Action Plan for WEEEP management.

After the definition of the actions, we will start the implementation of measures, including our participation in the pilot action, and the following solution.

PoR experience in previous Interreg Central Europe will ease the transfer of knowledge from other previous projects related to waste and WEEE into Circular WEEP, facilitating the creation of tools and products.

PoR will contribute in specific tasks to the project, such as:

- Assess out WEEE market, market analysis, public questionnaires, companies interviews and self-assessments. Involving between 10 and 20 key actors as data sources.
- Implementing the transnational strategy into the provincial Action Plan.
- Implement the pilot Action WEEE collect and market.
- Provide feedback and conclusions for the solutions definition.
- Support JS in the definition and transfer of WEEE collect and WEEE market into other partners regions.
- Implement the solution WEEE aware in our Province.
- Participate in the project communication, coordination and monitoring.
- Hosting a project meeting.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

### B.1.7 Budget

Partner budget options	Percentage
Office and administration flat rate based on direct staff costs	15%
Travel and accommodation flat rate	6%

**The partner budgets overview table can be separately exported as an Excel file**

### B.1.8 Cofinancing

Source	Amount	Percentage
ERDF	166.528,00	80,00 %

**B.1.8 Cofinancing**

Source	Amount	Percentage
Partner contribution	41.632,00	20,00 %
Partner total eligible budget	208.160,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
PoR	Public	0,00	0,00 %
Fondo di Rotazione	Public	41.632,00	20,00 %

**Contribution**

Sub-total public contribution	41.632,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	41.632,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2 Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an

B. Does the partner and/or any third party receive a selective advantage within the project?

advantage through activities carried out by the partner within the project?

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 3****B.1.1 Partner Identity**

Partner number	3
Partner role	PP
Name of the organisation in original language	ROGAŠKA SLATINA
Name of the organisation in English	MUNICIPALITY ROGAŠKA SLATINA
Abbreviated name of organisation	ROG. SLATINA
Department / unit / division	

**B.1.2 Partner main address**

Country (NUTS 0)	Slovenija (SI)
Region (NUTS 2)	Vzhodna Slovenija (SI03)
NUTS 3	Savinjska (SI034)
Street, House number, Postal code, City	Izieniska ulica 2 3250 Rogaska Slatina
Homepage	<a href="https://www.rogaska-slatina.si/si/">https://www.rogaska-slatina.si/si/</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	
Region (NUTS 2)	
NUTS 3	
Street, House number, Postal code, City	

**B.1.3 Legal and financial information**

Type of partner	Local public authority
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	0.84.1
Co-financing rate (%)	80
VAT number (if applicable)	SI84699825
Other identifier number (if VAT number is not	



**B.1.3 Legal and financial information**

available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available

**B.1.4 Legal Representative**

Legal representative

Mr Branko Kidrič

**B.1.5 Contact person**

Contact person

Ms Petra Gasparic

Email

obcina@rogaska-slatina.si

Telephone

038181715

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

Rogaška Slatina is located in Severni Posotelj, in the eastern and central part of Styria, it is the largest settlement and the seat of the Municipality of Rogaška Slatina, the municipality has a population of more than 11,500, nearly half of which (5,500) live in the town of Rogaška Slatina. Is the place of the glass industry and the unique healing mineral water Donat Mg. The promenade park between the secessionist buildings has been connecting a famous spa and an excellent medical centre for four centuries.

Rogaška Slatina acts often as PP technical support supplier as overall responsible for project communication and dissemination in EU-funded projects. Rogaška Slatina has supported coordinators in their fundamental role of spreading the findings and outcomes to strengthen the achievements of expected impacts of EU project and foster their replicability. Rogaška Slatina has planned and organised public events, webinars, seminars, conferences.

In order to meet the needs of its recipients, the municipality deals with:

- Allows conditions for the economic development of the citizen and in accordance with the law governing the tasks of the hospitality, tourism and agriculture sectors;
- outlines spatial development, in accordance with the law governing the management of land and building conditions, and provides for public service management with building lands;
- Within the scope of its competencies, it regulates, manages and provides for local public services;
- Scraps for the protection of sight, water, water protection, denture protection, waste collection and disposal and other environmental activities;
- the Department for the Procurement of Varieties, which is important for the development of the

### B.1.6 Partner motivation, expertise and contribution

community and for the quality of living of its predecessors;

-Enhances cultural diversity, enables access to cultural programs, provides general and educational linguistic activities and, in accordance with the legal framework for cultural heritage, in its area.

What is the role and involvement (contribution and main activities) of your organisation in the project?

Covering a population of close to 12 thousand people, Municipality of Rogaška Slatina is the largest settlement in the area of Styria, with experience in waste management, and capacity to influence the local waste policy.

Rogaška Slatina will work in tandem with CPU providing experience to the consortium in the field of second live of materials, where the municipality has good experiences in the past years.

The transnational cooperation will help the municipality in the definition of a Strategic Action Plan which will guide the WEEEP management in the coming years, not only in the second lives but in a holistic approach.

Rogaška Slatina will contribute in specific tasks to the project, such as:

- Assess the local WEEE market involving between 10 and 20 key actors as data sources.
- Customize the Strategy into a local Action Plan.
- Provide its experience in second live actions, co-leading with CPU the WEEE lives pilot.
- Provide feedback and conclusions for the solutions definition.
- Analyse the implementation of the solution WEEE aware and WEEE collect in the municipality.
- Participate in the project communication, coordination and monitoring.
- Host a project meeting.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

The partner budgets overview table can be separately exported as an Excel file

### B.1.8 Cofinancing

Source	Amount	Percentage
ERDF	61.600,00	80,00 %
Partner contribution	15.400,00	20,00 %

**B.1.8 Cofinancing**

Source	Amount	Percentage
Partner total eligible budget	77.000,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
ROG. SLATINA	Public	15.400,00	20,00 %

**Contribution**

Sub total public contribution	15.400,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	15.400,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project? No

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 4****B.1.1 Partner Identity**

Partner number	4
Partner role	PP
Name of the organisation in original language	CENTER PONOVRNE UPORABE d.o.o., SO.P.
Name of the organisation in English	REUSE CENTER
Abbreviated name of organisation	CPU
Department / unit / division	

**B.1.2 Partner main address**

Country (NUTS 0)	Slovenija (SI)
Region (NUTS 2)	Vzhodna Slovenija (SI03)
NUTS 3	Podravska (SI032)
Street, House number, Postal code, City	VRAZOVA ULICA 9 9 2270 ORMOŽ
Homepage	<a href="https://www.cpu-reuse.com/">https://www.cpu-reuse.com/</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	
Region (NUTS 2)	
NUTS 3	
Street, House number, Postal code, City	

**B.1.3 Legal and financial information**

Type of partner	Interest groups including NGOs
Subtype of partner	
Legal status	Private
Sector of activity at NACE group level	E
Co-financing rate (%)	80
VAT number (if applicable)	SI76950972
Other identifier number (if VAT number is not	

**B.1.3 Legal and financial information**

available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available 929304621

**B.1.4 Legal Representative**

Legal representative Ms Marinka Vovk

**B.1.5 Contact person**

Contact person Ms Marinka Vovk

Email Cpu.marinka@siol.net

Telephone 0038641634594

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

As a social enterprise from Slovenia with a network of reuse centres (5 locations) in the field of advanced waste management, we have more than 25 years of experience with focused expertise in the development and implementation of waste prevention and reuse programs. We perform technical procedures for preparation for the circular use of resources, sales of products and services. We produce limited series of products based on the principle of closed-loop and circular resource management.

We provide rehabilitation counselling and professional training programs for long-term job seekers and other disadvantaged people who want to (re) integrate into the labour market.

-Institution activities related to waste management:

- collection and processing of furniture, textiles
- WEEE diagnostics, monitoring and numbering according to instructions; cleaning, inspection, marking of spare parts, preparation for sale
- awareness of users: demonstrations of cleaning appliances and regular maintenance
- linking labour market needs and skills gaps for the long-term unemployed in the context of social activation
- implementation of adapted professional training, apprenticeships, school practice, training and advanced training for the disabled
- the circular economy, sustainable entrepreneurial innovation and the promotion of social entrepreneurship

-Institution activities related to circular economy and promotion of circular economy.

- We use only what already exists.

### B.1.6 Partner motivation, expertise and contribution

- Collection - preparation for reuse - production of limited series of products by the closed-loop method and promotion of sustainable consumption.

Previous experience in cooperation or EU project: <https://www.cpu-reuse.com/projekti>

- As a social enterprise, we have to obtain 40-50% of financial resources on the market, so we provide contractual services for other legal entities (advice on waste reduction, sorting assistance ...) and the sale of secondhand products and unique waste design products.

What is the role and involvement (contribution and main activities) of your organisation in the project?

CPU is selected as one of the NGOS with large experience in bringing actions to the practical level, to citizens and the society, which will be key when defining pilot implementations, guiding the process of translating Action Plans into detailed activities for the target groups.

With the experience of 25 years work on this field, CPU leads Activity 1.5. for the pilot design, and lead also the Activity 3.5. WEEE aware solution, in addition some tasks in Activity 1.

CPU will be the technical partner of Rogaška Slatina providing experience to the consortium in the field of second live of materials, where the municipality has good experiences in the past years.

The transnational cooperation will help the municipality in the definition of a Strategic Action Plan which will guide the WEEEP management in the coming years, not only in the second lives but in a holistic approach.

CPU will contribute in specific tasks to the project, co-creating information and testing together with Rogaška Slatina, such as:

- Participate as technical partner in the Joint Secretariat with one permanent staff.
- Lead the Pilot action on Circular users 1: WEEE lives
- Participate in WEEE aware definition and implementation in Bratislava
- Lead WEEE aware Transnational solution.
- Assess the local WEEE market involving between 10 and 20 key actors as data sources.
- Customize the Strategy into a local Action Plan.
- Provide its experience in second live actions, co-leading with CPU the WEEE lives pilot.
- Provide feedback and conclusions for the solutions definition.
- Analyse the implementation of the solution WEEE aware and WEEE collect in the municipality.
- Participate in the project communication, coordination and monitoring.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

**B.1.7 Budget**

Partner budget options	Percentage
Other costs Flat Rate	40%

The partner budgets overview table can be separately exported as an Excel file

**B.1.8 Cofinancing**

Source	Amount	Percentage
ERDF	191.520,00	80,00 %
Partner contribution	47.880,00	20,00 %
Partner total eligible budget	239.400,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
CPU	Private	47.880,00	20,00 %

**Contribution**

Sub-total public contribution	0,00	0,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	47.880,00	20,00 %
Total eligible budget	47.880,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is No



**B. Does the partner and/or any third party receive a selective advantage within the project?**

relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project?

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project?

No

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 5****B.1.1 Partner Identity**

Partner number	5
Partner role	PP
Name of the organisation in original language	JAVNA USTANOVA RERA S.D. ZA KOORDINACIJU I RAZVOJ SPLITSKO DALMATINSKE ŽUPANIJE
Name of the organisation in English	PUBLIC INSTITUTION RERA S.D. FOR COORDINATION AND DEVELOPMENT OF SPLIT DALMATIA COUNTY
Abbreviated name of organisation	RERA
Department / unit / division	

**B.1.2 Partner main address**

Country (NUTS 0)	Hrvatska (HR)
Region (NUTS 2)	Jadranska Hrvatska (HR03)
NUTS 3	Splitsko-dalmatinska županija (HR035)
Street, House number, Postal code, City	DOMOVINSKOG RATA 2 21000 SPLIT
Homepage	<a href="http://www.rera.hr">www.rera.hr</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	
Region (NUTS 2)	
NUTS 3	
Street, House number, Postal code, City	

**B.1.3 Legal and financial information**

Type of partner	Regional public authority
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	M.70.22
Co-financing rate (%)	80

**B.1.3 Legal and financial information**

VAT number (if applicable) HR40887282015

Other identifier number (if VAT number is not available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available 891314280

**B.1.4 Legal Representative**

Legal representative Mr Jozo Sarač

**B.1.5 Contact person**

Contact person Mrs Nataša Ugrin

Email natasa.ugrin@rera.hr

Telephone 00385959054966

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

RERA S.D. is a regional development agency and interdisciplinary institution established for the purpose of preparation and implementation of programs and projects related to regional development, established and owned by Split Dalmatia County. As accredited regional coordinator of SDŽ county, RERAs' main role is to assist public entities in Split-Dalmatia County in preparation and implementation of their projects, mostly financed by EU funds, still, RERA prepares and implement its own projects also recognized as of strategic importance for sustainable development of the county and region.

Through numerous previous participations gains experience and competence in EU projects preparation and implementation and establishes good cooperation with different institutions, universities, and authorities and policymakers at the local as well on the national level even further than national borders. The set goal is to be the link between public, private, and civil sectors in building-up of strategic partnerships in the application and implementation of projects that contribute to the rising of life standards on the territory of Split-Dalmatia County. RERA S.D. is not performing economic activity on the market.

As the regional coordinator and as the Institution involved in preparation and implementation of the international EU projects, its activities are mainly performed under EU and national programs, and by gained competencies and practices is able to conduct the efficient transfer and integration of the strategies results and new practices.

### B.1.6 Partner motivation, expertise and contribution

Previous participations are mostly dealing with issues of high interest at the EU or national level, such as the competitive economy, environmental issues, and protection of nature, circular economy, green sustainability, etc. RERA's previous project participations with the goal of the greener Europe: BIOCOMPACT-CE, CHANGE WE CARE (...).

What is the role and involvement (contribution and main activities) of your organisation in the project?

RERA, as regional agency in tandem with Split Dalmatia County, will provide valuable experience coming from previous Interreg Central EU projects, together with the coordination of the communication and the activity 1.3.

RERA SD will contribute in TWP1 to the analysis of the legal and economic context in Croatia and identification of innovation systems, gather the potential partners and stakeholders relevant in a process of development and adoption of an open-data and online market for secondary raw material, and execute the transfer of the Transnational Methodology containing a local action plan implementation.

Under TWP2 (pilot actions), capitalizing a project BIOCOMPACT-CE results, RERA SD will assess the applicability of the Transnational WEEE-CE Strategy at the waste prevention with a focus on the pilot action of plastic waste prevention in the design stage of a product ie. packaging in the concerned industry/sector.

Under Communication activities, RERA SD will create synergies between project and other activities in the region in relation to waste management especially in relation to the adoption in rural parts, and will contribute and secure cooperation with partners and key stakeholders in process of policy decisions and adoption.

Each project activity that executes, RERA will promote in an optimal way of result promotion and project aims dissemination in respect with a targeted communication strategy to the target group for the connected activity. To support the adoption and transfer of the project results will participate at two international conferences or fairs to test and promote new practices in reducing, repairing, recovering, and reusing of waste suitable for rural places - in which other PPs can contribute and participate too, and will organize educational workshops targeting an agricultural and rural area to research possibilities for better adoption of project results and for implementation of the action plan arising from the project.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

The partner budgets overview table can be separately exported as an Excel file

**B.1.8 Cofinancing**

Source	Amount	Percentage
ERDF	204.680,00	80,00 %
Partner contribution	51.170,00	20,00 %
Partner total eligible budget	255.850,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
RERA	Public	51.170,00	20,00 %

**Contribution**

Sub-total public contribution	51.170,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	51.170,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed

B. Does the partner and/or any third party receive a selective advantage within the project?

as partner in the application form) receive an advantage through activities carried out by the partner within the project?

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 6****B.1.1 Partner Identity**

Partner number	6
Partner role	PP
Name of the organisation in original language	ASSO - Agenzia per lo Sviluppo Sostenibile
Name of the organisation in English	ASSO Agency for Sustainable Development
Abbreviated name of organisation	ASSO
Department / unit / division	

**B.1.2 Partner main address**

Country (NUTS 0)	Italia (IT)
Region (NUTS 2)	Veneto (ITH3)
NUTS 3	Verona (ITH31)
Street, House number, Postal code, City	Via Pirandello 31/B 37138 Verona
Homepage	<a href="http://www.associazioneasso.it">www.associazioneasso.it</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	
Region (NUTS 2)	
NUTS 3	
Street, House number, Postal code, City	

**B.1.3 Legal and financial information**

Type of partner	Interest groups including NGOs
Subtype of partner	
Legal status	Private
Sector of activity at NACE group level	M.74
Co-financing rate (%)	80
VAT number (if applicable)	IT04356920407
Other identifier number (if VAT number is not	90030110390

### B.1.3 Legal and financial information

available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)	FISCAL CODE
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PIC (from EC Participant Register), if available	898852053
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### B.1.4 Legal Representative

Legal representative	MS Maria Vittoria Tamborra
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### B.1.5 Contact person

Contact person	Ms Maria Celeste Clarembaux
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Email	info@associazioneasso.it
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Telephone	3737593958
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### B.1.6 Partner motivation, expertise and contribution

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

ASSO Agency for Sustainable Development, was established in 2011 to promote sustainable development, focusing on four basic elements: sustainable cities and communities, enhancement heritage and landscape, environmental protection, and some relevant transversal themes, such as education, gender, and equality.

ASSO cooperates with other members - Italian and international experts - to implement project activities, according to project-specific focus. Through its community of associated experts, ASSO has a large and active network as local/regional public institutions, universities.

ASSO is direct project partner in 2 recently funded Erasmus+ projects: helping mothers gain MOMentum in entrepreneurship and Cyber-medi@tors, social and educational learning to deal with cyberbullying.

ASSO has provided technical assistance to the Municipality of Forlì, Lead Partner of the CIRCLE project (Interreg Adrion 959), on all activities and in the preparation of all the technical deliverables.

In particular he followed all the setup of the CIRCLab of Forlì, which he led as Community Manager, and all the activities carried out in the first two years of life of CIRCLab itself. Therefore he can certainly use his skills and experience in WP3.

- CHESTNUT – Comprehensive Elaboration of Strategic plans for sustainable Urban Transport (Interreg Danube)

- SURFACE - Smart Urban Reuse Flagship Alliances in Central Europe (Interreg Central Europe 2014-2020) 07.2017 / 06.2020. ASSO provided the external General Communication Manager to the Province of Rimini being overall coordinator of WP communication

Moreover, supported the province of Rimini with technical activities such as the feasibility study for a



### B.1.6 Partner motivation, expertise and contribution

local ReUse Park

- RACCONTAMARE – the sea tells (Emilio-Romagna Region funding 2021”).

**What is the role and involvement (contribution and main activities) of your organisation in the project?**

ASSO is selected as one of the NGOS with large experience in bringing actions to the practical level, to citizens and the society, which will be key when defining pilot implementations, guiding the process of translating Action Plans into detailed activities for the target groups.

ASSO co-leads several tasks in WP1, while leading Activity 2.4 and 3.4 for the WEEE collect and market testing and solution implementation.

ASSO will be the technical partner of Rimini Province, supporting the definition of a Strategic Action Plan which will guide the WEEEP management in the coming years,.

ASSO will contribute in specific tasks to the project, co-creating information and testing together with Rimini, such as:

- Participate as technical partner in the Joint Secretariat with one permanent staff.
- Lead the standardisation process in Activity 1.1.
- Colead the Activity for Circular WEEEP-CE tools and services for market support
- Colead with Rimini the Pilot action on Circular users 2: WEEE collect and WEEE market (led by ASSO)
- Provide expertise in the promotion of the results from WEEE collect into a global solution
- Assess the local WEEE market involving between 10 and 20 key actors as data sources.
- Customize the Strategy into a local Action Plan.
- Participate in the project communication, coordination and monitoring.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

**If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.**

### B.1.7 Budget

Partner budget options	Percentage
Office and administration flat rate based on direct staff costs	15%
Travel and accommodation flat rate	6%

**The partner budgets overview table can be separately exported as an Excel file**

**B.1.8 Cofinancing**

Source	Amount	Percentage
ERDF	146.000,00	80,00 %
Partner contribution	36.500,00	20,00 %
Partner total eligible budget	182.500,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
ASSO	Private	36.500,00	20,00 %

**Contribution**

Sub-total public contribution	0,00	0,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	36.500,00	20,00 %
Total eligible budget	36.500,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an

B. Does the partner and/or any third party receive a selective advantage within the project?

advantage through activities carried out by the partner within the project?

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 7****B.1.1 Partner Identity**

Partner number	7
Partner role	PP
Name of the organisation in original language	Mestská časť Bratislava – Staré Mesto
Name of the organisation in English	Bratislava Old Town
Abbreviated name of organisation	MČ Bratislava
Department / unit / division	

**B.1.2 Partner main address**

Country (NUTS 0)	Slovensko (SK)
Region (NUTS 2)	Bratislavský kraj (SK01)
NUTS 3	Bratislavský kraj (SK010)
Street, House number, Postal code, City	Vajanskeho nabrezie 3 814 21 Bratislava
Homepage	<a href="http://www.staremesto.sk">www.staremesto.sk</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	
Region (NUTS 2)	
NUTS 3	
Street, House number, Postal code, City	

**B.1.3 Legal and financial information**

Type of partner	Local public authority
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	0.84.1
Co-financing rate (%)	80
VAT number (if applicable)	
Other identifier number (if VAT number is not	00603147

### B.1.3 Legal and financial information

available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

National Tax Number

PIC (from EC Participant Register), if available

### B.1.4 Legal Representative

Legal representative

Ms Zuzana Aufrichtová

### B.1.5 Contact person

Contact person

Ms Milica Ivovič

Email

milica.ivovic@staremesto.sk

Telephone

259246302

### B.1.6 Partner motivation, expertise and contribution

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

The city district is a legal entity that manages trust property and trust financial means as well as own income and own property in compliance with the conditions stipulated in a special regulation and the Statute of the Capital City of the Slovak Republic of Bratislava. In addition to tasks of self-government the city district also performs some transferred tasks of the state administration.

Bratislava-Staré Mesto City District in cooperation with the company ENVIDOM (ENVIDOM is the Producer Responsibility Organization. It is an association of manufacturers of electrical appliances for recycling.), organizes twice a year the collection of all (large and small) electrical appliances (except televisions and monitors), and the collection of large appliances (except televisions and monitors) all year round.

All information about the collection and available dates are available at [www.zberelektroodpadu.sk](http://www.zberelektroodpadu.sk). A citizen can register for the collection of electrical waste via the contact form on the web page or by filling in the Application for the collection of electrical waste, which can be sent by e-mail or post.

Since May 2017, there is also a 3-collection container for "very small" electrical waste located behind the entrance to the Local Authority Office on Vajanského nábrežie. A citizen can throw any small electrical waste into it, except for fluorescent lamps, light bulbs, neon tubes, and the like.

Experience in Interreg projects: Interreg Danube Transnational Programme – City Storage and Sector Coupling Lab The CSSC Lab consortium consists of 17 PPs (AT, BG, CZ, DE, HR, SI, SK, RO + BiH, ME + MD).

Interreg ATSK - Digital Village (DigiVil, 8 PPs) The aim of the DigiVil project is to capture the potential that enables digitization.

### B.1.6 Partner motivation, expertise and contribution

Interreg Central Europe – Name of the Project: HERCLIM

Interreg HUSK – Name of the Project: LiBLAB

What is the role and involvement (contribution and main activities) of your organisation in the project?

As the capital city of the country, Bratislava has good experience in waste management, and political decision in waste policy, our role will be the application of the Strategy for Transnational WEEEP-CE management, into our municipal Action Plan for WEEEP management.

After the definition of the actions, the city will start the implementation of measures, including our participation in the pilot action, and the following solution.

Bratislava experiences in waste management as a big city and a capital will be of special value when testing models and strategies which will have to be designed as transnational models with capacity to be replicated in any city of the Program Area. The results and data from the market assessment will allow a proper definition of a Strategy which will cover small and big cities.

Bratislava will contribute in specific tasks to the project, such as:

- Assess WEEE market for a big city, market analysis, public questionnaires, companies interviews and self-assessments. Involving between 10 and 20 key actors as data sources.
- Implementing the transnational strategy into the provincial Action Plan.
- Implement the pilot Action WEEE aware.
- Provide feedback and conclusions for the solutions definition.
- Support JS in the definition and transfer of WEEE aware into other partners regions.
- Implement the solution WEEE collect and WEEE market in the city.
- Participate in the project communication, coordination and monitoring.
- Hosting a project meeting.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

The partner budgets overview table can be separately exported as an Excel file

**B.1.8 Cofinancing**

Source	Amount	Percentage
ERDF	151.200,00	80,00 %
Partner contribution	37.800,00	20,00 %
Partner total eligible budget	189.000,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
MČ Bratislava	Public	15.120,00	8,00 %
State budget	Public	22.680,00	12,00 %

**Contribution**

Sub-total public contribution	37.800,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	37.800,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2. Does any economic operator (e.g. SMEs) No

B. Does the partner and/or any third party receive a selective advantage within the project?

that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project?

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)



**B.1 Project partner 8****B.1.1 Partner Identity**

Partner number	8
Partner role	PP
Name of the organisation in original language	Agencja Rozwoju Regionalnego S.A. w Bielsku-Białej
Name of the organisation in English	Regional Development Agency in Bielsko-Biała
Abbreviated name of organisation	ARRSA
Department / unit / division	International Project Department

**B.1.2 Partner main address**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Śląskie (PL22)
NUTS 3	Bielski (PL225)
Street, House number, Postal code, City	Cieszyńska 43-382 365 Bielsko-Biała
Homepage	<a href="https://arrsa.pl/">https://arrsa.pl/</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Śląskie (PL22)
NUTS 3	Bielski (PL225)
Street, House number, Postal code, City	Cieszyńska 43-382 365 Bielsko-Biała

**B.1.3 Legal and financial information**

Type of partner	Sectoral agency
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	M.70.22
Co-financing rate (%)	80
VAT number (if applicable)	PL5470168981

### B.1.3 Legal and financial information

Other identifier number (if VAT number is not available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available

### B.1.4 Legal Representative

Legal representative Mr Jacek Koxak

### B.1.5 Contact person

Contact person Mr Jan Sienkiewicz

Email jsienkiewicz@arrsa.pl

Telephone 606648115

### B.1.6 Partner motivation, expertise and contribution

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

Agencja Rozwoju Regionalnego SA in Bielsko-Biala is a source of ideas, knowledge and financing for the modern economic development of the region. The mission of our agency is to provide the highest quality services by activating the endogenous potential, using available aid programs, financed from domestic and foreign funds, in particular from the European Union.

Some info about our project experience.

- 4STEPS Interreg Central Europe - implementing the concept of Digital Innovation Hubs into the local economy
- FabLabNet Interreg Central Europe - organizing an international network of regional FabLabs and creation of the on-to-shop (virtual factory) for fast creation and prototyping.
- AS-TRANSFER - URBACT - preparation of an investment plan for organization and creation of regional Digital Innovation.
- Hub and transfer of the best practice from the donor city.
- EDIH EUROPE - the creation of the one-stop-shop for the Industry.
- Innova - Fi Interreg Europe - introduction of the new innovation support mechanism and financing schemes across the European regions.
- IN-FOCUS URBACT Program - Implementation of Smart Specialization Strategies on city level.
- CITY-SEC Intelligent Energy Europe - introduction of the Covenant of Mayors idea on the sub-regional level, preparation of the Sustainable Energy Action Plans for the municipalities of Bielsko-Biala sub-region.
- Smart-Fi H2020 project-creation of the new innovative financial schemes for the innovation support using all available funds and options in the regions.
- MAMBA Baltic Sea Region Programme - project goal was to promote sustainable "people-to-service"

### B.1.6 Partner motivation, expertise and contribution

and “service-to-people” mobility solutions in rural areas.

Regarding the circular economy, we are engaged with the all initiatives and awareness rising actions related to environmental protection and social inclusion, especially, with our FabLab we are preparing actions of re-use of electronic devices by opening the one-stop-repair-shop.

*What is the role and involvement (contribution and main activities) of your organisation in the project?*

ARRSA, as a regional agency in tandem with Bielsko-Biała, will provide valuable experience coming from previous Interreg Central EU projects, together with the coordination of several activities such as 1.1, 1.5 and 2.3.

- ARRSA participate as technical partner in the Joint Secretariat with one permanent staff.

- Assess WEEE market and implementing the transnational strategy into the provincial Action Plan. ARRSA will be involved in all the steps of the project's implementation. In particular, as it concerns WPT1 the partner will involve local actors from the region to be included in the evaluation process, will implement the evaluation and investigation and will contribute to the definition of the contents and the formats of the implementation activities for the local companies, public sector and local society, with focus on e-waste market.

- Implement the pilot Action WEEE SOCIAL.

ARRSA will contribute to the application of transnational action definition and possible implementation and will support the identification of support awareness rising actions.

As it concerns other WP, ARRSA will contribute to the definition of action models and guidelines adapted to the involved companies, NGO's and social actors and development of the activities and will involve all other local actors. Within the FabLab operating in ARRSA and DIH as well, new e-waste recycled program and activity will be implemented. It will support the WPC thanks to its deep experience and will ensure an efficient project management.

- Participate in the project communication, coordination and monitoring.

- Hosting a project meeting.

ARRSA will support promotion and awareness rising action activities, initiate and support cooperation of actors on local e-waste recycling market, and will support internationalization activities and transnational cooperation via network of cooperating agencies within European association of development agencies EURADA in Brussels.

*If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.*

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

### B.1.7 Budget

Partner budget options

Percentage

The partner budgets overview table can be separately exported as an Excel file

### B.1.8 Cofinancing

Source	Amount	Percentage
ERDF	147.840,00	80,00 %
Partner contribution	36.960,00	20,00 %
Partner total eligible budget	184.800,00	100,00 %

#### Origin of partner contribution

Source of contribution	Legal status	Amount	% of total partner budget
ARRSA	Public	9.240,00	5,00 %
Ministry of Finance through Ministry of Development Funds and Regional Policy	Public	27.720,00	15,00 %

#### Contribution

Sub-total public contribution	36.960,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	36.960,00	20,00 %

#### State Aid

#### B.1.9 State Aid information (Partner self-check)

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

**B. Does the partner and/or any third party receive a selective advantage within the project?**

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project?

No

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project?

No

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 9****B.1.1 Partner Identity**

Partner number	9
Partner role	PP
Name of the organisation in original language	Powiat Bielski
Name of the organisation in English	Bielsko district
Abbreviated name of organisation	Bielsko
Department / unit / division	Starostwo Powiatowe w Bielsku-Białej

**B.1.2 Partner main address**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Śląskie (PL22)
NUTS 3	Bielski (PL225)
Street, House number, Postal code, City	Cieszyńska 40 43-300 Bielsko-Biała
Homepage	<a href="http://www.powiat.bielsko.pl">www.powiat.bielsko.pl</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Śląskie (PL22)
NUTS 3	Bielski (PL225)
Street, House number, Postal code, City	Cieszyńska 40 43-300 Bielsko-Biała

**B.1.3 Legal and financial information**

Type of partner	Local public authority
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	O.84.1
Co-financing rate (%)	80
VAT number (if applicable)	PL9372185644

**B.1.3 Legal and financial information**

Other identifier number (if VAT number is not available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available

**B.1.4 Legal Representative**

Legal representative

Mr Andrzej Kamiński

**B.1.5 Contact person**

Contact person

Ms Sylwia Hudziec

Email

sylwia.hudziec@powiat.bielsko.pl

Telephone

606648115

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

Bielsko-Biała is a Polish city with powiat (district) status 50 located on the Silesian Foothills, in the direct neighbourhood of the Beskid Mountains, which are the northern part of the Carpathian mountain range. Bielsko-Biała is historically an important regional and national economic centre. Bielsko-Biała has a good range of key assets and facilities working on business promotion and economic development. The population in Bielsko-Biała for 2022 is 175 008. Bielsko-Biała is one of 59 cities in Poland and ranks 23 in the Poland population.

The Bielsko District is a local public administration unit that carries out its own tasks entrusted by statutes in the field of satisfying the needs of the inhabitants of our territory. The statutory tasks of the district include broadly understood environmental protection, including in the context all activities aimed at increasing environmental awareness also in the field of e-waste, plastic and closed-loop economy.

The Bielsko District has extensive experience in the implementation of projects, in particular partnerships, co-financed by the European Regional Development Fund, including Cross-Border and Transnational Programs, including, for example: Interreg Central Europe, Interreg Baltic Sea Region and other operational programs influenced in Poland at the regional and national levels. The topics of the implemented projects included the modernization and construction of public roads, pilot services in the field of Transport on Demand, prevention of natural disasters including floods, as well as a number of other projects responding to the needs of the Bielsko District community.

What is the role and involvement (contribution and main activities) of your organisation in the project?

### B.1.6 Partner motivation, expertise and contribution

Bielsko will work in tandem with ARRSA providing experience to the consortium in the field of social inclusion.

Bielsko will contribute in specific tasks to the project, such as:

- Assess the local WEEE market involving between 10 and 20 key actors as data sources.
- Customize the Strategy into a local Action Plan.

The Bielsko district will be involved in all stages of the partnership project implementation within its legal and organizational possibilities. In particular, the activities of the partner will focus on the involvement of representatives of local self-government authorities in the process of diagnosis and assessment of the local WEEE market and participation in the development of the Regional Action Plan for WEEE.

It will contribute to the definition of proposed actions, contributing to the application of the definition of transnational actions and their possible implementation.

- Provide its experience in Social inclusion actions, co-leading with ARRSA the WEEE social pilot. Bielsko District will contribute to the definition of operating modalities and the creation of guidelines tailored to the companies, NGOs and local authorities involved.

- Provide feedback and conclusions for the solutions definition.
- Analyse the implementation of the solution WEEE aware and WEEE collect in the municipality.

- Participate in the project communication, coordination and monitoring.

The Bielsko District will support promotional and awareness-raising activities, within the limits of its legal possibilities, support the cooperation of entities on the local e-waste recycling market. The District will implement an application to strengthen effective cooperation and stimulate smart territories responsible for a conscious and mature WEEE economy.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

The partner budgets overview table can be separately exported as an Excel file

### B.1.8 Cofinancing

Source	Amount	Percentage
ERDF	140.000,00	80,00 %



**B.1.8 Cofinancing**

Source	Amount	Percentage
Partner contribution	35.000,00	20,00 %
Partner total eligible budget	175.000,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
Bielsko	Public	8.750,00	5,00 %
Ministry of Finance through Ministry of Development Funds and Regional Policy	Public	26.250,00	15,00 %

**Contribution**

Sub-total public contribution	35.000,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	35.000,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2. Does any economic operator (e.g. SMEs) No

B. Does the partner and/or any third party receive a selective advantage within the project?

that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project?

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 10****B.1.1 Partner Identity**

Partner number	10
Partner role	PP
Name of the organisation in original language	Gmina Lublin
Name of the organisation in English	City of Lublin
Abbreviated name of organisation	Lublin
Department / unit / division	Lublin City Hall

**B.1.2 Partner main address**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Lubelskie (PL81)
NUTS 3	Lubelski (PL814)
Street, House number, Postal code, City	Plac Króla Władysława Łokietka 1 20-109 Lublin
Homepage	<a href="https://lublin.eu/en/">https://lublin.eu/en/</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Lubelskie (PL81)
NUTS 3	Lubelski (PL814)
Street, House number, Postal code, City	Plac Króla Władysława Łokietka 1 20-109 Lublin

**B.1.3 Legal and financial information**

Type of partner	Local public authority
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	O.84.1
Co-financing rate (%)	80
VAT number (if applicable)	PL9462575811

**B.1.3 Legal and financial information**

Other identifier number (if VAT number is not available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available 431019514

**B.1.4 Legal Representative**

Legal representative Ms Bernadeta Krzysztofik

**B.1.5 Contact person**

Contact person Ms Monika Kłos

Email mklos@lublin.eu

Telephone +48814662800

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

Lublin, administrative, economic, academic centre and the capital of the Lublin Region, and home to approx. 365 000 inhabitants, is the biggest town in Eastern Poland.

On an international scale, Lublin is the winner of the Golden Star of Partnership, the European Diploma, the Flag of Honour and the Plaque of Honour of the European Council for international cooperation.

Lublin has been actively cooperating with international partners since 1990s. Today, Lublin has full twinning agreement with 26 cities and letter of intent with another 18 cities located on 3 continents. Lublin is also an active member of international organisations and cooperation networks. Every year, dozens of international projects and joint initiatives, studio visits, conferences, cultural, educational, and sports events are carried out. Bottom-up approaches and efforts of local communities are often the trigger for cooperation between local authorities.

It may include cooperation between non-governmental organisations, cultural institutions, contacts between universities, schools, or business ventures.

In last 3 years, as a partner City of Lublin implemented:

AREA21 (Interreg Baltic Sea 2014-2020)

ProVaHealth (Interreg Baltic Sea 2014-2020)

RCIA (Interreg Europe 2014-2020)

Com.Unity.Lab (URBACT III)

CreArt (Creative Europe)

EHL@N (Creative Europe)

EPI (Horizon 2020)

Making-city (Horizon 2020), and many others projects.

### B.1.6 Partner motivation, expertise and contribution

Due to the subject of WEEE, from 2013 to 2015, there were implemented project: "Creating municipal system for handling of waste household electronic and electrical equipment in Lviv with the experience of Lublin", co-financed under PL-BY-UA Programme.

**What is the role and involvement (contribution and main activities) of your organisation in the project?**

Electrical and electronic devices are an indispensable part of our everyday life. Buying new devices is certainly related to the wear of already worn-out equipment, but also to the replacement of still functional equipment for a newer or more economical model. These aspects contribute to a significant and progressive increase in the amount of WEEE waste produced.

Only in 2022, 167,000 tons of WEEE were collected in Lublin.

An undoubted advantage is the city's experience in cooperation with the Polish Recycling Corporation based in Lublin. it is the region's largest WEEE Processing Plant, which covers 5 regions.

Lublin will work in the group of municipalities supported directly by the JS providing experience to the consortium in the field of second life of materials, where the city has experiences in the past years.

The transnational cooperation will help the city in the definition of a Strategic Action Plan (SAP\_ which will guide the WEEEP management in the coming years, not only in the second lives but in a holistic approach.

Lublin will contribute in specific tasks to the project, such as:

- Assess the local WEEE market involving between 10 and 20 key actors as data sources.
- Customize the Strategy into a local Action Plan.
- Provide its experience in second live actions, co-leading with CPU the WEEE lives pilot.
- Provide feedback and conclusions for the solutions definition.
- Analyse the implementation of the solution WEEE aware and WEEE collect in the city.
- Participate in the project communication, coordination and monitoring.
- Host a project meeting.

In terms of results, it is expected the endorsement of the SAP and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

**The partner budgets overview table can be separately exported as an Excel file**

**B.1.8 Cofinancing**

Source	Amount	Percentage
ERDF	89.600,00	80,00 %
Partner contribution	22.400,00	20,00 %
Partner total eligible budget	112.000,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
Lublin	Public	5.600,00	5,00 %
Ministry of Finance through Ministry of Development Funds and Regional Policy	Public	16.800,00	15,00 %

**Contribution**

Sub-total public contribution	22.400,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	22.400,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

B. Does the partner and/or any third party receive a selective advantage within the project?

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project? No

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 11****B.1.1 Partner Identity**

Partner number	11
Partner role	PP
Name of the organisation in original language	Universität für Bodenkultur Wien
Name of the organisation in English	University of Natural Resources and Life Science Vienna
Abbreviated name of organisation	BOKU
Department / unit / division	Department Water, Atmosphere and Environment; Institute of Waste Management

**B.1.2 Partner main address**

Country (NUTS 0)	Österreich (AT)
Region (NUTS 2)	Wien (AT13)
NUTS 3	Wien (AT130)
Street, House number, Postal code, City	Gregor Mendel Strasse 33 1180 Wien
Homepage	<a href="https://boku.ac.at/en/">https://boku.ac.at/en/</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	Österreich (AT)
Region (NUTS 2)	Wien (AT13)
NUTS 3	Wien (AT130)
Street, House number, Postal code, City	Muthgasse 107 1190 Wien

**B.1.3 Legal and financial information**

Type of partner	Higher education and research organisations
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	P.85.42
Co-financing rate (%)	80



**B.1.3 Legal and financial information**

VAT number (if applicable) ATU16285008

Other identifier number (if VAT number is not available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available 999987357

**B.1.4 Legal Representative**

Legal representative Mrs. Marion Huber-Huber

**B.1.5 Contact person**

Contact person Mr Stefan Salhofer

Email Stefan.salhofer@boku.ac.at

Telephone 00436648333213

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

The University of Natural Resources and Life Sciences, Vienna (BOKU) was founded in 1872 and consists of 15 departments, 5 scientific platforms and several experimental sites. BOKU is the only teaching and research institution in Austria focusing on sustainable and environmentally sound management of natural resources by combining natural, engineering, economic and social sciences.

Currently, BOKU employs approx. 3,000 people (approx. 70% is scientific staff). The Institute of Waste Management (ABF-BOKU) provides experimental, technological and teaching competence in waste management since more than 20 years. The research group comprises expertise in waste prevention & recycling, waste logistics, waste analytics, process operation in waste treatment, landfill science & technology as well as competence in assessing waste management systems by using the concept and tool Life Cycle Assessment.

A fully equipped laboratory exists to characterise diverse waste fractions and simulate different waste treatment and disposal options.

In the last 10 years, ABF-BOKU has participated in ~35 international projects with partners from EU, South America, Africa, China, and Russia including 25 EU-funded projects and acting as coordinator in 5 of them.

The ERASMUS+ projects LaWEEEda (Latin American-European network on waste electrical and electronic equipment research, development and analyses) and SEA-Plastic-EDU (South East Asia-

### B.1.6 Partner motivation, expertise and contribution

Europe Network for building trainings and education capacities in Plastic Recycling in Laos and Vietnam with emphasis on quality, safety and resource efficiency) were both coordinated by BOKU

What is the role and involvement (contribution and main activities) of your organisation in the project?

BOKU is a core partner of the project, being an experienced institution in circular economy and waste management, including WEEE.

BOKU role in the project is as technical expert, providing support to administration and other technical partners in the process of decision making and project technical tasks design.

BOKU will provide the general support of the partners, as a member of the Joint Secretariat, in the partners decision making, the peer-reviews of pilots, the general mentoring process, etc.

BOKU will contribute in specific tasks to the project, such as:

- Participate as technical partner in the Joint Secretariat with one permanent staff.
- Lead Activity 1.1 WEEEP sector assessment
- Lead Activity 1.2. Strategy for WEEEP-CE management, supporting administration in their decision making.
- Provide feedback and conclusions for the solutions definition.
- Participate in the project communication, coordination and monitoring.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

The partner budgets overview table can be separately exported as an Excel file

### B.1.8 Cofinancing

Source	Amount	Percentage
ERDF	215.040,00	80,00 %
Partner contribution	53.760,00	20,00 %
Partner total eligible budget	268.800,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
BOKU	Public	53.760,00	20,00 %

**Contribution**

Sub-total public contribution	53.760,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	53.760,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1 Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project? No

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)

**B.1 Project partner 12****B.1.1 Partner Identity**

Partner number	12
Partner role	PP
Name of the organisation in original language	Gmina Miasta Gdańsk
Name of the organisation in English	Municipality of Gdańsk
Abbreviated name of organisation	Gdańsk
Department / unit / division	Community Facilities Management

**B.1.2 Partner main address**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Pomorskie (PL63)
NUTS 3	Gdański (PL634)
Street, House number, Postal code, City	Nowe Ogrody 8/12 80-803 Gdańsk
Homepage	<a href="http://www.gdansk.pl">www.gdansk.pl</a>

**Address of department / unit / division (if applicable)**

Country (NUTS 0)	Polska (PL)
Region (NUTS 2)	Pomorskie (PL63)
NUTS 3	Gdański (PL634)
Street, House number, Postal code, City	Nowe Ogrody 8/12 80-803 Gdańsk

**B.1.3 Legal and financial information**

Type of partner	Local public authority
Subtype of partner	
Legal status	Public
Sector of activity at NACE group level	0.84.1
Co-financing rate (%)	80
VAT number (if applicable)	PL5830011969

**B.1.3 Legal and financial information**

Other identifier number (if VAT number is not available, some other organisation identifier should be used)

Other identifier description (specification of the type of identifier)

PIC (from EC Participant Register), if available 986156418

**B.1.4 Legal Representative**

Legal representative Mr Piotr Grzelak

**B.1.5 Contact person**

Contact person Ms Malgorzata Ratkowska

Email malgorzata.ratkowska@gdansk.gda.pl

Telephone 0048693813038

**B.1.6 Partner motivation, expertise and contribution**

Please describe the organisation's thematic competences and experiences relevant for the project. Please also describe what is the main business of the organisation and if the organisation is normally performing economic activities on the market.

Gdańsk is the Polish maritime capital with the population nearing half a million. It is a large centre of economic life, science, culture, and a popular tourist destination. With its Hanseatic tradition, it has for ages played a major role in the commercial relationships between Northern and Western Europe on the one hand, and the countries of Central and Eastern Europe on the other hand. Today, Gdańsk is the capital of the Pomeranian province and an important administrative centre.

One of the tasks of the Community Facilities Management is the organization and coordination of activities in the field of collection of municipal waste from real estate covered by the municipal waste management system and its transfer to the Utilization Plant. Within the CFM department, there works a separate Team for Communication and Education in the field of Municipal Waste Management. The team's tasks include: initiating and implementing educational and promotional programs aimed at raising awareness of rational municipal waste management and also monitoring planned and implemented activities related to education and promotion carried out by organizational units of the City, including the subject of municipal waste management.

Previous experience in cooperation or EU projects, Gdansk successfully participated in and implemented such projects as:

- MIMOSA Civitas Plus (7th Framework Programme).
- CENTRAL MEETBIKE (INTERREG CE).
- School Chance, Interreg Europe.
- GreenSAM (Interreg Baltic Sea Region 2014-2020) "Green Silver Age Mobility".
- BSR Electric (Interreg Baltic Sea Region 2014-2020): investigating the potential and increasing the share of e-mobility (electromobility).

### B.1.6 Partner motivation, expertise and contribution

-Cycle Cities (Interreg IVC) - "European Cities for the Integration of Cycling into Sustainable Mobility Management Schemes".

-Central Meet Bike (Interreg Central Europe): measuring cycling by implementing cycling counters. TG: cyclists

What is the role and involvement (contribution and main activities) of your organisation in the project?

Gdansk represents a confluence of characteristics that are of value to the project actions and outputs. Being a big city, is the only partner placed on the coast, which provides specific peculiarities when analysing the waste market offer and demand, and the potential influence of the sea in the shipment of WEEE among countries, or even the differences of directives.

Additionally to these peculiarities, Gdansk has good experience in innovation in circular economy, waste management, policy-making in relation to waste. All these characteristics have placed the city in the application of WEEE social as the selected pilot action.

Gdansk's experiences in waste management as a big city and a coastal city will be of special value when testing models and strategies which will have to be designed as transnational models with capacity to be replicated in any city of the Program Area. The results and data from the market assessment will allow a proper definition of a Strategy which will cover small, big, coastal or inland cities.

Gdansk will contribute in specific tasks to the project, such as:

- Assess WEEE market for a big city, market analysis, public questionnaires, companies interviews and self-assessments. Involving between 10 and 20 key actors as data sources.
- Implementing the transnational strategy into the provincial Action Plan.
- Implement the pilot Action WEEE social.
- Analyse the implementation of further solutions such as WEEE collect, WEEE market and WEEE aware in the city.
- Participate in the project communication, coordination and monitoring.

In terms of results, it is expected the endorsement of the Action Plan and the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

If you are the project lead partner, please describe here your organisation's capacity and experience in managing and coordinating EU co-financed projects or other international projects. If you are the project partner that will coordinate communication (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

### B.1.7 Budget

Partner budget options	Percentage
Other costs Flat Rate	40%

The partner budgets overview table can be separately exported as an Excel file

**B.1.8 Cofinancing**

Source	Amount	Percentage
ERDF	76.160,00	80,00 %
Partner contribution	19.040,00	20,00 %
Partner total eligible budget	95.200,00	100,00 %

**Origin of partner contribution**

Source of contribution	Legal status	Amount	% of total partner budget
Gdańsk	Public	4.760,00	5,00 %
Ministry of Finance through Ministry of Development Funds and Regional Policy	Public	14.280,00	15,00 %

**Contribution**

Sub-total public contribution	19.040,00	20,00 %
Sub-total automatic public contribution	0,00	0,00 %
Total	0,00	0,00 %
Total eligible budget	19.040,00	20,00 %

**State Aid****B.1.9 State Aid information (Partner self-check)**

A. Is the partner involved in economic activities within the project?

1. Will the partner implement activities and/or offer goods/services for which a market exists? No

2. Are there activities/goods/services that could have been undertaken by an operator with the view of making profit (even if this is not the partner's intention)? No

B. Does the partner and/or any third party receive a selective advantage within the project?

1. Does the partner gain any benefits (or is relieved of any costs) from the economic activities mentioned under section A, which it would not have received in the normal course of business, i.e. in the absence of funding granted through the project? No

B. Does the partner and/or any third party receive a selective advantage within the project?

2. Does any economic operator (e.g. SMEs) that is outside the partnership (i.e. not listed as partner in the application form) receive an advantage through activities carried out by the partner within the project? **No**

C. State aid relevant activities (select from drop-down menu based on C.4 entries)

D. Direct State aid regime as in Subsidy Contract (to be filled in ONLY after project selection)



## B.2 Associated partners

Associated partner number	Status	Name of the organisation in original language	Associated to project partner
1	Active	Ministerstvo průmyslu a obchodu ČR	CTU
2	Active	Ministerstvo životního prostředí ČR	CTU
3	Active	Envidom združenie výrobcov elektrospotrebičov pre recykláciu	MČ Bratislava
4	Active	Razvojna agencija Sotla	ROG. SLATINA
5	Active	Okp javno podjetje za komunalne storitve Rogaška Slatina, d.o.o.	ROG. SLATINA
6	Active	Splitsko-Dalmatinsk Zupanija	RERA
7	Active	Comune di Sogliano al Rubicone	ASSO

### Ministerstvo průmyslu a obchodu ČR AO1

Partner number	LP1
Name of the organisation in original language	Ministerstvo průmyslu a obchodu ČR
Name of the organisation in English	Ministry of Industry and Trade CZ
Country (NUTS 0)	Česko (CZ)
Region (NUTS 2)	Praha (CZ01)
NUTS 3	Hlavní město Praha (CZ010)
Street, House number, Postal code, City	Politických vězňů 20 112 49 Prague 1
Legal representative (not applicable - not to be filled in)	
Contact person	Mr Jaroslav Pavlica
Email	pavlica@mpo.cz
Telephone	+420724578230
Partner role	The MoIT is a Policy maker and provider of policy instruments on the Czech market, mainly among private bodies. Its role is important as a decision maker and will use the outcomes of the project to

## Ministerstvo průmyslu a obchodu ČR AO1

modify its policy instrument to increase the efficiency of the provided subsidies. The circular economy is one of the specific objectives of the supporting program and its calls (Policy instruments). It will also benefit from the interregional experience exchange as well as by receiving inspiration from the best samples of circular economy projects funding. The Action Plan will propose the possible motivations, methodology and KPIs to be used within the grants management. The institution was supposed to participate as full partners but due to Government changes it was not possible to get the confirmation on time to sign letter.

## Ministerstvo životního prostředí ČR AO2

Partner number	LP1
Name of the organisation in original language	Ministerstvo životního prostředí ČR
Name of the organisation in English	Ministry of the Environment of the Czech Republic
Country (NUTS 0)	Česko (CZ)
Region (NUTS 2)	Praha (CZ01)
NUTS 3	Hlavní město Praha (CZ010)
Street, House number, Postal code, City	Vršovická 1442/65 110 10 Prague 10
Legal representative (not applicable - not to be filled in)	
Contact person	Mr Jaroslav Kochan
Email	jan.kochan@mzp.cz
Telephone	+420267122268
Partner role	The MoE is a Policy maker and provider of policy instruments in Czech Republic, mainly among public bodies and physical persons. Its role is important as a decision maker and will use the outcomes of the project to modify its policy instrument to increase the efficiency of the provided subsidies. The circular economy is one of the specific objectives of the supporting program and its calls (Policy instruments). It will also benefit from the interregional experience exchange as well as by receiving inspiration from the best samples of circular economy projects funding. The Action Plan will propose the possible motivations, methodology and KPIs to be used within the grants management. The institution was supposed to participate as full partners but due to Government changes it was no possible to get the confirmation on time to sign letter.

## Envidom združenie výrobcov elektrospotrebičov pre recykláciu A03

Partner number	PP7
Name of the organisation in original language	Envidom združenie výrobcov elektrospotrebičov pre recykláciu
Name of the organisation in English	ENVIDOM association of producers of appliances for recycling
Country (NUTS 0)	Slovensko (SK)
Region (NUTS 2)	Bratislavský kraj (SK01)
NUTS 3	Bratislavský kraj (SK010)
Street, House number, Postal code, City	Ružová dolina 6 82108 Bratislava
Legal representative (not applicable – not to be filled in)	Mr. Peter Valent
Contact person	Mr. Peter Valent
Email	peter.valent@envidom.sk
Telephone	+421911250012
Partner role	Bratislava-Staré Mesto City District in cooperation with the company ENVIDOM (ENVIDOM is the Producer Responsibility Organization. It is an association of manufacturers of electrical appliances for recycling.), organizes twice a year the collection of all (large and small) electrical appliances (except televisions and monitors), and the collection of large appliances (except televisions and monitors) all year round.

**Razvojna agencija Sotla A04**

<b>Partner number</b>	PP3
<b>Name of the organisation in original language</b>	Razvojna agencija Sotla
<b>Name of the organisation in English</b>	Okp public utility company Rogaška Slatina, d.o.o.
<b>Country (NUTS 0)</b>	Slovenija (SI)
<b>Region (NUTS 2)</b>	Vzhodna Slovenija (SI03)
<b>NUTS 3</b>	Jugovzhodna Slovenija (SI037)
<b>Street, House number, Postal code, City</b>	Aškrčev trg 24 3240 Šmarje pri Jelšah
<b>Legal representative (not applicable - not to be filled in)</b>	Ms Bojana Žaberl
<b>Contact person</b>	Ms Bojana Žaberl
<b>Email</b>	bojana.zaberl@rasotla.si
<b>Telephone</b>	0038638171862
<b>Partner role</b>	Development Agency Sotla is an institution which performs public services for a number of municipalities in the South-Eastern part of Slovenia. The institution will support the project in the definition of the WEEE aware pilot action, and the WEEE aware solution. The agency will benefit from the results of the WEEE pilot applied to the municipalities where they currently provide services.

## Okp javno podjetje za komunalne storitve Rogaška Slatina, d.o.o. A05

Partner number	PP3
Name of the organisation in original language	Okp javno podjetje za komunalne storitve Rogaška Slatina, d.o.o.
Name of the organisation in English	Okp public utility company Rogaška Slatina, d.o.o.
Country (NUTS 0)	Slovenija (SI)
Region (NUTS 2)	Vzhodna Slovenija (SI03)
NUTS 3	Jugovzhodna Slovenija (SI037)
Street, House number, Postal code, City	Celjska cesta 12 3250 Rogaška Slatina
Legal representative (not applicable - not to be filled in)	Mr. Bojan Pirš
Contact person	Mr. Borjan Pirš
Email	tajnistvo@okp.si
Telephone	0038638121400
Partner role	The private company OKP provides teh waste management of 6 municipalities in slovenia: - municipality of Rogaška Slatina, - municipality of Šmarje pri Jelšah, - municipality of Podčetrtek, - municipality of Rogatec, - municipality of Kozje, - municipality of Bistrica ob Sotli, The company will try to provide futher pilot place for the application of WEEE lives or WEEE aware actions, while being receptor of the same reults the WEEE pilot to be applied to the municipalities where they currently provide services.

**Splitsko-Dalmatinsk Zupanija AO6**

<b>Partner number</b>	PP5
<b>Name of the organisation in original language</b>	Splitsko-Dalmatinsk Zupanija
<b>Name of the organisation in English</b>	Split Dalmatia County
<b>Country (NUTS 0)</b>	Hrvatska (HR)
<b>Region (NUTS 2)</b>	Jadranska Hrvatska (HR03)
<b>NUTS 3</b>	Splitsko-dalmatinska županija (HR035)
<b>Street, House number, Postal code, City</b>	Domovinskog rata 2 21000 Split
<b>Legal representative (not applicable - not to be filled in)</b>	Mr. Boban Blazenko
<b>Contact person</b>	Mr. Mladen Perisic
<b>Email</b>	perisic.mladen@dalmacija.hr
<b>Telephone</b>	00385959054966
<b>Partner role</b>	County will be main beneficiary of the project actions, contributing to the implementation of Pilot, the solutions implementation and the endorsement of Action Plan and Long-term agreement.

**Comune di Sogliano al Rubicone A07**

Partner number	PP6
Name of the organisation in original language	Comune di Sogliano al Rubicone
Name of the organisation in English	Municipality of Sogliano al Rubicone
Country (NUTS 0)	Italia (IT)
Region (NUTS 2)	Emilia-Romagna (ITH5)
NUTS 3	Forlì-Cesena (ITH58)
Street, House number, Postal code, City	Piazza Repubblica 35 47030 Sogliano al Rubicone
Legal representative (not applicable - not to be filled in)	Mr. Tania Bochinni
Contact person	Mr. Andrea Carichini
Email	andrea.carichini@comune.sogliano.fc.it
Telephone	00390541817311
Partner role	<p>City of Sogliano has a strong cooperation with Sogliano ambiente, the local organization responsible not only on waste management aspects but more in general on environmental and climate protection topics. Mayoress Tania Bocchini and the department for environment protection, are dedicating much care on the waste management of electric material and the possibility of reusing it. That is why the city of Sogliano is willing to have a strong observer role in this project. Even for the innovative re-use aspects fostered by Circular WEEEP, The city administration is very interested to contribute at project success and outputs. Therefore this associated partnership within Circular WEEEP can contribute to new policies and strategy plans on re-use.</p>



## C - Project description

### C.1 Project overall objective

Programme priority specific objective (as selected in section A.1.).

SO2.3: Taking circular economy forward in central Europe

#### Project overall objective

Please define the overall objective of the project.

- Make sure that it clearly contributes to the selected programme specific objective.
- The overall objective should provide the general context for what your project aims to achieve.
- It should describe the broader goal of the project for the benefit of its target group(s) and should point to the results (change) to be achieved by the project.

Circular WEEEP contribute to Policy Objective 2 of ERDF 2021/1058, implemented in CE through Priority 2, in the Specific objective SO2.6.

Circular WEEEP promotes better models for management of waste from electrical, electronic equipment and plastic, covering the main recommendations of the "Circular Electronics Initiative" designed inside the EU Circular Economy Action Plan. To achieve it, the project will design and test policies for reducing, repairing, recovering and reusing WEEEP in CE.

## C.2 Project relevance and context

### C.2.1 What are the territorial challenge(s) that will be tackled by your project?

Please describe which specific challenges and needs are addressed by your project and why they are relevant for the overall programme area, (please refer to chapter 1 and 2 of the Interreg CENTRAL EUROPE Programme document).

**\*\* Which specific challenges and needs are addressed by your project?**

The challenge addressed by the project is the necessity to implement transnational and coordinated approaches for the management of waste from electrical, electronic equipment and plastic

**\*\* Why is this challenge relevant for the overall programme area?**

The collection and recovery of e-waste in the EU currently reach 80% recycling of the WEEE collected. The problem is that Europe has the highest per-capita rate of electrical and electronic waste production (Global E-Waste Statistics). Thus, from 2019, Directive establish a minimum collection rate of 65 % of all WEEE placed on the market in the preceding 3 years (or 85% of the WEEE generated on the country).

European Court of Auditors 2021 review "EU actions and existing challenges on electronic waste" point out that the collection, recycling and reuse of e-waste are not equally effective in all Member States.

For example, CE covers 9 countries, which means 9 different implementations of the WEEE Directive, with different specific requirements and restrictions. In 2019, only Croatia achieved the 65% target, while other countries such as Italy, Slovenia and Germany were at the bottom of EU list with 40%.

Disparities are again clear on absolute values, WEEE collection per inhabitant in EU is 9kg, while Italia collects just 5,7kg and Poland, Slovenia and Slovakia below 6kg, while Austria, with 13 kg is second EU country.

Another important issue, which required coordinated actions, is the illegal WEEE shipment. According to the Court of Auditors, there are frequent cases of illegal management of WEEE, especially with regards to the removal of potentially toxic substances.

The greatest problem is the lack of adequate monitoring. It often happens that electrical and electronic waste, once stripped of its most valuable components, is illegally dumped with no regard for toxic substances.

The difference of regulations between European areas, and the lack of knowledge, allows these practices to be the common implementation, producing illegal movement of WEEE across borders.

The Countering WEEE Illegal Trade project has estimated that mismanagement of WEEE in Europe involves ten times the volume of WEEE illegally exported to other parts of the world. From 2014 to 2015, 14 environmental authorities (including CE Austria, Czechia, Germany, Italy, Poland, Slovenia) reported 99 violations of illegal shipments of WEEE. For instance, from 2009 to 2013, Italian authorities uncovered 299 illegal WEEE dumping sites.

**\*\* Policy relevance. How relevant is the project proposal for the challenges and needs of the CE programme area?**

As stated in the CE Programme, even though circularity is increasing in central Europe, many territories are still lagging behind the EU average. Catching up will require major efforts especially in

Croatia, Poland, Czech Republic, Slovakia and Hungary (wiiw, 2020).

Again, as stated in CE program, CE is moving closer to European targets for waste reuse and recycling but several of its regions are still lagging behind, so it is necessary to further develop and scale up circular approaches that are tailored to the specific needs of CE urban and rural areas.

Project proposal covers the CE territorial challenge mentioned through the promotion of innovative models, based on circular economy, providing long-term and structured solutions for the WEEE management.

**\*\* Policy relevance.** How relevant is the project proposal for in particular for the specific situation of the participating regions?

National regulations and statistic figures affect to the 8 participant areas of the 7 counties, showing big disparities between policies achievement in the 8 territories:

- Croatia (directive Pravilnik NN 42/2014) has achieved exceptional results, recovering 83% of the 16kg of WEEE placed in market per inhabitant.
- Austria directive (102/2002 and ordinance 121/2005) has achieved good results, recovering 57% of the 19kg of WEEE placed in market per inhabitant.
- Czech Republic can be considered lagging country in WEEE with regulation (352/2005) recovering just 48% of the 17kg of WEEE placed in market per inhabitant.
- Slovakia (regulation 373/2015 and 366/2015) and Slovenia (regulation order 5824, UL 110/2010, guidelines 7/2015) are lagging countries with SK recovering just 45% of the 16kg and SL 40% of the 19kg of WEEE placed in market per inhabitant.
- Poland (draft regulation 01/2015 and 11/2014) has achieved bad results, recovering 44% of the 17kg of WEEE placed in market per inhabitant.
- Italy (decree 235/2017) reaches one of the lowest EU rate of recovery, with 34% from 17Kg in market.

Data is coming from Eurostat, national reports and Interreg CE reports, such as CIRCE2020 "Make it circular".

### **C.2.2 How does the project tackle identified challenges and needs and what is new about the approach of your project?**

Please describe the project approach chosen to address the challenges and needs described above. Please also explain how the approach goes beyond existing practice in the sector/programme area /participating countries demonstrating the innovativeness of the approach.

Circular WEEEP aims to provide joint solutions to an existing problem of Central Europe which requires a common approach or it could not be solved, as explained in the transnational application part. To achieve it, the consortium has designed a logical approach, where the first step will be the assessment of the WEEE market in the project areas, followed by the definition of Transnational Strategy for a joint WEEE management, made by the partners expert in the field, based on the assessments and partners cooperation.

The Strategy will be customized per area in a local or regional Action Plan. Here is the step where the project partners will introduce the different innovative actions identified by the expert partners.

The Action Plans will include measures based on innovative solutions gathered around Europe, some of which will be tested in the pilot actions. These innovative solutions are:

WEEE aware.

Waste awareness have to start in the earliest days and need to be remembered at the higher level.

This is the idea of the WEEE aware pilots and solution.

Similar initiatives have been implemented in north Europe with excellent results, involving schools through competitions in an area to collect as much electronic waste as possible from people in the neighbourhood. Online results, dissemination and neighbourhood involvement have resulted in hundreds of tons of WEEE recycled, large awareness and citizen involvement, thanks to an action which does not require big investment but time and staff involvement.

#### WEEE social.

WEEE has large potential to develop social business models when profitability is diluted to achieve more social and responsible objectives. WEEE recycling businesses have proved to be able to introduce higher rates of disabled people, and other vulnerable groups, than other sectors.

The positive impact potential and benefits for companies, society and public administration is not clearly seen, and requires active campaigns, company visits, training and promotion, especially in rural areas where the economic balance is more easily achievable and these models have more potential for implementation.

#### WEEE collect /market

Everyone has old electronics lying around, old mobile phone or laptop, broken laptop or alarm clock. Yet it is not always easy for citizens to dispose or recycle these electronic devices.

The digital tools can provide solutions to existing problems without big investment or complication. Online booking systems, allowing to create a request of WEEE collection, or to directly book it, by identifying the type of WEEE to be collected, and selecting time slots, can be an easy way to solve citizens' problems, while allowing efficient transnational collecting logistics.

Other digital innovation will be creation of a Digital WEEE Market, just focused on secondary raw material, such as basic and valuable metals, chemical components and plastics. 1 tonne of smartphones contains about 100 times more gold than 1 tonne of gold ore.

The objective is the creation of one online platform to be a data repository for mapping and tracing WEEE secondary raw material, which will allow producers, users and consumers to register their offer and demands. The online map will connect raw material producers with direct buyers, specially breaking any boundary barriers and providing a cross borders tool.

#### WEEE lives

Providing a second life for WEEE has large potential of social, economic and environmental benefits. Preparation for re-use of WEEE creates around 100 jobs per 1.000 tonnes, being 15% of WEEE immediately be prepared for re-use, while until 30% can have a further re-use through changes to the mode of collection and storage.

Different initiatives in Europe search to improve the second life and re-use of WEEE. WEEE lives provide a mix of them, with involvement of schools, recycling centres and second life NGOs, creating a circular chain between users/reusers, waste companies, repairing companies and final second hand NGOs.

#### WEEE design.

The main barrier on recycling is the labour cost which is required for dismantling equipment to separate the different parts that are defined by the regulation.

This is the reason why WEEE management starts in the desk of the designer, and the reason why EC aims to start the circular process rethinking the WEEE design, through eco-design, to create equipment with focus on easy recycling.

The action will promote the easy recycling on companies producing WEEE components, while reinforcing the second life and fight obsolescence. To achieve it, assessment tools will be implemented in companies to improve recycling label of components and confirm eco-design directives, while

promoting access to technical open data, to be used in reparation services and promotion of a second life.

### **C.2.3 Why is transnational cooperation needed to achieve the project objectives and results?**

Please explain why the project objectives cannot be efficiently reached acting only on a national/regional /local level and describe what is the added value for the partnership and the project area in taking a transnational cooperation approach.

The unification of waste management criteria in the transnational CE area is essential, since otherwise it could facilitate the dynamization of the illegal movement of WEEE from areas with stricter regulations towards areas with more permissive regulations, events that unfortunately already occur in certain measure.

To avoid and stop this threat, it is necessary to take into account common management criteria, joint planning, and coordinated business promotion, since WEEE management should not be viewed as a problem, but as an excellent opportunity to generate sustainable socioeconomic development, based on a smart use of waste as a new secondary raw material resource.

Due to the characteristics of the Central Europe space, where certain disparities coexist in the legislative frameworks in environmental matters, where there is asymmetry between political managing authorities and the levels of territorial organization, and where there are still inequalities in the degree of economic development between countries, transnational cooperation is **ESSENTIAL** and **INDISPENSABLE** to achieve the objectives and results proposed by the Circular WEEEP project.

Moreover, transnational cooperation is necessary to take advantage of existing best practices and good experiences throughout the transnational territory. The Program areas involved in the project present a good number of good practices in the redesign of equipment, the process of citizen involvement and awareness, or the reuse of components, which requires a process of analysis, transference and customization to be applied in other areas.

In addition to the explained intrinsic necessity to approach the WEEE problematic just using a transnational approach, some of the project outputs and results can be achieved only if using a transnational approach:

- The Strategy for Transnational WEEEP-CE management is designed to be of application at any area of the Program, thanks to the cocreation process where every partner will afford data from their regional and local market, surveyed by the partners selected as "technical experts", and this data will be used for the provision of a standardized methodology that will be of application in any similar area of the Program. This cocreation process seeks to assure that the methodology is easy to transfer and apply in the full program area.
- The creation of a secondary market for raw materials, first tested in the pilot "WEEE market" and then developed on a global level as a Solution for the entire consortium, requires the transnational nature of the project in order to be viable, since it not only makes it possible to achieve a bankable dimension of the market by braking borders, but also provides the complementarity of the different countries, in terms of variety of offer and demand for secondary raw materials derived from WEEE.
- The implementation of a collecting system based on ICT booking platforms, first tested in "WEEE collect" pilot action and after enlarged as solution for the full consortium, requires a transnational approach in a similar way than WEEE market, due to the economic and technical

viability of the logistic and ICT collecting system requires a no-border-but-transnational approach where the logistic operators can use the data of WEEE to be collected from any Program areas, in order to design best waste collection routes in the most efficient and cost-effective way.

Finally, at political and decision-making level, transnational cooperation increases the capacity of key stakeholders to act due to greater knowledge and more competences, providing changes in a faster way in the WEEE sector. This benefit of the transnational cooperation is stated in the report "Impacts of Transnational Cooperation in Interreg B" from the Federal Ministry of Transport and Digital Infrastructure (BMVI). The report, analysing the benefits of Interreg B cooperation, confirms that key stakeholders are shown new approaches, methods and technologies which purposefully extend their scopes for action.

In Circular WEEEP, the cooperation with policy makers, and their long-term commitment for a better WEEE management is sought all through the project.

Same report states historic benefits of transnational cooperation, which are confirmed in Circular WEEEP:

- More frequent use of social and technical innovations (which is sought in WEEE social pilot)
- Assuring stronger joint action in political decision-making processes (which is sought in the signature of the long-term agreement for Transnational WEEE management)
- More efficient and effective organisation of work processes, in particular decisions are taken which are more forward-looking base (which will be allowed thanks to the Regional/local Action Plans)

Other report mentioned benefits, such as better EU thematic representation, thematic awareness, strategic influence, etc. are also achieved thanks to the planned project actions, outputs and expected results.

#### C.2.4 Who will benefit from your project outputs and results?

Please select the target groups from the drop-down list, which are relevant for your project. For each of them please provide a more detailed specification and explain how they will benefit from your project outputs and results. Please ensure consistency with the target groups defined in the work plan (section C4).

Target group

Specification

Target group	Specification
Local public authority	<p data-bbox="491 297 1414 477">The role of local governments in waste management activities and responsibility varies between Central Europe countries, but most of them have different assigned responsibilities on them. In some countries, responsibility for waste management (especially solid waste such as WEEE) lies fully on local governments.</p> <p data-bbox="491 477 1414 656">In Circular WEEEEE, many of the covered areas have local governments responsible for organizing the collection and recycling of WEEE or for collecting tax to help fund WEEE management. In some cases local governments are defining local policies and rules for waste management and approving waste management plans.</p> <p data-bbox="491 689 1414 835">Local government will benefit from the full range of outputs and results of Circular WEEEEE, from the Strategy for Transnational WEEEP-CE management, the self -assessment tools and JS support service, the pilot action results and its implementation in Solutions.</p> <p data-bbox="491 869 1414 981">Local authorities are the main target of the communication activities through all the WPS, and also direct targets of the transfer and dissemination actions explained in C8.</p>
Regional public authority	<p data-bbox="491 1048 1414 1227">In some of the Central Europe countries, one government authority (ministry, department, agency etc.) is responsible at regional level for all environmental policies, including the management of waste and WEEE. In other countries, several ministries or other authorities are responsible for different parts of the waste management system.</p> <p data-bbox="491 1261 1414 1328">In these cases, it is at the Regional (or national) level where most of the responsibility for planning and implementation lies.</p> <p data-bbox="491 1361 1414 1574">In order to cover all the key actors and policy makers of the WEEE management chain, regional (and national) public authorities will be addressed as target groups in the communication and transfer activities. The involvement of all key actors will start soon, in WP1, where the market assess will mobilise more than 200 key actors coming from the public and private WEEE management sectors.</p>

**Target group****Specification**

**Interest groups  
including NGOs**

In many CE areas, especially in rural areas, or those areas where the WEEEE management policies have not been fully developed, the promotion of WEEE initiatives lay on the private sector or the citizens. Where this happens, interest groups are key actors in the development of new initiatives, and are the necessary target groups to involve in the process to implement innovative pilot actions or Plans.

Interest groups, waste management companies, NGOS, and local associations will benefit from the development of WEEE Regional Action Plans which will gather their necessities, through a consultation process, and will come from a transnational co-creation process, where regions, counties and municipalities will be supported by a group of transnational experts in the implementation of innovative methods for WEEE management.

**General public**

General public is the final beneficiary of Circular WEEEP, as receiver of the benefits from a better policy management of WEEE. Moreover, they will be prime actors in the real improvement of the WEEE management, as they are the first link in the chain of EEE recycling.

General public will be the target of the outputs and results in the second stage of the project, when pilot actions will be implemented and tested, and when solutions will be implemented globally in the consortium and CE area. Special mention is to be done to the pilot WEEE aware and the solution WEEE aware, which will focus on the general citizens, but specially from school age.

### **C.2.5 How does the project contribute to wider strategies and policies?**

Please indicate to which strategies and policies your project will contribute and briefly describe in what way.

**Strategy****Contribution**



Strategy	Contribution
European Green Deal	<p>The European Commission adopted the new circular economy action plan (CEAP) in March 2020. It is one of the main building blocks of the European Green Deal, Europe's new agenda for sustainable growth.</p> <p>Interreg CE Program states that project actions should be in line with the EU Green Deal and the EU Circular Economy Action Plan and therefore improve product life cycles, promote circular economy processes and foster sustainable consumption (refuse; rethink; reduce; reuse; repair; refurbish; remanufacture; repurpose; recycle; recover).</p> <p>Circular WEEEP fully aims at this objective covering the sustainable consumption in the full range of options to better manage the WEEEP.</p> <p>In the EU Circular Economy Action Plan, WEEE is the first defined key value chains, which shows the importance of this problem to CE.</p>
Territorial Agenda 2030	<p>Territorial Agenda 2030 defines two overarching objectives, a Just Europe and a Green Europe, which have six priorities for developing the European territory. Greener Eu has 3 priorities, one of which is Circular Economy.</p> <p>Territorial Agenda 2030 support Europe's transition to a circular economy, supporting the development of local and regional circular economy strategies, such as it is foreseen in WP1 of Circular WEEEP.</p> <p>The Agenda defines how to move to circular value chains through long-lasting design, maintenance, repair, reuse, remanufacturing, refurbishing and recycling. All these aspects are covered in some of the pilot actions and planned solutions of the project.</p>
EU Strategy for the Danube Region	<p>The Danube Region Strategy addresses 4 pillars and 12 priority areas, being 3 of them related to Greener Europe, with Priority PA4 "Water quality" and PA6 "Biodiversity, Landscapes and Air and Soil Quality".</p> <p>Even if both priorities don't mention specific actions related to WEEE, both focuses on the protection on the environment protection in Danube area, including the reduction of pollution on water, nature and biodiversity protection.</p> <p>WEEE components, such as heavy metals and batteries, are highly polluting waste, which directly affect water quality soil quality, so Circular WEEE will indirectly contribute to PA4 and PA6.</p>

Strategy	Contribution
EU Strategy for the Adriatic and Ionian Region	<p>The Strategy is founded on four thematic priorities/pillars, being Pillar 3 Environmental Quality, where one of the objectives is "to improve waste management by reducing waste flows to the sea".</p> <p>WEEE components, such as heavy metals and batteries are main water and soil polluters, thus Circular WEEEP proposal for a better management of WEEE support the Strategy implementation.</p> <p>Additionally, the current 2014 version of the Strategy doesn't mention circular economy, but the recent Commission report from March 2021 about the EUSAIR provide a clear recommendation on Pillar 3 revision, stating that in EUSAIR "newer concepts, such as circular economy, need to be included in the revised EUSAIR Action Plan".</p>
EU Strategy for the Baltic Sea Region	<p>Both Policy area Nutri and Policy area Hazards base their proposed actions on documents referred, among others, to the EU Circular Economy Strategy, the EU Circular Action plan and the EU Green Deal.</p> <p>Among the actions, Action 2: Mitigate new and remediate historic contamination, from Policy area Hazards, aspires to mitigate new and remediate historic contamination, causing negative effects in the Baltic ecosystem.</p> <p>In Action 2 the circular economy approach offers the possibility to develop measures and practical solutions to both getting rid of chemicals and other harmful pollution, recycling raw materials to be reused in production streams, as well as generating new data for better marine spatial planning to prevent and mitigate new sources of pollution.</p>
EU Strategy for the Alpine Region	<p>The Strategy builds upon three thematic policy areas and one cross-cutting policy area, being 3rd Thematic Policy Area "Environment and Energy" the one which includes the Action Group 6: To preserve and valorise natural resources, including water and cultural resources.</p> <p>Action Group 6 describes how natural resources (such as clean and abundant water and great biodiversity) are major assets of the region and their prime objective is to preserve them and avoid any source of damage. Circular WEEEP Results, such as the Methodology will support the CE regions in the promotion of better waste management policies.</p>

### C.2.6 How will your project make use of synergies with EU and other projects or initiatives?

Project or initiative (including funding instrument, if applicable)	Synergies foreseen
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**Project or initiative (including funding instrument, if applicable)****Synergies foreseen**

EEA and Norway Grants  
(not yet published)

Gdansk has just been granted with one new project financed from the Norwegian Fund, which will be integrated in the pilots to be developed in the city.

The subject of the project is the implementation of an internet platform connecting the client with the service provider, as well residents among themselves. The platform will be a tool for social rebuilding the habit of repairing and exchanging everyday items and food.

The e-platform with a free pickup service will respond to needs and encourage residents to use the services handcraft. At the same time, the platform will be a municipal system for obtaining repair services and a place to exchange unnecessary items. It is dedicated to the repair of everyday things, such as footwear, tailor's repairs or small household appliances.

In future it would be possible to include the system developed under the WEEE project concerning electrical and electronic equipment.

Project or initiative (including funding instrument, if applicable)	Synergies foreseen
<p>European Week for Waste Reduction (EWWR)  <a href="https://ewwr.eu/">https://ewwr.eu/</a></p> <p>Funded by:  LIFE+  ACR+, the Association of Cities and Regions for sustainable Resource management;  AICA, the International Association for Environmental Communication (Italy)  ARC, the Catalan Waste Agency (Catalonia, Spain)  Bruxelles Environnement /Leefmilieu Brussel (Belgium)  NWMD, the National Waste Management Directorate for Hungary  ADEME, the French Environment and Energy Management Agency</p>	<p>The European Week for Waste Reduction (EWWR) is the biggest campaign to raise awareness about waste prevention in Europe. Driven by local and regional public authorities, we bring together all sorts of other actors – citizens, schools, businesses, NGOs, associations – who organise activities to raise awareness about waste reduction.</p> <p>The Week is a week in November; normally the penultimate or last week of the month about sustainable consumption and circular economy in their communities.</p> <p>EWWR's objectives are:</p> <ul style="list-style-type: none"> <li>- to raise awareness about waste reduction, product reuse and material recycling strategies, and related European Union and Member States policies,</li> <li>- to highlight the work accomplished by EWWR participants,</li> <li>- to mobilise and encourage European citizens to concentrate on four key action themes,</li> <li>- to reinforce EWWR stakeholders' capacities by providing them with targeted communication tools and training.</li> </ul> <p>EWWR has many thematic tools, which will be very valuable for the different communication activities of the project, in order to ease the key actors involvement in the technical activities.</p> <p>Materials will be also used in the WEEE aware pilot and solution, while the project will use the Week to increase the visibility of the project by participating in it.</p>

Project or initiative (including funding instrument, if applicable)

Synergies foreseen

WEEE forum  
<https://weee-forum.org/>

Members funding

The WEEE Forum is the world's largest multi-national centre of competence as regards operational know-how concerning the management of waste electrical and electronic equipment (or 'WEEE', for short). It is a not-for-profit association of 44 WEEE producer responsibility organisations across the world and was founded in April 2002.

Through exchange of best practice and access to its reputable knowledge base toolbox, the WEEE Forum enables to improve operations and be known as promoters of the circular economy.

The WEEE Forum is a globally unique platform for facilitating knowledge and best practice exchange between organisations across the WEEE value chain. Their focus is to help not-for-profit producer responsibility organisations in their pursuit to continuously improve their e-waste management strategies and techniques. A beacon of excellence. They are committed to advancing the cause of a circular economy and to help Europe remain a pioneer and a source of inspiration for the rest of the world.

WEEE forum will be useful in several project actions and task, such as the market assessment, where key actors are to be involved, due to the forum has a large list of members which can be involved thanks to one unique interlocutor. Also communication, awareness and transferability will be reinforced if the forum support the Circular WEEE project.

Another example is WF-RepTool, a web-based software platform that allows the assessment of companies to analyse recycling and recovery quotas.

**Project or initiative (including funding instrument, if applicable)****Synergies foreseen**

InnoWEEE  
<http://www.innoweee.eu/en/home>

InnoWEEE aims to improve the traceability and data collection of the WEEE value chain. A new management model for WEEE collection to boost recovery, reuse and recycling

Supported by EIT Climate-KIC

Collection, Reuse and Recycling. A second life for Electrical and Electronic Equipment.

Promoting citizens and students behavioural change toward sustainability.

smart bins, dedicated educational pathways and rewarding systems will ensure a second life for WEEE and used EEE.

InnoWEEE aims to increase the WEEE collection through innovative strategies such as the use of smart bins and the implementation of a web-platform, which will be tested in three pilot areas. The project aims to put into practice efficient processes for the valorisation of resources, both through the regeneration and re-use of still usable devices, and through the correct recycling and evaluation of valuable materials that can be reintroduced into the production cycle. InnoWEEE intends to use localization services for the collection and transport flows of the appliances collected throughout the supply chain, from the transfer to the recovery and recycling phases, through a web platform based on interoperable data and standard ICT protocols.

InnoWEEE project is under application in north Italy, covering CE areas through 3 pilot actions. The results for the collecting, their campaigns and the material used could be a very interesting feedback into the definition and implementation of the WEEE collect and WEEE market to be implemented in Italy and Czech Republic.

## Project or initiative (including funding instrument, if applicable)

## Synergies foreseen

E-waste race  
<https://www.ewasterace.com/home>

The E-waste Race is a competition between schools in a region to collect as much electronic waste as possible from people in the neighborhood. During an E-waste Race, local residents can register their electronic waste lying around on this website. Students and local residents then make an appointment to have the waste collected from their home. Upon collection of the e-waste, the school scores points which are tallied within our platform. After four weeks, the winner will be announced who will win a great school trip. The E-waste race makes collecting electronic waste fun, educational and easy!

The E-waste Race works together with local municipalities and local waste companies. The e-waste that is collected at schools is properly disposed of and recycled by these parties.

The NGO has been organizing E-waste Races in the Netherlands since 2014.

93 E-waste Races since 2014

932 Teams from different schools

1.655.459 Devices collected

14.017 kg Average collected kilos per E-waste Race

20.185 kg Average CO2 emissions saved per E-waste Race

The E-waste Race has had impressive results in a short time proving that well aimed campaigns can mobilize the citizens and achieve good long-term results.

The project will use their information, cooperate with them and try to get involved in their model when defining the awareness and the pilot actions WEEE aware, WEEE lives, WEEE collect.

Project or initiative (including funding instrument, if applicable)	Synergies foreseen
<p>Ellen MacArthur Foundation  <a href="https://ellenmacarthurfoundation.org/">https://ellenmacarthurfoundation.org/</a></p> <p>Funding from UN, EC, EU Governments.</p>	<p>The Ellen MacArthur Foundation works to accelerate the transition to a circular economy. We develop and promote the idea of a circular economy, and work with business, academia, policymakers, and institutions to mobilise systems solutions at scale, globally.</p> <p>The Foundation is a reference in the promotion of waste circularity and, working with reference international administrations, has created evidence-based researches on the benefits of a circular economy, and how it can contribute to solving global challenges like climate change and biodiversity loss. They have ample public research exploring the opportunities across stakeholders and sectors, and highlight examples of how circular economy principles are being put into practice today.</p> <p>As the Foundation is open to support organisations and individuals with formal learning opportunities through circular economy courses, and create resources for teachers and academics, the project will use the resources to be implemented in campaigns on the schools and the city halls (WEEE aware, WEEE lives).</p>

### C.2.7 How does your project build on available knowledge?

Please describe the experiences/lessons learned that your project draws on, and other available knowledge your project capitalises on. If relevant, please specify the projects to be capitalised and which project partner(s) have been involved.

Several projects, and their results, will be capitalized in different tasks of the project. Some of them are:

**\*\* BIOCOMPACT-CE. Interreg CE**

Circular WEEEP is interested in integrating best practices from the Business Support Service - Audit tool. For that reason RERA was involved in the project as partner, in order to facilitate the knowledge transfer from this project experiences.

The Business Support Service (BSS) is a package of services that was developed during the project timeframe in order to assist companies and stakeholders willing to move away from fossil-based plastic with a final goal of creating novel eco-friendly packaging solutions. The audit tool is a preliminary assessment aimed at check-up knowledge, strength/weakness of a company. The assessment serves to highlight opportunities that can be further developed with the assistance of the PaperBioPack.eu

Circular WEEEP is aiming to create several tools for self-assessment, together with support services provided by a Joint Secretariat, so the experience and usability of the audit tool will ease the JS and tools creation.

**\*\* CIRCE2020. Interreg Central Europe**

Documents developed in the project, for several project areas, will be used in the assessment of the WEEE market prior to the definition of the Transnational Strategy for WEEEP management.



Some of these documents are the Handbook, or the Mapping the physical primary & secondary raw material flows from WP1.

Again, RERA will be a prime source of information, as they were involved in the project as partner, and thus will facilitate the knowledge transfer from this project experiences.

**\*\* STREFOWA. Interreg CE**

Project partners have considered that STREFOWA can afford innovative approaches to WEEE aware pilot actions and related training activities, both to schools and policy makers.

For that reason Province of Rimini was involved in the project as partner, in order to facilitate the knowledge transfer from this project experiences.

Actions such the Hackathon can be a sample of innovation for citizens involvement and awareness, so the dissemination model will be analysed and modified in order to adapt it to Circular WEEEP. Thus, similar actions will be implemented in the WEEE aware pilot and the expected Circular WEEE awareness Solution.

**\*\* SURFACE. Interreg CE**

In a similar way than the Business Support Service (BSS) and audit tool from Biocompack project, Surface project provides several interesting tools for decision support and self-assessment, which will be of utility when detailing the service of the Joint Secretariat and the self-assessment tool of Circular WEEEP.

The decision support tool, the Cooperation Matrix or the Calculation model are products which can easily be modified in order to fit in the WEEE management necessities.

Two partners have been contacted and involved considering their previous experience in this project, the Province of Rimini and CPU Reuse, which will ease the transfer of knowledge and its application to Circular WEEEP.

**\*\* ProSUM H2020-WASTE-2014-one-stage**

ProSUM is included in the "List of key exploitable results" available in the Program website. After analysing the different products and materials available in the website, the consortium considered that a number of product, together with partners expertise, could be of utility in Circular WEEEP, thus contacted the TU Berlin to be invited as partner.

On the one side, the Urban Mine Platform will be used as complementing data for the 200 key actors information of WP1 during the market assessment.

Additionally, the library, metadata and methodology will complement the pilot actions design, specially those expecting a full deployment of solutions, such as WEEE collect and WEEE market.

**\*\* REPAIR H2020-WASTE-2015-two-stage**

WP1 leader will analyse the usability of the GDSE for the cocreation process of the Strategy, trying to use the online tool for workshop sessions.

GDSE is designed, as an open source, to be used for small groups of participants in parallel cooperatively developing strategies for a more circular economy.

Apparently, this tool, also included by CE JS in the "List of key exploitable results" suits the cocreation process of Circular WEEEP, because it follows the overall idea of a collaborative process

of strategy development ("co-design"). The GDSE guides its users through five steps: (i) Study Area, (ii) Status Quo, (iii) Targets, (iv) Strategy, (v) Conclusions.

**\*\* LIFE program database and KEEP.eu database**

LIFE program data base and KEEP database have together hundreds of reference to project with tools and product related to Waste Management Strategies, circular economy promotion, and even some working partially on WEEE.

These database will be analysed by the project leader and provided in the sintesis of the market analysis in WP1, as a general review of best practices, which will be presentaed and validated by partners in Validation Workshop 3.

### C.3 Project partnership

What is the rationale of the partnership composition and how are partners complementary to each other? Please describe the structure of your partnership and why the involved partners are needed to implement the project and to achieve the project objectives.

Each partner was selected in accordance to the project necessities and their expertise. This selection follows a logical process:

- LOCATION. Partners have been selected among CE regions trying to cover the larger possible Programme area, in order to represent the different casuistic of the waste management in CE, while keeping the consortium in a manageable size. Thus, 12 partners representing 7 countries, and covering 8 geographical areas have been selected.
- EXPERTISE. Different profiles have been searched to cover each of the project tasks, assuring complementarity between activity leaders. Expertise goes from public administration, to scientific providers, or NGOs working on the ground.
- AGREEMENT. A process of negotiation and agreement was produced with each partner, to clarify led and participated tasks, impacts, and related budget. This part of the process is very restricted and has produced many rejects of initially suitable partners.

Partners are gathered in THREE EXPERTISE PROFILES, in accordance to their experience and the activities where they are going to work in the project.

- 1) Public administration, which can influence in the WEEE management policies at long-term in their territory, in nearby territories and national level.
- 2) Organizations with scientific and technical knowledge, with experience in WEEE management, sectorial analysis and assessment, and strategic planning, which will support the assessment, planning, piloting and solution.
- 3) NGOS with large experience in bringing actions to the practical level, to citizens and the society, which will be key when defining pilot implementations, guiding the process of translating Action Plans into detailed activities for the target groups.

Consortium structure has sought to count on tandems of partners cooperating in a geographical area, based on 1 administration and 1 technical partner, and this has been achieved in most of areas, counting also associated. A large range of associated partners cover any of both, technical or administration profiles, complementing the partners in the tandem implementation.

Additionally, technical partners constitute the "Joint Secretariat", led by CTU, as transversal body supporting the transnational cooperation across regions.

#### SUMMARY OF PARTNER EXPERTISE (enlarged in "Part B")

- CTU (and Associated Ministries) is the University of reference in Czech Republic for science, with large experience in EU cooperation, not only Interreg but also H2020, Erasmus, LIFE, etc. Ministry of Environment was the origin of the project idea 2021, but late year election and internal changes didn't allow to join project on time. CTU will lead coordination, quality evaluation and monitoring.

Technical institutions will be JS main core partners, affording key experience and covering the administration gaps:

- CPU, based on 25 years of experience, leads Activity 1.5. for the pilot design, and lead also the Activity 3.5. WEEE aware solution, in addition some tasks in Activity 1.
- RERA brings waste management experience obtained in Interreg CE, and lead Activity 1.3 Circular WEEEP-CE tools and services, and communication transversal activities.

- ASSO co-leads several tasks in WP1, while leading Activity 2.4 and 3.4 for the WEEE collect and market testing and solution implementation.
- ARRSA bring experiences from Interreg CE while colead the Activity 1.5 for pilot WEEE aware and led Activity 2.3. Social WEEE pilot.
- BOKU is the key technical developer, together with CTU, gathering experience in circularity of waste, including WEEE and plastic specific projects, will led Activities 1.1 WEEEP sector assessment and 1.2. Strategy for WEEEP-CE management, supporting administration in their decision making.

Municipalities are main implementer of policy change, having a key role in the testing of the WEEE pilots thanks to their direct management of WEEE in their area. In addition, public administrations are expected to provide long-term policy effect, by signature of Action Plans, Cooperation Agreements and other commitments:

- Rimini has large experience in Interreg CE cooperation for waste management, and will bring this experience to the project, implementing and testing WEEE collect and market pilot.
- Bratislava provides the approach of a large city in the WEEE management, counting on valuable expertise and testing the WEEE aware pilot and solution.
- Gdansk again provides the approach of a large city, with several running experiences on second lives for food and materials, but also in the promotion of social inclusion, which led them to join the WEEE social pilot.
- Bielsko and Lublin wants to improve their waste management services by including new social and second life approaches, so they have selected WEEE social and WEEE lives pilots.
- Rog. Slatina has previous experience in awareness campaigns about recycling and reusing of textile waste, so they selected WEEE lives to enlarge their experience in WEEE second life.

## C.4 Project work plan

WP number	Work package name
WP1	Strategy for Transnational WEEEP-CE management and its implementation in Action Plans (BOKU lead)
WP2	Pilot Actions to test Action Plans solutions for Transnational WEEEP-CE management (led by CTU)
WP3	Deployment of solutions for Transnational WEEEP-CE management (led by JS-CTU)

## C.4.1 Work package 1

### Workpackage number

WP1

### Work package title

Strategy for Transnational WEEEP-CE management and its implementation in Action Plans (BOKU lead)

### Objectives

Please define one project specific objective that will be achieved by your project through the implementation of the work package. The specific objective should be:

- realistically achievable during the project lifetime;
- specific;
- be verifiable and measurable.

#### Project specific objective

Creating a Transnational Methodology which allows local, regional and national institutions to design Action Plans which will increase their capacity to transform current WEEEP management into a circular WEEEP.

In addition, please define one or more communication objective(s) that will contribute to the achievement of the specific objective and include reference to the relevant target group(s). Communication objectives aim at changes in a target audience's awareness and behaviour.

#### Communication objective(s) and target audience

Communication must reach the WEEEP private sector and public policy makers in order to involve them in the design of a Methodology able to integrate the necessities and capacities of all the actors in each of the Program Regions.

### Activities

Please describe the activities foreseen in order to achieve the above project specific objective and related communication objective(s) considering also the involvement of the relevant target groups as identified in section C2.4.

#### Activity 1.1

##### Title

Transnational WEEEP sector assessment and activation (led by BOKU)

##### Start period

Period 1, 1 - 6

**Activity 1.1**

End period

Period 2, 7 - 12

Description

**Task 1. Standardization**

Led by ASSO, a guideline for data standardization and data gathering will be drafted in the first consortium meeting, and final version delivered in month 3. Standardization is key for data comparison and reach join conclusion. Every partner cooperates and validates the guidelines definition.

**Task 2. Data gathering and updating + communication**

Every partner will assess the WEEEP market following the task1 guidelines, which is expected to cover at minimum the legislative framework, the waste producers and the waste potential market. Each partner will contribute with at least 10 interviews/questionnaires from key private/public actors, trying to reach 200 key data sources. Launching of communication material, newsletter and 1-2 local seminars are integrated in this process.

**Task 3. Data analysis**

ARRSA, CTU and BOKU will analyse the data, providing a report of conclusions to be validated in consortium meeting 2 (M6) and used in the Methodology WP2.

**Deliverables 1.1**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.1.1.1	Conclusions on the Central Europe WEEP assessment	Conclusions on the Central Europe WEEP assessment, including the analysis of the current policies, the comparison of different levels of policy applications, the WEEEP market size, main producers, main consumers and result from the key actors consultation and survey.	Period 2, 7 - 12

**Activity 1.2**

Title

Strategy for Transnational WEEEP-CE management (led by BOKU)

**Activity 1.2**

Start period Period 2, 7 - 12

End period Period 2, 7 - 12

**Description**

**Task 1. Draft Strategy for Transnational WEEEP-CE management**

During several partner meetings, from M6 to M12, the technical partners CTU, BOKU, ARRSA and RERA, will lead the consortium in a joint process to define the Transnational Strategy of WEEEP in CE.

The draft Strategy will include, at least, specific directives on how to improve the management of WEEEP waste from 3 different focuses:

- Circular producers
- Circular users
- Circular re-users

**Task 2. Market consultation + communication**

The draft Transnational Strategy will be shared and presented to the 200 key actors from Activity 1, trying to gather feedback through questionnaires, local meeting, interviews, etc.

**Task 3. Strategy for Transnational WEEEP-CE management**

Led by BOKU, in project meeting 3 (M12), consortium deliver the Strategy with a common vision, setting objectives and main priorities for promoting the management of WEEE in CE. Also, a Methodology to implement the Strategy will be elaborated.

**Deliverables 1.2**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.1.2.1	Strategy for Transnational WEEEP-CE management and Methodology to implement it.	The Strategy for Transnational WEEEP-CE management will tackle the main problems of the WEEE market, providing a common vision and setting objectives and priorities in a mid- to long-term perspective. The Methodology will translate the Strategy into a way to implement it at local or regional level.	Period 2, 7 - 12



**Activity 1.3**

Title	Circular WEEEP-CE tools and services for market support (led by ASSO and RERA)
Start period	Period 1, 1 - 6
End period	Period 3, 13 - 18
Description	<p>In order to easy the Strategy application in the Programme areas, the consortium will create several tools and services:</p> <p>Task 1. Online self-assessment tool The consortium, led by ASSO and RERA, will integrate the Strategy in an online tool for self-assessment, which allows the self-definition of Action Plans following the defined Strategy.</p> <p>Task 2. Creating of a Joint Secretariat for the Transnational WEEEP-CE management. Led by CTU, technical partners BOKU, RERA, ARRSA, CPU and ASSO will establish a permanent JS that will coordinate the integration of the Strategy in the 6 Action Plans, supporting the use of the online tool and providing technical assistance.</p> <p>Task 3. Video tutorials, manuals and technical assistance. ASSO and RERA, will be in charge of the creation of video tutorials and manuals explaining the use of the online tool, the Strategy and the steps for the self-definition of Action Plans.</p> <p>Tools will be presented and validated in the project meeting 3 (M12).</p>

**Deliverables 1.3**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.1.3.1	Circular WEEEP-CE JS and tools	Joint Secretariat document approved by the partners in the partners meeting, including the definition of the management structure, composition of members, duties and dedication. Online tool for self-assessment, manuals and tutorials.	Period 2 , 7 - 12

**Activity 1.4**

Title	Developing Action Plans (AP) for Transnational WEEEP-CE management (led by JS)
Start period	Period 2, 7 - 12
End period	Period 3, 13 - 18
Description	<p>JS will veil that each the 6 regional/local AP follows the Strategy and it is developed through joint cooperation, involving the appropriate stakeholders and policy makers, thanks a continuous communication and awareness (local meetings with sector and policy breakfast reaching 100 actors).</p> <p>T1. JS support and training Partners will receive several online training sessions about the use of the tools and services of the project, especially the self-assessment tool.</p> <p>T2. Initial Self-assessment + regional communication Partners will use the self-assessment tool to define its draft Action Plan (AP) in cooperation with local actors.</p> <p>T3. Co-creation and peer review. The draft AP will:</p> <ul style="list-style-type: none"> <li>- Pass a checklist and be scored by JS</li> <li>- Be evaluated and scored by at least 3 of the technical partners.</li> </ul> <p>T4. AP tuning and validation. Several transnational meetings (AP owners, JS members and technical partners) will evaluate AP quality, with final validation in project meeting 4 (M18)</p>

**Deliverables 1.4**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.1.4.1	Transnational Action Plan for WEEEP-CE	The Strategy will be implemented into a Transnational Action Plan which will encompass 6 smaller Regional and Local Actin Plans, detailing actions, calendar,	Period 3 , 13 - 18

**Deliverables 1.4**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
	management containing 6 Local or Regional APs	resources, etc. of each project area, through a joint cocreation process, supported by JS, peer reviews and technical partners.	

**Activity 1.5**

Title	Joint design of pilot actions and awareness (led by CTU and ARRSA)
Start period	Period 1, 1 - 6
End period	Period 3, 13 - 18
Description	<p>Pilots will be designed based on AP details, the market assessment and the actors involvement</p> <p>Task 1. Pilots design JS and partners participating in the AP implementation will detail a Pilot Action roadmap, detailing actions, resources, responsibilities and monitoring process. This process will follow the environmental design principle to assure that activities do not adversely affect the quality of the environment, but on the contrary provide the expected positive effect on the correspondent horizontal principle.</p> <p>Key actors and citizens, as prime implementer, will be consulted and involved in the join design of the pilot actions.</p> <p>Task 2. Pilot launching and awareness Pilots will be launched integrated in a communication campaign. The Communication and Exploitation Strategy will detail specific awareness activities per pilot, depending on its objective and key actors to be involved. The Strategy includes number of actions, calendar, content and language for each target group, etc.</p>

## Deliverables 1.5

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.1.5.1	Pilot Action Roadmaps for a proper participative pilot action implementation.	Each pilot actions provides a Roadmap detailing the methodology to implement the Pilot, including the definition of actions, time, resources to be committed, funding sources and responsible of tasks. Key data will be the analysis of positive effect on horizontal principles and the awareness strategy	Period 3 , 13 - 18

## Outputs

Please define the outputs which will be realised through the activities foreseen in this work package and link them to the related programme output indicators.

### Output number 1.1

Output title	Organisations cooperating across borders in the assessment of the WEEEP sector, the Methodolgy agreement, the online system design and the involvement of key actors.
Programme output indicator	RC087_2.3: Organisations cooperating across borders
Measurement unit	organisations
Output target value	19,00
Delivery period	Period 1, 1 - 6
Output description	<p>During WP1, all the project partners participate actively in the design and implementation of one or more of the planned activities. Some transversal activities, such as the WEEEP sector assessment requires the involvement of every partner, providing interviews, questionnaires, market desk research, and meeting with key actors.</p> <p>WP1 achieves 100% partnership cooperating with each other through the common definition of the Methodology, and its integration in the online tool.</p>

### Output number 1.2

Output title	Strategy for Transnational WEEEP-CE management and its customization into Transnational Action Plan for WEEEP-CE management containing 6 Local or Regional Action Plans
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**Output number 1.2**

Programme output indicator	RC083_2.3: Strategies and action plans jointly developed
Measurement unit	strategy/action plan
Output target value	2,00
Delivery period	Period 3, 13 - 18
Output description	<p>Consortium deliver the Transnational Strategy for WEEEP-CE management with a common vision, setting objectives and main priorities for promoting the management of WEEE in CE.</p> <p>The Strategy will be implemented into a Transnational Action Plan which will encompass 6 smaller Regional and Local Action Plans, detailing actions, calendar, resources, etc. of each project area. The output will be the result of a joint cocreation process, supported by JS, peer reviews and technical partners.</p>

**Investments**

## C.4.1 Work package 2

### Workpackage number

WP2

### Work package title

Pilot Actions to test Action Plans solutions for Transnational WEEEP-CE management (led by CTU)

### Objectives

Please define one project specific objective that will be achieved by your project through the implementation of the work package. The specific objective should be:

- realistically achievable during the project lifetime;
- specific;
- be verifiable and measurable.

#### Project specific objective

To demonstrate and test the feasibility and effectiveness of 5 innovative transnational pilot actions, providing validation of the solutions at small scale prior to applying the solution to the full consortium and transferring it to the program Area

In addition, please define one or more communication objective(s) that will contribute to the achievement of the specific objective and include reference to the relevant target group(s). Communication objectives aim at changes in a target audience's awareness and behaviour.

#### Communication objective(s) and target audience

To assure awareness and involvement of specific key actors in each pilot action, from:

- citizens in neighbourhoods (WEEE collect and market)
- to pupils in schools and policy makers (WEEE aware)
- to companies (WEEE design and WEEE social)
- or general public (WEEE lives)

through tailor made communication material, selected channels and specific messages, so, the pilot actions have enough participation to demonstrate and test the feasibility and effectiveness of their innovative solutions

### Activities

Please describe the activities foreseen in order to achieve the above project specific objective and related communication objective(s) considering also the involvement of the relevant target groups as identified in section C2.4.

**Activity 2.1**

<b>Title</b>	Pilot action on Circular producers: WEEE design (led by RERA)
<b>Start period</b>	Period 3, 13 - 18
<b>End period</b>	Period 4, 19 - 24
<b>Description</b>	<p>CTU, RERA and BOKU will design and test a Service for Circular EEE products design, supported by the JS and the technical partners.</p> <p>The Service will promote the circularity on the EEE industrial producers from 2 aspects:</p> <ul style="list-style-type: none"> <li>- Promoting the easy recycling into the initial conception of equipment. The main barrier on recycling is the labour cost required to separate the different equipment parts, with dismantling time varying enormously depending on whether or not they are designed for easy recycling.</li> <li>- Promoting access to technical open data from EEE producers, to be used in reparation services and promotion of a second life. To fight the obsolescence of equipment and enlarge their timelife, manufacturing specifications must be freely offered to reparation businesses.</li> </ul> <p>Consortium will produce peer review at meetings 5 and 6 (M24 and 30). It is expected 20 companies assessed, with 50 products redesigned for easy recycling or open data provided for reparation and second life promotion.</p> <p>Enlargement of pilot details based on the conditions for approval.</p> <p>WEEE design (circular producers) CTU, RERA and BOKU</p> <p>Promoting the easy recycling into the initial conception of equipment.</p> <ul style="list-style-type: none"> <li>- Identification and listing of national/regional /local EEE designer.</li> <li>- Direct contact by phone, email, online meeting to include the company in the pilot action.</li> <li>- Involvement of companies in a continuous</li> </ul>

## Activity 2.1

awareness campaign for both citizens and the companies.

- Producing an internal Manual/Methodology to assess companies capacity to improve EEE design or deliver EEEE open specifications.
- Producing assessment of companies (Weee design assessment).
- Follow up and mentoring of companies in the process of implementing the assessment conclusions.
- Monitoring.

It is expected more than 200 companies identified and contacted, 100 companies included in the awareness campaign, 20 to 30 companies receiving assessment, more than 50 EEE products producing redesign for an easier recycling and/or specifications included in the online database for easier EEE repairing and second-life.

## Deliverables 2.1

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.2.1.1	WEEE DESIGN evaluation and conclusions for application of WEE design Solution.	Evaluation and quantification of pilot results and definition of potential large-scale solution (WEEE design Transnational Solution) based on the pilot idea, the knowledge acquired and the results from the testing.	Period 4 , 19 - 24

## Activity 2.2

Title	Pilot action on Circular users 1: WEEE lives (led by CPU)
Start period	Period 3, 13 - 18
End period	Period 4, 19 - 24
Description	<p>CPU, SLATINA and Lublin will implement a pilot action for promoting the second life of repaired equipment which had been discarded as WEEE.</p> <p>JS will design a campaign at school level called "Give a second live to your mobile or computer",</p>



## Activity 2.2

organising competitions in the schools to award the classes which achieve higher number of devices collected.

The campaign and competition will be implemented in schools where:

- Pupils will be taught about the problem of e-waste storage at home, polluting component in WEEE and be present in reparation process, visit second-life product centres and shops, and recycling centres.
- Classes will be scored following competition criteria, such as number and types of equipment collected, number of awareness actions promoted, etc.
- Website will publish weekly information on schools activities, classes scoring, number of equipment in second life, etc.

Consortium will produce and evaluation and per review in project meetings 5 and 6 (M24 and 30).

Enlargement of pilot details based on the conditions for approval.

WEEE lives (schools campaign) CPU, SLATINA and Lublin

- Selection of 5 to 8 schools
- Selection of 2 to 4 classes per school to participate.
- Design school campaign "Give a second live to your mobile or computer".
- Launch website to publish weekly schools' activities, classes scoring, number of equipment in second life, etc.
- Schools will receive awareness campaigns, seminars, workshops.
- Schools will visit recycling centers, second-life products centers.
- Classes will be scored following competition criteria, such as number and types of equipment collected, number of awareness actions promoted, etc.
- Monitoring

6 schools in total from 2-3 schools per local /regional area.

**Activity 2.2**

300 pupils involved in the awareness actions, visits, seminar, workshops and competitions.

**Deliverables 2.2**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.2.2.1	WEEE LIVES evaluation and conclusions for application of WEE lives Solution.	Evaluation and quantification of pilot results and definition of potential large scale solution (WEEE lives Transnational Solution) based on the pilot idea, the knowledge acquired and the results from the testing.	Period 4 , 19 - 24

**Activity 2.3**

Title	Pilot action on Circular re-users 1: Social WEEE. (Led by ARRSA)
Start period	Period 3, 13 - 18
End period	Period 4, 19 - 24
Description	<p>The Social WEEE pilot action will promote the mobilization of social enterprises in the WEEE sector, or the promotion of specific actions in the Corporate Social Responsibility (CSR) of WEEE existing companies.</p> <p>JS will produce interview template, self-assessment tool and pilot manual to be used by ARRSA, Bielsko-Biala District, CTU and Gdansk in the pilot implementation. Partners will involve Social enterprises, NGOS and public institutions in promoting the reuse and recycling of WEEE as a way to provide employment for vulnerable individuals (such as persons with disabilities) or vulnerable social groups. Pilot includes the promotion of specific CSR measures in the existing WEEE companies, while supporting the creation of new business models for social enterprises.</p> <p>JS will produce peer review at meetings 5 and 6 (M24 and 30), and conclusions on the number of social enterprises promoted, or the integration of measures in Corporate Social Responsibility of</p>

## Activity 2.3

WEEE companies.

Enlargement of pilot details based on the conditions for approval.

Social WEEE (inclusive employment) ARRSA, Bielsko-Biala District, CTU and Gdansk.

- Identification and listing of national/regional /local EEE recyclers. Also NGOs or other social companies with capacity to be introduced in the business.
- Direct contact by phone, email, online meeting to include the company in the pilot action.
- Involvement of companies in a continuous awareness campaign about social and economic benefits of inclusive employment.
- Producing an internal Manual/Methodology to assess (and self-assess) companies capacity to introduce specific actions in the Corporate Social Responsibility (CSR) to employ vulnerable individuals.
- Creating one internal report with recommendations for each company, evaluating the benefits for the company.
- Follow up and mentoring of companies in the process of implementing the recommendations.
- Monitoring.

It is expected more than 300 companies and institutions identified and contacted, 80 companies and institutions receiving assessment, more than 50 measures introduced or implemented in the institutions/companies to promote employment for persons with disabilities.

## Deliverables 2.3

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.2.3.1	WEEE SOCIAL evaluation and conclusions for application of WEE social Solution.	Evaluation and quantification of pilot results and definition of potential large-scale solution (WEEE social Transnational Solution) based on the pilot idea, the knowledge acquired and the results from the testing.	Period 4 , 19 - 24

**Activity 2.4**

<b>Title</b>	Pilot action on Circular users 2: WEEE collect and WEEE market (led by ASSO)
<b>Start period</b>	Period 3, 13 - 18
<b>End period</b>	Period 4, 19 - 24
<b>Description</b>	<p>Partner ASSO will lead the development of an ICT solution for WEEE collection and market, to be tested by PoR and CTU, supported by JS.</p> <p>The web/app will allow to create a request of WEEE collection, or to directly book it, by identifying the type of WEEE to be collected, and selecting collecting options and time slots. The site will also be a data repository for mapping and tracing WEEE secondary raw material, which will allow producers, users and consumers to register their offer and demands.</p> <p>Online collecting system and web for raw material secondary market will provide better coordination and information sharing between waste producers, collectors and users.</p> <p>Booking will be tested neighbourhoods, while market will have transnational coverage, breaking any boundary barriers and providing a cross borders tool</p> <p>Consortium will produce peer review at meetings 5 and 6 (M24, M30), analysing conclusions on the number of citizens reached, waste collected, logistic improvements, etc.</p> <p>Enlargement of pilot details based on the conditions for approval.</p> <p>WEEE collect /market (ICT solutions) ASSO, PoR, CTU.</p> <p>Partner ASSO will lead the development of an ICT solution for WEEE collection and market, to be tested by PoR and CTU, supported by the JS.</p> <ul style="list-style-type: none"> <li>- Identification and listing of national/regional /local EEE dealers, producers, users.</li> </ul>

## Activity 2.4

- Contacting the market actors to assure the support of the pilot, request feedback about the web /app functionalities related to the market.
  - Designing, with a group of users and citizens, the collect service of the application.
  - Developing the app/web and launching an awareness campaign among citizens in neighborhoods and market users.
- The web/application is expected to reach 100 visits /month at the end of the pilot, with more than 200 booking and market interactions. The total involvement of users will be higher than 300.

## Deliverables 2.4

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.2.4.1	WEEE COLLET and WEEE MARKET evaluation and conclusions for application of WEE Collet Solution.	Evaluation and quantification of pilot results and definition of potential large scale solution for use of the collecting Website and secondary market website (WEEE collect/market Transnational Solution) based on the pilot idea, the knowledge acquired and the results from the testing.	Period 4 , 19 - 24

## Activity 2.5

Title	WEEE aware, from the School to the City Hall (led by Bratislava)
Start period	Period 3, 13 - 18
End period	Period 4, 19 - 24
Description	<p>Increasing the awareness of citizens from the early age is as much important as increasing the awareness of the policy representatives at local or regional level.</p> <p>WEEE aware pilot action will implement a training and awareness campaign at both levels, schools and city hall at the same time, trying to make it more visible, and presenting the idea that cooperation is required at every level of the society.</p>

## Activity 2.5

JS, together with partner Bratislava and partner CPU will design the campaigns and implement it:

- At schools, fun learning activities about recycling WEEE, will move students (and their families) to learn about the importance of WEEE circularity. Additionally, a competition on WEEE recycling will be promoted.
- At City Halls by sharing and informing about existing best practices in WEEE management, together with economic, social and environmental benefits.

Consortium will provide peer review in month 18 and 24. It is expected to reach 100 students and 50 policy makers.

Enlargement of pilot details based on the conditions for approval.

WEEE aware (awareness) Bratislava and CPU

- School campaigns, fun learning activities about recycling WEEE, workshops, seminars, audiovisual shows, visits, etc.

City hall campaigns, on 2 levels:

- Based on the school campaigns, policy makers will be involved in the school activities, participating in the awareness actions.
- Policy level, seminars and share of best EU practices will be done for stakeholders and policy makers.

More than 300 students in awareness actions.

More than 30 policy makers cooperating in awareness actions in schools, and more than 50 participating in the share of knowledge about best EU practices in WEEEE management.

## Deliverables 2.5

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.2.5.1	WEEE AWARE evaluation and conclusions for	Evaluation and quantification of pilot results and definition of potential large-scale solution for use of the secondary market Website (WEEE market Transnational	Period 4 , 19 - 24

## Deliverables 2.5

Deliverable Number	Deliverable title	Deliverable description	Delivery period
	application of WEE aware Solution.	Solution) based on the pilot idea, the knowledge acquired and the results from the testing.	

## Outputs

Please define the outputs which will be realised through the activities foreseen in this work package and link them to the related programme output indicators.

### Output number 2.1

Output title	Pilot actions to demonstrate and test at small scale the feasibility and effectiveness of 5 innovative approaches prior to applying the solution to the full consortium and program Area
Programme output indicator	RCO84_2.3: Pilot actions developed jointly and implemented in projects
Measurement unit	pilot actions
Output target value	5,00
Delivery period	Period 4, 19 - 24
Output description	<p>In WP2, 5 pilot actions will be tested before the gathering of conclusions to be used in the full range application of solutions. Pilots:</p> <ul style="list-style-type: none"> <li>- WEEE design</li> <li>- WEEE lives</li> <li>- WEEE market</li> <li>- WEEE collect</li> <li>- WEEE social</li> <li>- WEEE aware</li> </ul> <p>All 5 pilots are jointly designed by more than 3 partner countries, implemented jointly in more than one country and validated in peer review all along the 12 month of testing, in the validation workshops 4 and 5.</p>

## Investments

## C.4.1 Work package 3

### Workpackage number

WP3

### Work package title

Deployment of solutions for Transnational WEEE-CE management (led by JS-CTU)

### Objectives

Please define one project specific objective that will be achieved by your project through the implementation of the work package. The specific objective should be:

- realistically achievable during the project lifetime;
- specific;
- be verifiable and measurable.

#### Project specific objective

Fostering and testing digital solutions for the circular economy of WEEE, while increasing capacities of central European public and private stakeholders to implement circular economy policies and to exploit innovative solutions in practice.

In addition, please define one or more communication objective(s) that will contribute to the achievement of the specific objective and include reference to the relevant target group(s). Communication objectives aim at changes in a target audience's awareness and behaviour.

#### Communication objective(s) and target audience

Communication prime objective is to assure a CE wide development of the proposed solutions, based on the knowledge achieved in the tested pilot actions.

To assure the CE wide implementation, communication has to effectively reach and involve main key actors of the sector:

- Policy makers and public decision makers.
- General public and citizens

Communication final aim will be to achieve that policy makers endorse the Cooperation Agreement for long-term Transnational WEEE Management in CE.

### Activities

Please describe the activities foreseen in order to achieve the above project specific objective and related communication objective(s) considering also the involvement of the relevant target groups as identified in section C2.4.



**Activity 3.1**

Title	Pilot knowledge condensation and Cooperation Agreement for long-term Transnational WEEEP Management (led by JS)
Start period	Period 4, 19 - 24
End period	Period 5, 25 - 30
Description	<p>JS will use WP2 deliverables to condensate the pilots information proposing draft conclusions to be analysed in transnational meetings by partners and reach conclusions and agreements.</p> <p>Partners will meet in consortium meeting 5 to reach conclusions on usability of pilot knowledge, reaching conclusions on the best innovation tested, and their application in WP3.</p> <p>During this process, the Cooperation Agreement for long-term Transnational WEEEP Management in CE will be drafted, defining those partners interested in the application of project solutions, establishing commitments, resources and expected long-term results of the solutions to be implemented.</p> <p>This document will be created in cooperation with the key actors which will endorse it, being the base for the final Agreement which will be signed before the end of the project, after the solutions has started his large-scale implementation.</p> <p>Policy breakfasts, press and internal meetings will support the involvement of key actors.</p>

**Deliverables 3.1**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.3.1.1	Draft Cooperation Agreement for long-term Transnational WEEEP Management in CE,	Draft Cooperation Agreement for long-term Transnational WEEEP Management in CE, defining those partners interested in the application of project solutions, establishing commitments, resources and expected long-term results of the solutions to be implemented.	Period 5 , 25 - 30

**Activity 3.2**

Title	Solutions preparation (led by JS)
Start period	Period 5, 25 - 30
End period	Period 5, 25 - 30
Description	<p><b>Task 1. Solutions internal explanation</b> Each solution leader (CTU, CPU, ASSO) will lead the partners in the analysis of the solutions to be implemented in their regions, explaining the potential actions, impacts, resources, so partners can pre-identify the solutions with higher potential to be implemented.</p> <p><b>Task 2. Solutions plan proposal per region</b> Partners will prepare a proposal of solutions to be adopted for the 8 local and regional authorities, Prague, Rimini, Slatina, Split Dalmacia County, Bratislava, Bielsko, Lublin and Gdansk.</p> <p><b>Task 3. Key stakeholder consultation</b> Several local political meetings will be held, to explain the proposal of solutions, reach agreements and consensus, and establish the point of the Cooperation Agreement.</p> <p><b>Task 4. Agreement signature</b> The 7 project areas will commit to the implementation of the selected activities of the proposed solutions, and their commitments will be included in the Cooperation Agreement for long-term Transnational WEEEP Management.</p>

**Deliverables 3.2**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.3.2.1	Endorsed Cooperation Agreement for long-term Transnational WEEEP Management in CE	Endorsed Cooperation Agreement for long-term Transnational WEEEP Management in CE, defining the actions to be implemented in the long-term for each of the 7 areas of the project, from the 2 solutions provided, and to be started in S5 and S6.	Period 5 , 25 - 30

**Activity 3.3**

Title	WEEE market Transnational solution (led by CTU)
Start period	Period 5, 25 - 30
End period	Period 6, 31 - 36
Description	<p>Based on the Endorsed Cooperation Agreement for long-term Transnational WEEEP Management, it is expected that at least 5 of the 7 project areas will create the transnational open-data and online market for secondary raw material.</p> <p>The transnational application of the raw material secondary market will promote the interconnection of raw material producers with direct buyers, specially breaking any boundary barriers and providing a cross borders and transnational economic tool. The online map will show offer and demand of raw materials, with process, contact information, etc. Activating the market and supporting the promotion of businesses while reducing the resources required for the WEEE waste management.</p> <p>The solution will provide one online platform to be data repository for transnational mapping and tracing WEEE secondary raw material, which will allow producers, users and consumers from any CE region to register their offer and demands.</p>

**Deliverables 3.3**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.3.3.1	Digital WEEE market	One Digital WEEE Market, for secondary raw material, such as basic and valuable metals, chemical components and plastics, displayed in one online website, open-data where producers and consumers can meet.	Period 6 , 31 - 36

**Activity 3.4**

Title	WEEE collect Transnational solution (led by ASSO)
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**Activity 3.4**

Start period Period 5, 25 - 30

End period Period 6, 31 - 36

**Description**

Based on the Endorsed Cooperation Agreement for long-term Transnational WEEEP Management, it is expected that at least 5 of the 7 project areas will create the transnational online collecting system for WEEE.

The website and mobile site for WEEE collection will be promoted at CE level, displayed in several languages, in an easy and intuitive manner.

The collecting system will be able to coordinate the logistic of collection in a more efficient manner based on the online information, with the objective to provide a cross-border and transnational collecting logistic.

Agreements with public or private companies will be reached to freely use the application and commit the collection of the registered WEEE by citizens. The application will allow citizens to request a booking, identifying the type of WEEE to be collected, and selecting available collecting options and time slots.

This solution allows efficient matching between the citizens necessities and the limited logistic resources.

**Deliverables 3.4**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.3.4.1	Digital WEEE collect service	One Digital WEEE collect service, displayed in one online website, open to general public to book WEEE collection and managed by institution based on cooperation agreements with municipalities or public waste managers.	Period 6 , 31 - 36

**Activity 3.5**

Title WEEE aware Transnational solution (led by CPU)

Start period Period 5, 25 - 30

**Activity 3.5**

End period

Period 6, 31 - 36

Description

Based on the experience on WEEE aware pilot actions implemented in Bratislava City and Rogaska Slatina Municipality, the leader CPU and the JS will support the scalation of the awareness actions for the full 8 partners regions: Prague, Romini Province, Spilt Dalmatia, Gdanks, Lublin, Bielsko, Bratislava and Rogaska Slatina.

The WEEE awareness solution will be implemented in all the areas because it will be the channel to increase the project communication while being a min pillar to reach the final results.

- From school to City Hall will work on the citizen base, supporting the WEEE collection and WEEE market solution

- But more important, it will work at political level, which will directly support reaching the project commitment in terms of endorsed long-term agreements, pilot actions implementation, solution up-taken, etc.

This solution will be designed in close cooperation with media, involving them in the implementation at local and national level.

**Deliverables 3.5**

Deliverable Number	Deliverable title	Deliverable description	Delivery period
D.3.5.1	CE awareness campaign	CE awareness campaign "From school to City Hall" deployed in 8 project areas, but also promoted at national level in each participating country.	Period 6 , 31 - 36

**Outputs**

Please define the outputs which will be realised through the activities foreseen in this work package and link them to the related programme output indicators.

**Output number 3.1**

Output title

Digital, company and citizens solutions for better WEEE management

Programme output indicator

RCO116\_2.3: Jointly developed solutions

Measurement unit

solutions

**Output number 3.1**

Output target value	5,00
Delivery period	Period 6, 31 - 36
Output description	<p>5 solutions are expected, deriving from the pilot actions, and which have been jointly developed by consortium.</p> <ul style="list-style-type: none"><li>- WEEE collect and market using ICT solutions for citizens</li><li>- WEEE aware of young citizens and policy makers</li><li>- WEEE design promoting the circularity on the EEE industrial producers through better designs and open data.</li><li>- WEEE social promoting the social WEEE enterprises and Corporate Social Responsibility (CSR)</li><li>- WEEE lives promoting the second life of repaired equipment</li></ul>

**Investments**

## C.5 Project results

Please select and quantify the relevant programme result indicators to which your project will contribute. For each selected result indicator, please briefly describe the contribution of the project and the relevant project results (change) you expect to achieve through the implementation of the foreseen activities and outputs as defined in the work plan. Please also specify the output(s) which are directly related to this result.

### Result 1

Programme result indicator	RCR84_2.3: Organisations cooperating across borders after project completion
Measurement unit	organisations
Baseline	0,00
Target value	12,00
Result description	<p>There is a commitment for maintaining the transnational cooperation among the public institutions involved in the project, especially the municipalities and Province, after the project finish.</p> <p>Before the end of the final semester, the JS will provide a Cooperation Agreement for long-term Transnational WEEEP Management in CE. The Agreement will be signed by, at least, 12 project partners/associated and will details the actions to be maintained and the resources to be invested by the institution after the project funding.</p> <p>The solutions and tools to be maintained after project lifetime will be the Joint Secretariat support service, which will help the partners/associated organization (and any other institution in the CE area) in their implementation of the Action Plans, and the WEEE market and WEEE collect Solution.</p> <p>The funding and resources required to the long-term maintenance of the JS and WEEE collect/market will be defined in the Business Plan for Circular WEEEP maintenance.</p>

### Result 2

Programme result indicator	RCR79_2.3: Joint strategies and action plans taken up by organisations
Measurement unit	joint strategy/action plan

## Result 2

Baseline 0,00

Target value 2,00

### Result description

Main outputs documents, the Strategy for Transnational WEEEP-CE and its customization into Transnational Action Plan for WEEEP-CE management containing 6 Local or Regional APs will be supported by the corresponding public authority with capacity to implement it, together with the partners, technical partners and associated partners which will contribute to the implementation of the Action Plan.

The activities included in the Transnational Action Plan will start during the project lifetime, just after its delivery in month 18th, and its fulfilment will be reported in project reporting.

Some of the local APs will include actions related to the solutions to be implemented in WP3, thus the starting of APs implementation is assured by the activities of the project itself.

AP implementation will continue after project lifetime and the required activities and resources to assure the long-term implementation will be defined and committed in the AP document signed by the institutions.

## Result 3

Programme result indicator RCR104\_2.3: Solutions taken up or up-scaled by organisations

Measurement unit solutions

Baseline 0,00

Target value 5,00

### Result description

5 solutions are to be taken up by a group of partners organization and associated partners during the project lifetime, and maintained after the project lifetime.

- WEEE collect and market
- WEEE aware
- WEEE design



## Result 3

- WEEE social
- WEEE lives

These solutions will be jointly implemented during WP3 by a group of partners and associated partners, up-scaling the knowledge acquired during the pilot testing, and maintained after the project lifetime as stated and described in the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

This long-term Cooperation Agreement will be signed during the last phase of the project implementation (semesters 5-6) and will include both the duties and task to be developed by each partner inside the Solutions, together to the resources committed to assure the solutions viability. The resources required to maintain the long-term implementation of the solutions, and their effects, will be will be quantified in the Business Plan.

## C.6 Time plan

	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	After End
<b>WP1 Strategy for Transnational WEEEP-CE management</b>							
A1.1 Transnational WEEEP sector assessment		D1.1.1					
A1.2 Strategy for Transnational WEEEP-CE...		D1.2.1					
A1.3 Circular WEEEP-CE tools and service...		D1.3.1					
A1.4 Developing Action Plans (AP) for Tr...			D1.4.1				
A1.5 Joint design of pilot actions and a...			D1.5.1				
RCO83_2.3				O1.2			
RCO87_2.3	O1.1						
<b>WP2 Pilot Actions to test Action Plans solut...</b>							
A2.1 Pilot action on Circular producers...				D2.1.1			
A2.2 Pilot action on Circular users 1: W...				D2.2.1			
A2.3 Pilot action on Circular re-users 1...				D2.3.1			
A2.4 Pilot action on Circular users 2: W...				D2.4.1			
A2.5 WEEE aware, from the School to the ...				D2.5.1			
RCO84_2.3				O2.1			
<b>WP3 Deployment of solutions for Transnationa...</b>							
A3.1 Pilot knowledge condensation and Co...					D3.1.1		
A3.2 Solutions preparation (led by JS)					D3.2.1		
A3.3 WEEE market Transnational solution ...						D3.3.1	
A3.4 WEEE collect Transnational solution ...						D3.4.1	
A3.5 WEEE aware Transnational solution (...)						D3.5.1	
RCO116_2.3						O3.1	



## C.7 Project management and communication

In addition to the thematic activities as described in the work plan, you need to foresee adequate provisions for project management, coordination and internal communication.

### C.7.1 How will you coordinate and manage your project?

Please describe how the project management on the strategic and operational level will be carried out, including the set-up of management structures, responsibilities and procedures, as well as risk management. Please also explain how the internal communication within the partnership will be organised.

THE OBJECTIVE of the MANAGEMENT is guaranteeing the effective management of the project, which will be done through the development of a Project Management Plan and its corresponding implementation.

#### OVERALL APPROACH TO THE COORDINATION

The project coordination is a transversal package, integrated with the Monitoring and with Quality Control, supported by one external expert one external networks of experts.

Three structures assure a proper project management, quality monitoring and evaluation of the project:

- Internal coordination with the leader, JS, consortium partners and associated.
- Quality Control with, one external controller, and the external Network.
- Monitoring, with one external consultant.

#### TASKS DESCRIPTION

##### TASK 1.1. Appointment of responsables.

Monitoring Committee (MC): is composed by one member of each partner with decision making authority and the Project coordinator, the MC is the decision-making body.

Project coordinator (PC) and Communication Manager (CM). CTU is the single point of contact between the MA and the consortium, while RERA is the CM.

Joint Secretariat (JS). Composed by a permanent staff of one technician from each technical partner (CTU,BOKU,CTU,RERA,ASSO,ARRSA), and reinforced in the local tasks with one technician from the corresponding partner.

Finance Unit, Evaluation Unit and Communication unit will be described in the corresponding parts of the application.

WP and Task Leaders, chosen in accordance to their experience in the task:

- Coordination, Monitoring and Quality: CTU
- WP1: BOKU
- WP2: CTU
- WP3: JS-CTU
- Communication: RERA

##### TASK 1.2. Management documentation

Some document will be generated in order to support the management of the consortium, such as the Partnership agreement and the Monitoring Plan agreed with the Programme.

##### TASK 1.3. Technical and Financial reporting (explained in reporting section)

**TASK 1.4. Business Model and Economic Sustainability (detailed in the section Sustainability).**  
The objective of this Task is to design and implement a Plan for long-term maintenance and economic sustainability of the project solutions by relevant target groups.

**TASK 1.5. Internal communication**

Tools for the collaboration and communication among partners are email, web-site, Skype/teams (or other e-tools), googledrive, Drop Box.

PROJECT MILESTONES for the communication are:

- The validation workshop will be each 6 months, allocated in the countries of the task leaders, coinciding with the consortium meeting.
- In addition to the validation workshops, a technical videoconference will be held every 3 months.

#### TECHNICAL STRUCTURE OF THE WORKSHOPS

Transnational validation workshops (VW), and skype meetings, will be technical meetings, where 2 main actions:

- 1) Validation workshop where the main output from last months will be analyzed, reviewed, corrected and validated.
- 2) Workshops for advancing and drafting deliverables and technical tasks to be delivered in the coming months before next workshop.

Each workshop will have several products to be validated (coming from the previous working months) and several products to start developing before going back to desk-work.

**Task 1.6. Risk Management.**

Several actions are adopted in order to deal with risk and threads on the project implementation.

#### A) PRE-APPROVAL MEASURES (DEFINITION OF THE PROPOSAL)

##### A.1) INITIAL ASSESSMENT OF THE RISK

The partners made a pre-analysis of potential risk, identify them and catalogue them in terms of likelihood to happen (low, medium, high) and impact over the project (low, medium, high). See below.

##### A.2) CONSORTIUM CONFIRMATION OF TASK AND BUDGET

The consortium has been properly working on the definition of their duties, activities and related budget, reducing futures disputes. Group of Tasks and budget of every partner has been approved before project submission.

##### A.3) MUTUAL KNOWLEDGE AND BALANCED SHARE OF DUTIES BASED ON EXPERTISE

Partners had a historic of collaborations which reduce the possibility of risk arising, while the project consortium is based on a proper alignment between expertise and duties to be performed.

#### B) AFTER-APPROVAL MEASURES (PROJECT IMPLEMENTATION)

##### B.1) Risk Management Plan

Even if an initial Risk Assessment has been framed, a full Contingency Strategy will be developed between CTU and the external evaluators. This document will identify weakness and possible bottlenecks of the proposal, providing a Contingency Strategy for the identified risks.

##### B.2) WARNING reports

When the external evaluators will identify deviations from the indicators, schedules or the impacts a Warning Report will be sent to the JS.

##### B.3) Evaluation QUESTIONNAIRES (every 6 months)

Questionnaires will be sent to partners demanding information about technical action and impact achievements.

##### B.4) EVALUATION REPORTS

CTU, external evaluator, and the Evaluation network, will produce the evaluation reports biannually.

### C.7.2 Which measures will you take to ensure quality in your project?

Describe the planned approach and processes for quality management, i.e. how the quality of deliverables and outputs will be monitored and ensured, and indicate the responsible partner(s). If you plan to conduct any type of project evaluation, please describe its purpose and scope.

CTU will be on charge, supported by the external structures, and the JS, of the quality evaluation.

TASK OF QUALITY CONTROL AND ASSESSMENT evaluate the quality of both project results and project actions. Circular WEEEP has designed appropriate evaluation procedures at critical stages of the project, which will allow measuring the progress and quality of the project results and outputs.

#### OVERALL APPROACH TO THE QUALITY CONTROL

Quality Control provides the vigilance over the quality of project results and project actions, while Coordination and Project Monitoring surveil the project task execution on time and numbers.

Three structures surveil the quality control:

- 1) Internal Evaluation and Monitoring Unit
- 2) External quality consultant
- 3) Experts Network

#### TASK GROUP DETAILED DESCRIPTION

##### TASK Q1. Evaluation and Monitoring Unit (M3)

Evaluation and Monitoring Unit is a specific group of technical staff, inside the JS, with experience in Interreg Cooperation, which will veil that the quality structures work properly, and understand the long-term expected impact of the projects.

##### TASK Q2. External quality controller (M3)

Quality coordinator CTU will launch the procedures for choosing an external quality and economic evaluator, with experience in Interreg Cooperation, quality assessment and economic reporting. This organization will be responsible for supporting CTU in the implementation of the task defined in this section. Moreover, this organization will support also coordination and reporting.

##### TASK Q3. Network of external experts

This network of experts will gather more than 10 representatives from the WEEEP sectors relate, and experts in Interreg CE Cooperation. The Network will participate in the Mid and final evaluation processes, through product evaluation and questionnaires.

##### TASK Q4. Quality Assessment Plan (M6)

CTU, and the external controller, will prepare a Quality Assessment Plan for the project. The Quality Assessment Plan defines appropriate evaluation activities at critical stages of the project, which will allow measuring the quality of the project activities, results and outcomes.

This Plan will include at least:

##### a) Methodology for quality assessment

Methodology of quality evaluation, which will be discussed, adapted and acknowledged by partners and external experts. Including detailed actions to evaluate, control the quality standards of project actions and results.

##### b) External evaluator duties (M12, M24)

The Plan includes the procedure for the external evaluator to implement the independent external

quality assessment every 12 months, to be submitted together with the project reports.

c) Definition of quality tools, questionnaires and warming reports

Quality questionnaires will be sent each 12 months both to partners and key actors, to evaluate the quality level of implemented actions, current outputs, and results.

When the external quality evaluator identifies products and results below the expected quality, the evaluator will deliver a warming report to JS, with contingency measures.

TASK Q5. Quality Assessment process (M12-36)

- Project review

At least one project review in the project lifetime. The review allows to assess the effective capacity of the project to achieve its objectives and targets as defined in the approved application form.

- Mid quality assessments (M12, M24)

In months 12 and 24, internal and external evaluation structures will launch quality assessment following Plan procedures (questionnaires, interviews, product analysis, etc.). Internal and external quality reports will be mixed in Mid Reports for the CE Programme.

- Validation workshops

As explained in the coordination, validation workshops (VW) will coincide with the project coordination meetings and will be used to validate the quality and consistency of products and deliverables.

Each workshop will have several products to validated (coming from the previous working months):

VW1 (M6). Conclusions from WEEP market assessment

VW2 (M12). Strategy for Transnational WEEEP-CE management and WEEEP-CE tools

VW3 (M18). 6 regional/local Action Plans

VW4 (M24). Pilot testing conclusions

VW5 (M30). Cooperation Agreement for long-term Transnational WEEEP Management in CE

VW6 (M36). Solutions conclusions

- Pilots evaluation and Solutions evaluation.

Pilot and solutions are key milestones in the project and require a deeper quality evaluation, so the usual evaluation tools will be enlarged by citizens questionnaires and interviews.

- Final quality Assessment (M36)

Final Assessment will gather workshops results and latest questionnaire answer in a deeper analysis of project quality results and impacts.

MILESTONES:

- Contracting of the external controller (M3) and launching Network (M6)

- Validation Workshops, every 6 months.

- Quality Assessment Plan (M6)

- Project review, Mid Assessments (M12, M24) Final Assessment (M36)

### C.7.3 What will be the general approach you will follow to communicate about your project?

Please describe how your project's communication objectives, as outlined in the work plan, will help with achieving your project's main result(s). Why is communication important? Which common tactics, channels and tools will help the partnership to reach out to and involve its target audiences? How will the project communication coordinator ensure that all project partners are involved and contribute to communication?

COMMUNICATION OBJECTIVES for WP1 to WP3 has been defined as:

- WP1. Communication must reach the WEEEP private sector and public policy makers in order to involve them in the design of a Methodology able to integrate the necessities and capacities of all the actors in each of the Program Regions.
- WP2. Communication has to assure the awareness and involvement of specific key actors in each pilot action, through tailor made communication material, selected channels and specific messages, so, the pilot actions have enough participation to demonstrate and test the feasibility and effectiveness of their innovative solutions.
- WP3. Communication prime objective is to assure a CE wide development of the proposed solutions, based on the knowledge achieved in the tested pilot actions. WP3 Communication final aim will be to achieve that policy makers endorse the Cooperation Agreement for long-term Transnational WEEEP Management in CE.

To assure that Circular WEEP achieves these objectives, communication has to effectively reach and involve several TARGET GROUPS:

- Policy makers and public decision makers (all 3 WPs and most of actions)
- Companies (WP1 market assessment + WP2 WEEE design and WEEE social)
- Citizens and general public (WP2 WEEE lives, collect and market pilots + WP3 WEEE aware solution)
- Pupils in schools (WP2 and WP3 WEEE aware pilot and solution)

#### IMPORTANCE of communication TO REACH PROJECT RESULTS

In different levels, communication is key for the development of the technical actions and thus the achievement of outputs and final results. Each WP requires a strong participation of key actors, from inside and outside the consortium, which means that communication tools are to be strong, customized and consistent in order to involve these key players.

Most outputs are based on a co-creation process which requires local/regional consultation, validation or implementation, and the results cannot be reached without this external participation.

#### PARTNERS INVOLVEMENT IN COMMUNICATION

The CM will be supported in any moment by the JS, both leading the development of communication tools.

Partners contribution to communication is assured because it is their only way to develop many of the technical tasks, due to most of technical tasks implies communication before or during the task. To evaluate their communication quality, every six months the external and internal quality monitoring will deliver quality reports, including communication analysis per partner, launching warning reports if necessary, so JS can act accordingly.

#### TACTICS, CHANNELS AND TOOLS.

##### TASK C.1 DISSEMINATION AND COMMUNICATION PLAN

A Dissemination and Communication Plan will be elaborated by JS, led by RERA (M6). The Plan will contain scope of communication, definition of target groups, tools, messages, number of events, calendar, etc. all per target group and WP.

##### TASK C.2. DISSEMINATION AND COMMUNICATION ACTIVITIES

Following sustainable design principles, no paper or physical material will be used in the dissemination, promoting just digital materials, and promoting online events as less polluting options.

Activities described as must-have in Program manual in chapter 3.1.3 will be implemented.

- Brand and poster (together with other not mandatory project visual material) (M6)



- Project website, programme based. A potential external website will be required to host the WEEE market/collect digital application (to be confirmed with Program JS)
- Profiles on social media networks, such as Facebook, Instagram, Twitter.
- Regular news will be published by partners in the website. These news will feed the project e-newsletters.

Additionally, 1 video with a summary of the project (M29) (2-4 minutes, on the project's website and social profiles)

#### TASK C.3. PROJECT CONTINUOUS DISSEMINATION

The project technical activities are soaked on continuous communication activities. Most of the task requires phone calls, key stakeholder interviews, policy breakfasts, institutional meetings, etc. in order to assure the involvement of target groups in the technical actions.

Special mention has to be done to both the WEEE aware pilot action and the WEEE aware Transnational solution, which will implement a large-scale awareness to boost project objectives.

#### MILESTONES OF COMMUNICATION

- Launching the image, logo, website, social media (M6)
- Dissemination Plan (M6)
- Internal and institutional meetings (every six months)
- Newsletters (every 6-9 months)
- 1 video summary of the project results (M35)
- WEEE aware pilot (M12)
- WEEE aware Transnational solution (M24)

#### PERFORMANCE INDICATORS

- 300 external key actor participating in technical project actions
- More than 5.000 citizens reached by direct communication actions
- More than 2.000 website visits/year.
- 5 media appearances /year and 30 news appearing in websites during project lifetime

#### **C.7.4 How do you foresee the reporting procedures for activities and budget (within the partnership)?**

Please describe the reporting processes at the level of partners towards the lead partner.

Interreg CE Programme Manual establish clear guidelines for reporting, monitoring and financial flows. Reporting is an essential task of project management in which the whole partnership is highly involved. Reporting and monitoring take place at:

- partner level
- project level

The process of reporting at project level advance on 2 separate lines, with the technical project report on the one side and the economic reporting on the other side:

- The joint finance report every 6 months.
- The joint activity report every 12 months

The reporting process, both at partner and project levels, can be summarized as follows:

##### A) Partner report.

Reporting at the partner level takes place through a partner report, which is a project management tool available in Jems that allows each partner to inform on activities performed, deliverables

achieved and costs incurred by the concerned partner during a certain period of project implementation. The duration of periods is 6 months.

The financial part of the partner report contains the "list of expenditure" listing all cost submitted to the national controller for verification. The amount verified by the national controller is stated in the "certificate of expenditure" to be included by the LP in the joint finance report.

#### B) Joint finance report.

Every 6 months the consortium will deliver a joint finance report, created by LP, independently from the joint activity report. The reports is to be submitted two months after the end of the reporting period, thus the report covering month 1 to 6 will have to be submitted before month 8 through Jems.

The joint finance report contains information on expenditure paid by the LP and all PPs, which has been verified by the authorised national controller. The amount to be reported in the joint report is the addition of certificate of expenditure from PPs and LP.

This means that partners has to implement procedures to assure that the cost are uploaded in JEMS as partner report, sent to the controllers, and are verified, so the „certificate of expenditure“ are ready to be sent before month 8 (14,22,26,32,39).

#### C) Joint activity report + continuous reporting.

The joint activity report contains information on the overall project progresses at work package and activity level, including information on achievements, indicator progress, communication, involvement of target groups, project management, as well as possible problems and deviations. It is planned that CTU will submit a joint activity report covering the activities of 12 month, thus submitting in months 14, 26 and 39 (final).

The continuous reporting means that the partnership has to submit to the JS, through Jems, deliverables and outputs as soon as they are finalised according to the timing specified in the application form. In addition, minutes of project steering committee meetings should be shared with the MA/JS upon request.

#### D) Project review and On-the-spot verifications

Each project has to organise at least one project review in the project lifetime. Project reviews complement information collected through continuous reporting and help to reach a common view on the state of play of project.

Projects has to assure that one on-the-spot verification is implemented by the controllers of each of the partners in the project.

#### HOW TO REINFORCE THE INTERNAL REPORTING

In order to assure that the reporting process reach the expected calendar and reach the expected economic expending on calendar, the LP will implement a FINANCE UNIT in cooperation with the project JS.

The Finance Unit will deliver a calendar of economic reporting, and request the partners to make a prevision of spending for each semester. 30 days before the end of the semester, the Unit will request to fill a drive excel with the paid expending, and the pending expending to be paid before the submission of in the partner report.

The Unit will be able to analyse the data and report to CTU and project JS if there are significant underspending of any partners.

Additionally, the Unit will follow up the partners reporting and controller evolution in order to assure

that the joint financial report is sent in due time.

Project JS will proceed similarly in the production of the joint activity report, using the partners activity reports and requesting additional data 30 days in advance.

#### **C.7.5 Cooperation criteria**

Please select the cooperation criteria that apply to your project and include a brief explanation. Please note that the joint development, joint implementation and joint financing criteria are mandatory.

Cooperation criteria		Description
Joint development	Yes	<p>Every partner of the proposal has participated in the elaboration of the project proposal, by providing their know how, their knowledge and experience in the definition of the project activities and project WPs.</p> <p>From an early stage, led by CTU LP, partners elaborated the idea to create the pilot actions, and provided feedback all along the proposal preparation process, which resulted in a jointly developed application form.</p>
Joint implementation	Yes	<p>Every partner participates in the implementation of the project activities, from the transversal coordination to communication activities, to the more specific activity 1.1. market assessment where every partner has to develop interviews, questionnaires and market research in a jointly coordinated action. The Strategy and Action plans are a clear example of Joint Implementation where all partners participate in the co-creation process lead by the WP leader.</p> <p>Additionally, partners participate in the joint project implementation in different stages of the project, from the JS support service, the pilot implementation, the exploitation or the replication.</p>
Joint staffing	Yes	<p>All partners provide staff for the development of the project activities, which is reflected in a balanced project management team with a variety and complementarity of professional qualifications. The management team is described in the management documents, registered in a formal list or document.</p> <p>Partners will select, among their staff (or external professionals), members for the management team in proportion with the needs of the project and their assigned tasks.</p> <p>Partners will provide a list of staff for the different management structures (Monitoring and Quality Committees, WP leaders, etc.) in order to assure that the management team closely cooperate and have regular information exchanges, while avoiding duplication of certain functions or parallel management activities.</p>
Joint financing	Yes	<p>All partners contribute financially, in different degrees based on their budget approved in the Grant Agreement, to the joint financing and co-financing of project budget.</p> <p>There will be only one subsidy contract for the project activities, and partners, from public to private institutions, assure the financing of join activities, and the co-financing source, based on the budget and economic conditions submitted to the Interreg CE Program.</p> <p>Signed Partner Declarations states the legal bidding of each partner in the economic co-funding of the project, and it illustrates the commitment of each partner to its joint financing.</p>

### C.7.6 Horizontal principles

Please indicate how your project contributes to horizontal principles and provide a short explanation. With regard to environment protection, please also include an explanation how the "environmental sustainability by design" approach has been integrated and provide a brief assessment of possible environmental effects to your project.

Horizontal principles	Type of contribution	Description of the contribution
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Horizontal principles	Type of contribution	Description of the contribution
Sustainable development and environment protection	positive effects	<p>Circular WEEEP has designed the proposal with the consideration of sustainability-first. Every task and project activity has been analysed in the design stage, and will be analysed in the implementation stage, in order to identify any potentially significant environmental and health issues of concern.</p> <p>This environmental design principle has been adopted in the design of technical activities, coordination and monitoring, including the risk assessment.</p> <p>During implementation, JS will provide permanent review of task pre-development and consider available options to assure that activities do not adversely affect the quality of the environment.</p> <p>Circular WEEEP is fully aligned with the main EU sustainable development directives, such as:</p> <ul style="list-style-type: none"> <li>- UN Sustainable Development Goals in direct support of its goal SDG 12 on Sustainable Consumption and Production (SCP), but also supporting other goals such as SDGs 6 on energy, 8 on economic growth, 11 on sustainable cities, 12 on sustainable consumption and production, 13 on climate change, and 15 on life on land (73th UN General Assembly).</li> <li>- Paris Agreement calls for a transformation of production and consumption patterns. That means circular economy principles: using less resources, more sustainable materials and recycling the used ones.</li> <li>- The DNSH seek to assure that the EU funded initiatives do not cause 'significant harm' to any of the six environmental objectives covered by the Taxonomy Regulation. None of the 6 Taxonomy objectives are indeed harmed by the project, which promotes the objective (4) transition to a circular economy.</li> <li>- The New European Bauhaus builds on the heritage of reconciling art and science. The Bauhaus inspires a movement to facilitate the transformation of EU societies along three inseparable values: sustainability, aesthetics and inclusion.</li> </ul> <p>The sustainable value includes the circularity of raw material and the design of objects with a purpose, which is well integrated with the project objectives.</p>

Horizontal principles	Type of contribution	Description of the contribution
Equal opportunities and non-discrimination	positive effects	<p>Following the Article 9 CPR and Article 22(2) Interreg directive 2021 /1059, the partners have designed the project assuring that project actions, objectives and results are:</p> <ul style="list-style-type: none"> <li>- transparent and non-discriminatory,</li> <li>- guarantee accessibility to people with disability and gender equality,</li> <li>- have into account the Charter of Fundamental Rights of the European Union.</li> </ul> <p>Partners have taken appropriate steps to prevent any discrimination based on gender, racial or ethnic origin, religion or belief, disability, age or sexual orientation during the preparation, implementation, monitoring, reporting and evaluation of Circular WEEEP.</p> <p>In the design stage, project partners have sought that the proposal includes a proactive focus to the promotion of a positive effect on the horizontal principle of Equal opportunities and non-discrimination.</p> <p>The project will produce a positive effect on equal opportunities and non-discrimination by the promotion of specific activities aiming to reduce discrimination and brake barriers to improve accessibility of people with disabilities and marginalized groups.</p> <p>The Transnational Strategy and each of the 6 Action Plans will include an action to promote social enterprises in the WEEE sector aiming to provide accessibility to employment of marginalized groups, and another action to increase Corporate social Responsibility in WEEE companies in order to increase the rate of people with fewer labour opportunities.</p> <p>Special mention is to be done to the integration of persons with disability (Article 26 of the Charter of Fundamental Rights of the EU), which is actively promoted in the Aps and in the Pilot actions WEEE social, due to there is EU existent samples which encourage the employment of people with disabilities in the WEEE companies.</p>

Horizontal principles	Type of contribution	Description of the contribution
Equality between men and women	positive effects	<p>Article 23 of the Charter of Fundamental Rights of the EU establish that equality between women and men must be ensured in all areas. This principle of equality shall not prevent the adoption of measures providing for specific advantages in favour of the under-represented sex.</p> <p>In order to affect this horizontal principle in a positive way, the consortium has taken into account the measures described in the Gender Equality Strategy 2020-2025 published by the EC in 2020, specifically the Principle 3 "Leading equally throughout society", and especially on measure "Achieving gender balance in decision-making and politics".</p> <p>Despite progress, women's under-representation in decision-making positions in Europe's businesses persists. The Commission will lead by example and increase efforts towards reaching a larger share of female managers in policy structures and EU agencies, and will ensure gender balanced representation among speakers and panellists in the conferences it organises.</p> <p>Trying to adopt measures providing for specific advantages in favour of women, based on Principle 3, consortium has determined that:</p> <ul style="list-style-type: none"> <li>- The person of the Project Coordinator in CTU will be a woman.</li> <li>- The person of the Communication Manager will be a woman.</li> <li>- The Monitoring Committee will count a minimum of 50% of women.</li> <li>- The Quality and Monitoring Unit will count a minimum of 50% of women.</li> <li>- The Joint Secretariat will count a minimum of 50% of women.</li> <li>- The external network of experts will count a minimum of 50% of women.</li> <li>- The external expert on quality will be a woman.</li> </ul> <p>Additionally, the project will keep a permanent analysis of the equality between men and women through all the project actions, such as the hiring of human resources, the invitation to policy breakfasts, internal meetings, training actions, etc. Also indicators will be disaggregated by gender in order to evaluate an equal participation between men and women.</p>



## C.8 Long-term effects and durability

Projects should have a long-lasting effect in the territories and for the relevant target groups. Please describe below how this will be ensured.

### C.8.1 Ownership/durability

Please describe who will ensure the financial and institutional support including maintenance for outputs and, if applicable, for most important deliverables developed by your project.

The maintenance of outputs, the sustainability of the project products after the EU funding and the long-lasting effects of the results, is a core matter included in the proposal from the definition of itself. This is the reason of including a Task in the Management, dedicated to the analysis of the Business Model and Economic Sustainability.

The objective of this Task is to design and to implement Circular WEEEP strategy for exploitation of free project results by relevant stakeholders, and to design the Economic Sustainability of digital tools and services once completed the Project period

The sub-OBJECTIVES OF THE TASK are:

- To design and implement one Exploitation Plan addressing key target groups in order to assure the project impacts keep growing after the EU funding.
- To include one Business Plan section in the Exploitation Plan, identifying potential target groups willing to fund the long-term deployment of WEEE management.

2 MAIN ACTIONS CAN BE DEFINED, even if they are interconnected between them.

#### ACTION 1) BUSINESS MODEL AND ECONOMIC SUSTAINABILITY (M30)

In order to guarantee a correct exploitation of projects results by the target groups mentioned, the Model will take into account the completion date of each result and to which target group it is addressed (local/regional, national or European level) and will specify:

- Objectives of post project sustainability actions collectively and by individual partners
- Identification of main exploitable assets and the priority assets
- Measures for successful exploitation

#### ACTION 2) SEARCH OF INVESTORS and financial sources to maintain results at long-term

Inside the Exploitation structure, in the Business Plan section, different funding sources, public or private, should be searched in order to develop a business plan to ensure its continuity. For this purpose, the partners will try to identify regional and national target groups (companies, administrations, associations, etc.) willing to maintain the free outputs, or even enlarge them.

These actions are complementary to the institutional agreement reached Cooperation Agreement for long-term Transnational WEEEP Management in CE, endorsed by project partners and expected to have a commitment of resources from each project beneficiary.

Enlargement of description due to conditions for approval.

Even if the Task 1.4 foresees the delivery of the Business Model and Economic Sustainability, a draft document will be delivered in semester 1.

Additionally, the sustainability of the solutions is based on their integration on the day-to-day of the institutions, and their easy transference to partners and other interested groups. Several of the solutions has a high potential of replication and easy way to maintain:

All WEEE pilots, and specially WEEE aware and WEEE lives.

As all the pilots require awareness campaigns for their specific target groups, many of the communication materials could be used inter-pilot.

The compromise of the consortium is to produce all awareness campaigns in all partner languages. Graphic material, training materials, will be translated, while audiovisual materials will at least be subtitled in the different languages.

These produced material will reduce the barriers for the later up-taking of the solutions for the different partners.

WEEE collect /market, being based on a ICT tool, will be easily transferred to the rest of partners, who will be using the same platform to add a new service to their area, with a minimum investment of resources. The system will be designed in this way, so it is easily implemented in other areas.

WEEE design and WEEE social have been designed following a similar structure, where the key transferable product is the Guideline for assessment (including self-assessment) which will facilitate the quick replication of the pilot, as this document will include a clear explanation of processes, resources required, solutions, best practices, etc.

### C.8.2 Lasting effects

Outputs and deliverables should be made available and used by relevant target groups (project partners or other stakeholders) after the project's lifetime, in order to have a lasting effect on the territory. Please describe how the outputs and deliverables will stay available and will be taken up or upscaled by the project partners.

The project will seek to maintain the use of the project outputs and deliverable after the project end, assuring a lasting effect over the territory.

The OBJECTIVES OF THE TASK are:

- Ensure project results beyond EU funding, searching the use of the project tools, deliverables and outputs for NGOs, companies, municipalities, regional administrations, and individual, even before the end of the project.
- To achieve the application of project outputs in different project areas by new public institutions, so the maintenance or potential cost can be easily shared.

Two main sub-tasks have been designed:

ACTION) Integrating the project results into the participants day-to-day and organization.

Partners will promote the integration of the tools inside their daily work, as a way to keep them in use after the project funding. Among others, some tools are currently identified which have more capacity to be used and maintained after the EU funding are:

- The Strategy for self-assessment and the self-design of Action Plans for WEEE management.
- Digital platforms for WEEE collect and WEEE market.

These tools will remain within the participant organizations involved and will become a new way to increase the capacity of future decision makers to manage WEEE and other wastes.

In order to keep strong links of collaboration among the project partners, it will be promoted to organize an annual meeting between the organizations and participant, profiting Brussels main annual summons (EU week of regions, EU waste week) or other potential projects.

Moreover, opportunities for funding new strategic partnerships, to build new innovation on the project structures, will be sought among Interreg CE calls, Interreg Danube calls, Horizon 2020, etc.

ACTION) Action Plans, Cooperation Agreement and further commitments.

Several political commitments will be sought during the project lifetime, assuring the use of the project tools and output in a long-term, creating lasting effects on the territory.

For example, the Cooperation Agreement for long-term Transnational WEEEP Management in CE will assure the maintenance of certain outputs and results after the project lifetime. The Agreement identify those partners interested in the application of specific project solutions, establishing commitments, resources and expected long-term results of the solutions to be implemented.

This Agreement is expected to cover most of project outputs and solutions, assuring output and results usability over the time.

### C.8.3 Transferability

Please describe how outputs and deliverables could be adapted or further developed to be used by additional target groups or rolled out in other territories beyond the partnership. How will communication activities ensure that relevant groups are aware of the available outputs and deliverables to be used?

As part of the transversal communication action, the JS and RERA will have to seek for potential beneficiaries for the project actions, outputs and results. The objective of this search is to enlarge the number of project participant, and to start creating links to produce transfer of the outputs and results to be achieved inside the project.

The communication Plan will include a transferring methodology, which identifies the project outputs to be transferred, actors and other sectors to be addressed by these transferring actions, relevant Authorities outside the Partners' areas to be contacted, etc. The transferability methodology will:

1. Identify outputs to be transferred.
2. Specify target groups (direct) - actors to be addressed by these transferring actions.
3. Specify audience groups (indirect) - other sectors to be addressed by these transferring actions.
4. Identify authorities outside the Partners' areas to be contacted.
5. Identify possible intermediaries.
6. Analyse modification of deliverables, outputs and results in order to be used by identified target groups.
7. Specify the scope of cooperation for each potential transfer.
9. Plan results transfer activities.
10. Evaluate the transfer result and monitor it.

Even if these tasks will be integrated in the communication, it is important to clearly distinguish between promotional, information or awareness-raising activities and the current dissemination of OUTPUTS.

In terms of transferability, as mentioned in lasting-effects, some tools are currently identified which have more capacity to be transferred:

- The Strategy for self-assessment and the self-design of Action Plans for WEEE management.
- Digital platforms for WEEE collect and WEEE market.

Both deliverables are ready to be used by any stakeholder in other CE area with lesser modifications or adaptation, additionally if the stakeholder is involved during the project lifetime, the JS will assure the technical support for the adaptation of the Strategy to a Regional Action Plan, while if the project is finished, it is expected that the JS main support actions will be maintained thanks to the long-term agreement signed by the project partners.

How will communication activities ensure that relevant groups are aware of the available outputs and deliverables to be used?

The dissemination actions used for promoting the transfer of both outputs to other regions, doesn't differ from the communications tools already planned in the project to involve external key actors in the project area. The planned project communication tools (website, media, blogs, forums, publications, newsletters, press releases, conferences, seminars, exhibitions, videos, etc.) will assure the project transfer when the target audience is changed and the messages modified if necessary.

Annex 2: copy of the subsidy contract signed between the MA and the LP, including any revision(s)

**interreg**  
CENTRAL EUROPE



Co-funded by  
the European Union



**City of  
Vienna**

European Affairs

**CE0100183; Circular WEEEP**

The following contract between

**City of Vienna**

represented by

**Municipal Department 27**

**(Magistratsabteilung 27)**

**European Affairs**

**Friedrich-Schmidt-Platz 3, A-1082 Vienna,  
Austria**

- acting as managing authority of the Interreg CENTRAL EUROPE Programme - hereinafter referred to as managing authority (MA) - on behalf of the Federal Republic of Austria, the Republic of Croatia, the Czech Republic, the Federal Republic of Germany, the Republic of Hungary, the Republic of Italy, the Republic of Poland, the Slovak Republic and the Republic of Slovenia.

and

**Czech Technical University in Prague with its office at  
Jugoslávských Partyzánů 1580/3, 160 00 Praha 6, Czech Republic**

represented by

**Mr Vojtěch Petráček**

- hereinafter referred to as lead partner (LP), meaning the lead beneficiary, as defined in Article 26 of Regulation (EU) 2021/1059

is concluded on the basis of the rules and documents as specified in § 1 of this contract and lays down the implementing arrangements for the project CE0100183, Design and test of policies for reducing, repairing, recovering and reusing waste from electrical, electronic equipment and plastic in Central Europe. / Circular WEEEP

1. The contract is concluded on the basis of the following legal provisions:

- The European Structural and Investment Funds Regulations, Delegated and Implementing Acts for the 2021-2027 period, especially Article 22 (6) of the Regulation (EU) 2021/1059 of the European Parliament and of the Council of 24 June 2021 as further specified below;
- The Interreg Programme CENTRAL EUROPE 2021-2027 document, approved by the European Commission on 23 March 2022 (Decision No C(2022) 1694 final);



- The laws of the Republic of Austria applicable to this contractual relationship.
- 2. The following laws and documents constitute the legal framework applicable to the rights and obligations of the parties to this contract:
  - Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (Financial Regulation) together with related Delegated or Implementing Acts;
  - The European Structural and Investment Funds Regulations, as well as Delegated and Implementing Acts for the 2021-2027 programming period, especially:
    - Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021, laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund and financial rules for those and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Instrument for Financial Support for Border Management and Visa Policy (Common Provisions Regulation - hereinafter referred to as CPR);
    - Regulation (EU) 2021/1058 of the European Parliament and of the Council of 24 June 2021 on the European Regional Development Fund and on the Cohesion Fund (hereinafter referred to as ERDF Regulation);
    - Regulation (EU) 2021/1059 of the European Parliament and of the Council of 24 June 2021 on specific provisions for the European territorial cooperation goal (Interreg) supported by the European Regional Development Fund and external financing instruments (hereinafter referred to as Interreg Regulation);
    - Other regulations and directives applicable to the implementation of projects co-funded by the ERDF.
  - Articles 107 and 108 of the Treaty on the Functioning of the European Union; Commission Regulation (EU) No 1407/2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid; Commission Regulation (EU) No 651/2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty (General Block Exemption Regulation - GBER) and its amendments, in particular Commission Regulation (EU) 2021/1237 amending Regulation (EU) No 651/2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty; Delegated and Implementing acts as well as all applicable decisions and rulings in the field of State aid;
  - All other EU legislation and the underlying principles applicable to the LP and its project partners (hereinafter referred to as PPs), including the legislation laying down provisions on public procurement, on competition and entry into the markets, on sustainable development and environment protection, on equal opportunities, non-discrimination and gender equality;
  - National rules applicable to the LP and its PPs and their activities;
  - All manuals, guidelines and any other documents relevant for project implementation (e.g. programme manual and call-specific Terms of Reference) in their applicable/latest version as published on the programme website.

In case of amendment of the above mentioned legal norms and documents, and any other documents of relevance for the contractual relationship (e.g. the project application form) the latest version shall apply.

K



1. Based on the application form and annexed documents (altogether hereinafter referred to as "application documents") in their latest version as submitted by the LP through the programme joint electronic monitoring system (hereinafter referred to as "Jems"), in accordance with the decision of the programme Monitoring Committee (hereinafter referred to as MC), dated 15/12/2022 (and possible amending decisions) an earmarked subsidy is awarded to the LP for the project CE0100183, Design and test of policies for reducing, repairing, recovering and reusing waste from electrical, electronic equipment and plastic in Central Europe, from funds of the Interreg CENTRAL EUROPE Programme.

Maximum ERDF amount of funding awarded:	1.875.688,00 Euro (€)
Approved Partners' co-financing	468.922,00 Euro (€)
Approved project total budget:	2.344.610,00 Euro (€)
Grant rate of the funding:	80%

1. The subsidy is awarded exclusively for the project as it is described in the latest version of the application documents in accordance with the conditions set out by the MC. The application form and its annexes as approved by the MC form an integral part of this contract.
2. Disbursement of the subsidy is subject to the condition that the European Commission makes the funds available to the extent described above and that all applicable EU and national rules are observed by the Partnership. In case of non-availability of funds the MA cannot be deemed responsible for late or missing payments.
3. If the European Commission fails to make the funds available due to reasons that are outside of the sphere of influence of the programme authorities, the MA is entitled to terminate this contract and any claim by the LP or the PPs against the MA for whatever reason is excluded. In such a case the LP will be duly notified by the MA and guided on the respective steps to be taken.
4. The LP accepts the subsidy and undertakes to carry out the project under its own responsibility as laid out in the applicable laws and rules, including those listed under § 1.
5. Should it become evident that the project will not spend the maximum amount of ERDF-co-financing awarded to it by the MC, the MC may decide to reduce the award accordingly, in compliance with provisions included in the programme manual.
6. Disbursement of the subsidy is subject to the condition that this subsidy contract is signed by the parties to this contract.
7. In case one or more output and result targets, as set in the latest approved version of the application form, are not successfully reached, corrective measures may be put in place to ensure the project performance as well as to minimise the impact at programme level (e.g. adaptation of the project to the changed situation) following the procedures specified in the programme manual.
8. In case a project fails to respect the contractual arrangements on timeliness, budget absorption and achievement of outputs and results, as defined in the latest approved version of the application form, the programme may also reduce the ERDF allocated to the project or, if necessary, stop the project by terminating the subsidy contract.





1. The start and end date of the project are as follows:  
Start date: 01/04/2023  
End date: 31/03/2026
  2. Administrative duties of the LP and PPs related to the closure of the project will take place over a period of three months after the project end date. Further specifications on project closure are laid out in the programme manual.
  3. Without prejudice to the provision concerning the implementation of the project and the eligibility of expenditure as well as to the rules governing State aid, this contract expires in accordance with obligations on availability of documents as defined in Article 82 of the CPR.
- 
1. Costs which qualify for a subsidy pursuant to § 2.1 of this contract shall exclusively consist of eligible costs needed for implementing activities and realise deliverables and outputs in line with the approved application form. The eligibility of costs for ERDF co-funding is regulated in the European Structural and Investment Funds Regulations [Articles 63 to 67 of the CPR, Chapter V of the ERDF Regulation], as well as in the programme's eligibility rules as included in the programme manual based thereon. All programme rules are published on the programme website.
  2. Only expenditure incurred and paid by the PPs is eligible for ERDF co-financing, with the exception of expenditure calculated as lump sums or on a flat rate basis.
  3. The LP undertakes to carefully analyse and adhere to those eligibility rules and principles and to contractually forward this obligation to its project partners.
  4. The non-compliance with the relevant rules could lead the programme authorities to take corrective measures and exclude ineligible expenditure from the project budget.
- 
1. The LP may request payments of the ERDF contribution on behalf of the project in compliance with the principle of sound financial management (i.e. the principles of economy, efficiency and effectiveness) and by demonstrating the utility derived from any purchases. To this purpose the LP has to present evidence of project progresses towards the achievement of outputs and results set in the approved application form, by following procedures set in the programme manual and those described in § 7 of this document
  2. Payment of costs claimed is made subject to the provision that the payment of the amount is due according to the schedule as mentioned in § 7.1 of this document and that the European Commission has paid corresponding amounts beforehand.
  3. Furthermore, payment of funds is subject to the condition that the legality and regularity of activities underlying the expenditure declared has been verified by a national controller appointed in compliance with national rules on the matter and that all supporting documents and certificates necessary for the assessment of the MA/JS are submitted in due time.
  4. The MA reserves the right not to accept - in part or in full - certificates of expenditure as described in § 8 of this contract if due to the results of its own checks and/or controls or audits performed by another authority such a certificate or the facts stated therein prove to be incorrect or if the underlying activities are not in line with the legal framework as set out in § 1 of this document. In such a case, the MA will either reduce the claimed certified amount, demand repayment of funds already paid out unduly or set

them off against the next payment claim submitted by the LP, if possible. In compliance with Article 74 (1) (b) of the CPR, payments to the project can be suspended partially or in full in cases of suspicion of an irregularity. The MA is entitled to withhold any ERDF payment to a particular beneficiary (LP or PP) or the project as a whole until all unclear issues related to the implementation, management and reporting are clarified.

5. The MA, through the programme joint secretariat (hereinafter referred to as JS), may request relevant information at any time. That information must be supplied by the LP within the demanded time frame. The LP will also provide information and/or requested documents to other programme authorities, courts of auditors or other control institutions acting within their respective sphere of responsibility.
6. In case of system errors detected within audits, the MA also has the right to temporarily withhold payments. Payment suspension(s) shall be lifted as soon as observations and/or reservations raised by the relevant bodies have been withdrawn.
7. The MA ensures that the LP receives payments of the approved contribution from the programme in time and in full. No deduction, retention or further specific charges which would reduce the amount of the payment shall be made, without prejudice of provisions as above in this article. The ERDF contribution paid by the MA shall not exceed the share of ERDF resulting from the eligible amount verified by each responsible control authority in compliance with § 8 of this document.
8. The disbursement of funds by the MA is subject to the provision by the LP of at least the following information: bank account of the LP, location of project documents at the premises of the LP and each PP, evidence of the signature of the partnership agreement (as set out in § 10 of this document). Such information is to be included in the relevant sections in Jems.
9. The funds will be disbursed in Euro (EUR; €) only. Any exchange rate risk will be borne by the LP. The subsidy will be transferred to the account as indicated by the LP in the supplementary information section of Jems.
10. By paying out the subsidy according to this contract the MA fulfils its obligations resulting from the present contract.
11. In accordance with Article 26 (2) of the Interreg Regulation, unless otherwise agreed by the partnership, the LP shall ensure that the PPs receive the total amount of their respective share of the ERDF as quickly as possible and in full.
12. Payments not requested in time and in full or non in compliance with the payment schedule as indicated in § 7.1 and the overview table of reporting targets and deadlines annexed to this contract may be lost.

1. In order to demonstrate the progress of the project implementation as described in § 6.1 of this document the LP has to provide evidence of the progress of project implementation - including the submission of joint progress reports - to the MA via the JS according to the timeframe indicated in the overview table of reporting targets and deadlines annexed to this contract. Changes of these periods require prior approval of the MA. Further details on the reporting procedures are specified in the programme manual.
2. Periodic joint progress reports are of two types: joint activity reports and joint finance reports. Deadlines for submission are differentiated according to the type of periodic joint progress report, as indicated in the overview table of reporting targets and deadlines annexed to this contract.
3. The last joint finance and joint activity reports are to be sent to the MA via JS at the latest three month after the project end date as mentioned in § 4 of this document and in the overview table of reporting targets and deadlines annexed to this contract.
4. Further details on the contents of the reports and procedural rules are laid out in the programme manual, the contents of which the LP accepts and contractually forwards to its PPs.





1. Each joint finance report submitted by the LP to the MA via the JS must be accompanied by certificates confirming the eligibility of expenditure, both at the LP and the PPs level, issued by national controllers as referred to in Article 46 (3) of the Interreg Regulation, according to the system set up by each Member State and in compliance with the requirements set by the legal framework listed in § 1 of this contract.
  2. In cases of LP and PPs from countries having set a decentralised control system, the MA reserves the right, after agreement with the national responsible institution, to require that the controller directly selected by the LP or PPs is replaced if considerations, which were unknown when the contract was signed, cast doubts on the controller's independence or professional standards.
  3. Changes of address, changes of account number and changes of control authority/institution or name of controller(s) have to be duly notified to the MA via the JS. Should the MA have any objections to the notified changes it may - after prior discussion with the national responsible institution - ask for replacement of the controller or the institution nominated.
- 
1. Project modifications shall be requested by the LP in accordance with the rules and procedures stated in the programme manual. Where relevant, in order to come into effect, modifications must be approved by the relevant programme body/ies.
  2. In the application documents the contribution of the LP and each PP are clearly defined. Changes in the project partnership require the prior approval of the relevant programme bodies as outlined in the programme manual. However, once approved, they are valid retrospectively starting from the date indicated in the written approval given by the JS.
- 
1. The LP guarantees that it is entitled to represent the partners participating in the project and that it will establish a partnership agreement according to Article 26 (1) (a) of the Interreg Regulation. The partnership agreement shall hold, as minimum content, the rules set in the template of partnership agreement provided by the programme. The allocation of tasks, mutual responsibilities and obligations among the LP and the PPs are specified in this partnership agreement.
  2. The signature of the partnership agreement shall be demonstrated at the latest within three month after the entering into force of the subsidy contract, as laid out in the programme manual. The MA reserves the right to check the partnership agreement in order to verify that it has been signed and that it is in conformity with the minimum requirements mentioned in this article.
  3. The LP guarantees furthermore that it has complied with the legal framework according to § 1 of this contract and with all the relevant legal and other requirements under the law which applies to it and to the PPs and their activities and that all necessary approvals (e.g. building permissions, environmental impact assessment statements) have been obtained. The LP is obliged to contractually forward § 1 of this contract in its entirety to the PPs and to include all obligations as set out in this document into the partnership agreement.
  4. The LP shall provide the PPs with all information and documents needed for a sound and legally correct project implementation, including requirements related to branding.
  5. In accordance with Article 26 (1) (b) of the Interreg Regulation, the LP bears the overall financial and legal responsibility for the entire project and for the PPs. It will be held liable if obligations as laid out in this contract or in applicable European Union's or national laws are not fulfilled by the project partnership.



6. The LP is furthermore liable towards the MA for ensuring that all PPs fulfil their obligations. It is also liable towards the MA for infringements by the PPs of obligations under this contract in the same way as for its own conduct.
7. If the MA demands repayment of subsidy funds in accordance with this contract, the LP is liable towards the MA for the total amount of those funds. The LP is entitled to ask repayment from its PPs as stipulated in Article 52 (3) of the Interreg Regulation.
8. The MA cannot, under any circumstances or for any reason whatsoever, be held liable for damage or injury sustained by the staff or property of the LP or one of its PPs while the project is being carried out. The MA can therefore not accept any claim for compensation or increases in payment in connection with such damage or injury.
9. The LP shall assume sole liability towards third parties, including liability for damage or injury of any kind sustained by them while the project is being carried out. The LP shall discharge the MA of all liabilities associated with any claim or action brought as a result of an infringement of rules or regulations by the LP or one of its PPs, or as a result of violation of a third party's rights.

1. The LP ensures a professional management of the project.
2. In compliance with Article 63 (9) of the CPR the LP ensures that expenditure items included in requests for reimbursement do not receive support from the same or any other EU Programme, EU fund or Union instrument.
3. The LP coordinates the start and implementation of the project according to the time schedule as indicated in this contract and the work plan included in the application form.
4. The LP shall install a separate accounting system or an adequate accounting code set in place specifically for the project and shall safeguard that the eligible costs as well as the received subsidies can be clearly identified.
5. In line with Article 26 (1) (c) of the Interreg Regulation the LP ensures that expenditure claimed by the PPs has been controlled to verify that it has been used for the purpose of implementing the project and corresponds to the activities agreed between the LP and PPs as set out in the project application form.
6. The LP is responsible for ensuring the implementation of the entire project in observation of the rules and procedures set in the programme manual (e.g. with regard to monitoring the project physical and financial progress, recording and storing of documents, written requests for project modifications, implementation of information and branding measures) and for ensuring that the PPs are made aware of their obligations.
7. The LP informs the MA and JS immediately about all circumstances that delay, hinder or make impossible the realisation of the project as well as all circumstances that mean a change of the disbursement conditions and frameworks as laid down in this contract (e.g. loss of a project partner, making use of additional subsidies) or circumstances which oblige the MA to reduce payment or demand repayment of the subsidy in whole or in part.
8. The LP provides the MA and JS with any information requested without delay.
9. The LP implements the project in accordance with European Union's and national legislation as well as in line with the programme requirements, e.g. on procurement and State aid, and ensures that also the PPs respect these rules.
10. The LP provides data in Jems, in compliance with this contract and according to the MA and JS instructions.
11. The LP submits the main project outputs and deliverables as appropriate following the procedures set in the programme manual. One specimen of each developed material shall be stored at the LP's or PP's premises for control and audit purposes.
12. The LP seeks the guidance from the JS where necessary and participates to meetings organised by the

programme.

13. The LP invites the MA/JS to participate in project Steering Committee meetings as an observer and sends minutes of these meetings to the MA/JS.

14. The LP supports the programme in its information, communication and evaluation activities (e.g. joins project exhibitions, submits texts for programme website and publications).

15. In accordance with the provisions of the Regulation (EU) 2016/679 (General Data Protection Regulation) in its valid version the MA is entitled to process personal data of the LP and all PPs, which are contained in the project application form and which are acquired in the organs and authorized representatives of the following bodies and authorities: national control bodies and bodies and authorities involved in audits carried out for the programme, European Commission, auditing bodies of the European Union and the City of Vienna, the federal Ministry of Finance of the Republic of Austria or any other institution responsible for conducting audits or controls according to European Union's or national laws. In addition, the MA is entitled to process such data and to share them with other programmes in order to implement their tasks linked to European anti-corruption policy and to make such data available to bodies and authorities for evaluation and monitoring purposes.

Furthermore, the programme bodies may use the names and addresses of all project partners, the purpose and the amount of the subsidy in the framework of information and communication measures concerning the programme as well as reporting to the European Commission.

16. In accordance with Articles 44 and 45 of the CPR, the LP and all PPs undertake to provide experts or bodies authorised by the Interreg CENTRAL EUROPE Programme carrying out project evaluations and/or studies with any document or information requested for the evaluation purpose. Information might be provided by the LP and PPs also through surveys and/or interviews.

1. The European Commission, the European Anti-Fraud Office (OLAF), the European Court of Auditors (ECA) and, within their responsibility, the auditing bodies of the participating EU Member States or other national public auditing bodies as well as the Programme audit authority, the MA and the JS are entitled to audit the proper use of funds by the LP or by its PPs or to arrange for such an audit to be carried out by authorised persons. The LP and PPs will be notified in due time about any audit to be carried out on their expenditure.
2. The LP undertakes all the necessary actions to comply with the fundamental requirements indicated in this contract, the applicable laws and programme documents (programme manual and the call-specific Terms of Reference), which are an integral part of this contract, to provide for comprehensive documentation on compliance with those norms and the accessibility to this documentation. Besides the obligations with regard to reporting and information the LP particularly:
  - a) keeps all documents and data required for controls and audits safely and orderly as further specified in § 11 of this contract;
  - b) makes all necessary arrangements to ensure that any audit, notified by a duly authorized institution as indicated in § 12.1 can be carried out smoothly; and
  - c) provides any requested information to these institutions about the project and gives access to their business premises, provides and gives access to all the information and documents supporting the audit trail as requested in the European Structural and Investment Funds Regulations, Delegated and Implementing Acts and the programme manual.
3. The LP shall promptly inform the MA via the JS about any audits that have been carried out by the bodies mentioned in § 12.1 of this contract.
4. If, as a result of the controls and audits any expenditure is considered non eligible according to the regulatory framework as in § 1 of this contract, the procedure described in § 13 and § 6 (4) of this contract shall apply.





1. In case the MA discovers (e.g. during the day-to-day management or during on-site checks) any unduly paid out funds, e.g. due to administrative errors or irregularities, a breach of contract or infringement of the legal provisions as laid out in § 1 of this document, or in case the MA is notified of such cases, the MA shall, if necessary in consultation with the respective Member State concerned and by informing the MC, demand from the LP repayment of the subsidy in whole or in part.
2. The LP shall ensure that, if applicable, the concerned PP repays the LP any amounts unduly paid in accordance with the partnership agreement and the programme manual. The amount to be repaid can be withdrawn from the next payment to the LP or, where applicable, remaining payments can be suspended. In case of closed projects, the LP is obliged to transfer the unduly paid-out funds to the MA. The repayment amount is due within one month following the date of receiving the letter by which the MA asserts the repayment claim; the due date will be stated explicitly in the order for recovery. In case of e-mail correspondence the relevant date shall be the date of sending the e-mail, regardless of the date of receiving any mails sent additionally in hardcopy version. If the letter is sent in a hardcopy version only, it is assumed that the mail is received three days after the date on which the mail was posted.
3. Any delay in effecting repayment shall give rise to interest on account of late payment, starting on the due date and ending on the date of actual payment. The rate of the late interest applied to the amount to be recovered will be calculated in accordance with Article 88 of the CPR.
4. In case factors behind the recovery procedure show violation of the subsidy contract (see § 17 of this contract) the MA will consider the termination of the contract as last resort. In any case the partnership will be heard before taking a final decision on the termination of the contract.

1. Unless the MA requests otherwise, any notice or publication made by the project including presentations at conferences or seminars, shall point out that the present project was implemented through financial assistance from ERDF funds of the Interreg CENTRAL EUROPE Programme, as required by Annex IX of the CPR. All information, communication and branding measures of the project shall be carried out in accordance with the aforementioned rules, the latest version of the approved application form, the programme manual and any other guidelines issued by the programme on the matter. The LP shall take care that the PPs comply with these requirements and provide them with relevant documents and any programme guidelines.
2. Any notice or publication relating to the project made in any form and by any means, including digital and online, must state that it only reflects the author's view and that the programme authorities are not liable for any use that may be made of the information contained therein.
3. The LP also takes the full responsibility for the content of any notice, publication and marketing product provided to the MA which has been developed by the LP, any of the PPs or third parties on behalf of the LP or the PPs. The LP is liable in case a third party claims compensation for damages (e.g. because of an infringement of intellectual property rights). The LP will indemnify the MA in case the MA suffers any damage because of the content of the publicity and information material.
4. The LP shall ensure that the project partnership complies with all publicity, communication and branding obligations (e.g. on the use of the programme logo, information requirements, organisation of events) as further specified in the programme manual and any other guidelines issued by the programme on the matter.
5. In line with Article 49 (3) of the CPR, the MA is authorised to publish the following information:
  - (a) name of the LP and its PPs;
  - (b) name of the project;
  - (c) the project summary including project purposes and its expected achievements;
  - (d) abstract of progress reports with the project actual achievements;
  - (e) start date of the project;

- (f) expected or actual date of completion of the project;
  - (g) the ERDF funding and the total cost of the project;
  - (h) the programme specific objective concerned;
  - (i) the location indicator or geolocation for the project and the countries concerned;
  - (j) the location of the LP and its PPs;
  - (k) the type of intervention for the project in accordance with point (g) of Article 73 (2) of the CPR.
6. The MA is entitled to furthermore use these data for information and communication purposes as listed in Annex IX of the CPR, cited in § 1 of this contract.
  7. The MA on behalf of the MC and of other programme promoters at national level is entitled to use the outputs and results for information and communication actions in respect of the programme.

The LP agrees that information about outputs is forwarded by the MA to other programme authorities as well as the Member States taking part in the programme to use this material to showcase how the subsidy is used.

For the purpose of meeting the objectives as set out in § 6 of this contract the LP has to provide evidence of the deliverables and outputs produced as further specified in the programme manual.

8. The LP shall ensure that communication and visibility material including at the level of PPs is made available upon request to the MA (and further to EU institutions, bodies, offices or agencies) and that a royalty-free, non-exclusive and irrevocable licence to use such material and any pre-existing rights attached to it is granted to the MA (and further EU institutions, bodies, offices or agencies) in accordance with Annex IX of the CPR.
- 
1. Ownership, title and industrial and intellectual property rights in the results of the project and the reports and other documents relating to it shall, depending on the applicable national law and/or the partnership agreement, vest in the LP and/or its PPs. The partnership is entitled to establish the property rights of the products deriving from the project.
  2. The ownership of outputs having the character of investments in infrastructure or productive investments realised within the project must remain with the concerned LP and/or PPs according to the timeframe as well as under the conditions set in Article 65 of the CPR. Should any of the conditions set by the mentioned Regulation not be met at a certain point of time, the MA/JS must be immediately informed by the concerned LP or PP. The MA will recover the unduly paid ERDF contribution in proportion to the period for which the requirements have not been fulfilled.
  3. The MA reserves the right to use the outputs and results for information and communication actions in respect of the programme.
- 
1. The MA is entitled at any time to assign its rights under this contract. In case of assignment the MA will inform the LP without delay.
  2. The LP is in exceptional cases and in well-founded circumstances allowed to assign its duties and rights under this contract only after prior written consent of the MA, in accordance with procedures for partner modification set in the programme manual.
  3. Where according to national laws the legal personality does not change and where all assets of the LP or a PP are taken over so that a deterioration of the financial capacity of the acquiring institution is not to be expected (i.e. in cases of universal succession) prior consent by the MA is not necessary. The LP, however, shall submit related information together with all documents that are necessary to analyse the legal case in due time to the MA via the JS. If the MA comes to the conclusion that the conditions as stated above are not fulfilled (e.g. in cases of a singular succession), the LP will be informed that a partner modification procedure as stated in § 16 (2) has to be initiated.





4. In case of assignment or any form of legal succession of a LP or PP the LP or PP concerned is obliged to assign all rights and obligations and all project related documents to each and any assignee or legal successor. Related reports to the MA and JS as requested in the programme documents have to be forwarded by the LP.
- 
1. In addition to the right of termination as laid down in § 3 the MA is entitled, in whole or in part, to terminate this contract and/or to demand repayment of subsidy in any of the following circumstances:
    - a) the LP has obtained the subsidy through false or incomplete statements or through forged documents;
    - b) the LP and its PPs receive additional funding from the European Union for all or part of the project expenditure reported under the programme during the period of the implementation of the project;
    - c) the project has not been or cannot be implemented, or it has not been or cannot be implemented in due time;
    - d) the project has not started in due time and a written reminder by the MA or JS remains unsuccessful;
    - e) a change has occurred, e.g. with regard to nature, scale, ownership, cost, timing, partnership or completion of the project, that has put at risk the achievement of the results planned and stated in the latest version of the approved application form;
    - f) the project outputs and results are not in line with those described in the approved application form;
    - g) the LP has failed to submit evidence of project progresses (including reports, as in the overview table of reporting targets and deadlines annexed to this contract), or to supply necessary information needed to verify project compliance, provided that the LP has received a written reminder setting an adequate deadline and explicitly specifying the legal consequences of a failure to comply with requirements and has failed to comply with this deadline;
    - h) the LP has infringed its duty to ask for prior written approval where indicated by this contract or in the programme manual or has failed to immediately report events delaying or preventing the implementation of the project funded or any circumstances that mean a change of the disbursement conditions and frameworks as laid down in this contract;
    - i) the LP or its PPs obstruct or prevented the financial control and auditing as indicated in § 12 of this contract;
    - j) the amount of funding awarded has been partially or entirely misapplied for purposes other than those agreed in this contract;
    - k) insolvency proceedings are instituted against the assets of the LP or one of the PPs or insolvency proceedings are dismissed due to lack of assets for cost recovery or the LP or one of the PPs closes down or liquidates, provided that this appears to prevent or risk the achievement of the project objectives;
    - l) the LP does - for any reasons - not make available the outputs to the MA;
    - m) regulations of EU-law including the horizontal policies or national regulations have been violated;
    - n) the ownership of project outputs having the character of investments in infrastructure or productive investments did not remain with the concerned LP and/or PPs for the timeframe and under the conditions set in Article 65 of the CPR;
    - o) the LP and/or any of the PPs is in the situation of undertaking in difficulty, within the meaning of point (18) of Article 2 of Regulation (EU) No 651/2014 as well as in compliance with Article 7 (1) (d) of the ERDF Regulation;
    - p) the LP has failed to fulfil any other conditions or requirements for assistance stipulated in this contract and the provisions it is based on, notably if these conditions or requirements are meant to guarantee the successful achievement of the programme objectives.
  2. Prior to or instead of terminating the contract as provided for in this article, the MA may suspend payments as a precautionary measure, without prior notice. This measure shall be lifted as soon as the reasons for such measures cease to apply or requested proof can be furnished.
  3. If the MA exercises its right of termination and the LP is demanded full or partial repayment of amounts already paid, the LP is obliged to transfer the repayment amount to the MA. The repayment amount is due within one month following the date of the letter by which the MA asserts the repayment claim; the



due date will be stated explicitly in the order for recovery.

4. If a LP or PP fails to return unduly paid funds in another project funded by the Interreg CENTRAL EUROPE Programme, the MA has the right to withdraw the corresponding ERDF from any open payment in this project.
5. If the MA exercises its right of termination, offsetting by the LP is excluded unless its claim is undisputed or recognised by declaratory judgement.
6. If the MA exercises its right of termination and the LP is demanded full or partial repayment of amounts already paid, any delay in effecting repayment shall give rise to interest on account of late payment, starting on the due date and ending on the date of actual payment. The rate of the late interest applied to the amount to be recovered will be calculated in accordance with Article 88 of the CPR.
7. After termination of this contract, the LP's obligations (inter alia §§ 11, 12, 13, 17, 20) and liabilities remain.
8. Bank charges incurred by the repayment of amounts due to the MA shall be borne entirely by the LP.
9. If any of the circumstances indicated in the aforementioned point 1 of this article occur before the full amount of subsidy has been paid to the LP, payments may be discontinued and there shall be no claims to payment of the remaining amount.
10. As laid out in § 3.3, the MA is entitled to terminate this contract if the European Commission fails to make the funds available due to reasons that are outside of the sphere of influence of the programme.
11. Any further legal claims shall remain unaffected by the above provisions.

1. Force majeure shall mean any unforeseeable and exceptional event affecting the fulfilment of any obligation under this subsidy contract, which is beyond the control of the LP and PPs and cannot be overcome despite their reasonable endeavours (e.g. substantial changes due to changes in political or financial terms). Any default of a product or service or delays in making them available for the purpose of performing this contract and affecting the project performance, including, for instance, anomalies in the functioning or performance of product or services, labour disputes, strikes or financial difficulties do not constitute force majeure.
2. If the LP or PPs are subject to force majeure liable to affect the fulfilment of its/their obligations under this subsidy contract, the LP shall notify the MA via the JS without delay, stating the nature, likely duration and foreseeable effects.
3. If the MA is subject to force majeure liable to affect the fulfilment of its obligations within the framework of this contract, it shall notify it to the LP without delay, stating the nature, likely duration and foreseeable effects.
4. Neither the MA nor the LP or the PPs shall be considered to be in breach of their obligations to execute the project if it has been prevented from complying by force majeure. Where LP or PPs cannot fulfil their obligations to execute the project due to force majeure, grant for accepted eligible expenditure occurred may be made only for those activities which have actually been executed up to the date of the event identified as force majeure. All necessary measures shall be taken to limit damage to the minimum.

1. This contract is governed by and construed in accordance with the laws of the Federal Republic of Austria. Thus, the laws of Austria shall apply to all legal relations arising in connections with this agreement.
2. In case of disputes between the MA and the LP, presumption of the good faith from the LP will be privileged and, prior to litigation, mediation procedures shall be set in place.



3. In case of litigation the venue is the court of competent jurisdiction at the seat of the Administration of the City of Vienna (location 1010 Vienna, City Hall). Legal proceedings will be in German.

### 8.3 CONCLUDING PROVISIONS

1. The provisions mentioned in § 1 of this contract shall apply and the rights and obligations derived thereof shall become part of this contract. All cited laws, regulations and Programme documents mentioned are applicable in their latest valid version. The LP declares to respect the legal framework as mentioned and to contractually forward all relevant obligations and stipulations concerning the PPs arising from the present contract to the project partnership.
2. The programme language is English. Thus, all correspondence with the MA/JS under this contract must be in English language. Documents have to be submitted as requested in this contract or other programme documents.
3. Unless otherwise stated, all communication is sent to the JS with contact details mentioned on the programme website.
4. If any provision in this contract should be wholly or partly ineffective, the parties to this contract undertake to replace the ineffective provision by an effective provision which comes as close as possible to the purpose of the ineffective provision.
5. In case of differences that are not ruled by this contract, the parties agree to find a conjoint solution.
6. Amendments and supplements to this contract and any waiver of the requirement of the written form must be made in written form and have to be indicated as such. Consequently, any changes of the present contract shall only be effective if they have been agreed on in writing and have been designated as amendment of or supplement to the contract.
7. Any costs, fees or taxes not eligible or any other duties arising from the conclusion or implementation of this agreement shall be borne by the LP and/or its PPs.
8. The LP is free to accept and sign this contract within two months after having been offered it by the MA (date of sending). After two months the offer of the MA loses any relevance unless the MA agrees to a prolongation of this period of time.
9. The present contract shall come into force upon signature of both parties to this contract. It remains valid as long as any duties linked to the ERDF subsidy might be claimed and in any case at least until the end of the applicable retention period as communicated by the MA to the LP in compliance with the programme manual.

(Place + Date)

(Place + Date)

doc. RNDr. Vojtěch Petráček, CSc.  
rektor ČVUT v Praze

Name of the legal representative  
of the lead partner

Name of the legal representative  
of the City of Vienna  
(Managing Authority of the Interreg CENTRAL EUROPE  
programme)



(Signature) **ČESKÝ ÚSTAV TECHNICKÝ V PRAZE**

(Signature + Stamp)

**REKTORÁT**  
JUGOSLÁVSKÝCH PARTYZÁNŮ 1580/3  
160 00 PRAHA 6 – DEJVICE

Annexes:

(7/3)

- Approved application form (version 2)
- Overview table on reporting targets and deadlines

The following documents, forming part of the legal framework to be observed in compliance with § 1, can be downloaded from the programme's website [www.interreg-central.eu](http://www.interreg-central.eu).

- Programme manual
- Terms of Reference for the call for proposals under which the project was selected for funding.

Overview tables on reporting targets and deadlines

Period Number	Start Date	End Date	Reporting Date	Amount to be reported
Preparation	N/A	N/A	N/A	€ 17.500,00
1	01/04/2023	30/09/2023	30/11/2023	€ 384.200,00
2	01/10/2023	31/03/2024	31/05/2024	€ 432.700,00
3	01/04/2024	30/09/2024	30/11/2024	€ 482.950,00
4	01/10/2024	31/03/2025	31/05/2025	€ 465.950,00
5	01/04/2025	30/09/2025	30/11/2025	€ 289.860,00
6	01/10/2025	31/03/2026	30/06/2026	€ 271.450,00

Period Number	Start Date	End Date	Reporting Date
1-2	01/04/2023	31/03/2024	31/05/2024
3-4	01/04/2024	31/03/2025	31/05/2025
5-6	01/04/2025	31/03/2026	30/06/2026

RECTOR'S OFFICE

doc. RNDr. Vojtěch Petráček, CSc.

RECTOR

In Prague, on 5 February 2018

ref. no.: 9/18/51937

Authorization  
To act on behalf of the Rector

Dear Mr. Vice-Rector,

With effect from 5 February 2018 I authorize you, within the meaning of Section 10, Para 4 of Act No. 111/1998 Coll., the Higher Education Act, act on behalf of the Rector of the Czech Technical University in Prague during his absence, to full extent.

.....  
doc. RNDr. Vojtěch Petráček, CSc.  
Rector

Prof. Ing. Zbyněk Škvor, CSc.  
Vice-Rector for Science, Creative Activities and PhD Studies

.....  
*I accept the above authorization:*

.....  
*Prof. Ing. Zbyněk Škvor, CSc.*

*date: .*

### **Annex 3: list of PP's bank accounts**

#### **LP - Czech Technical University in Prague**

IBAN: CZ93 0100 0001 2325 3227 0297

BIC/SWIFT code: KOMBCZPPXXX

#### **PP2 - Province of Rimini**

the Rimini province's bank account is:

Bank: Banca Intesa Sanpaolo spa

IBAN: IT 55 Q 030691 32981 00000 300127

BIC/SWIFT: BCITITMM XXX

Address: Corso della Repubblica, 14; 47121 – Forlì (FC)

#### **PP3 - MUNICIPALITY ROGAŠKA SLATINA**

Number of the bank account: 01306-0100004020, tax number SI84699825

#### **PP4 - REUSE CENTER**

KBMASI2X- SWIFT

Naziv podjetja: CENTER PONOVRNE UPORABE d.o.o., SO.P.

Vrazova ulica 9

2270 ORMOŽ

SLOVENIA

ID zavezanca za DDV: SI76950972

IBAN: SI56 0400 1004 9143 002 Nova KBM

#### **PP5 - PUBLIC INSTITUTION RERA S.D. FOR COORDINATION AND DEVELOPMENT OF SPLIT DALMATIA COUNTY**

Bank account: HR2024070001500019721 and BIC is OTPVHR

#### **PP6 - ASSO Agency for Sustainable Development**

IBAN

IT07U0899524213026000067036

BIC/SWIFT

ICRAITRRNO

#### **PP7 - Bratislava old Town**

Bank account: SK02 0200 0000 0000 0152 6012

#### **PP8 - Regional Development Agency in Bielsko-Biala**

Bank account: HR2024070001500019721 and BIC is OTPVHR

**PP9 - Bielsko district**

Bank account: 19 1560 0013 2001 7653 4000 0064

**PP10 - City of Lublin**

Lublin Bank Account: PL 70 1240 6292 1111 0011 2946 1907 (Bank: Pekao S.A.).

**PP11 - University of Natural Resources and Life Sciences, Vienna, Department of Water, Atmosphere and Environment, Institute of Waste Management and Circularity**

Account holder: Universität für Bodenkultur Wien  
IBAN: AT07 3200 0081 0050 0512  
BIC: RLNWATWWXXX  
Name of the bank: Raiffeisenlandesbank NÖ-Wien

**PP12 - Municipality of Gdańsk**

bank account number for Gdańsk in the Circular WEEEP project:

18 1240 6292 1111 0011 2264 4228 in Bank Pekao SA,

The address of the bank is:

ul. Żwirki i Wigury 31

02-091 Warszawa; [www.pekao.com.pl](http://www.pekao.com.pl)

The following documents, which are an integral part of this agreement, can be downloaded from the programme's internet web page: [www.interreg-central.eu](http://www.interreg-central.eu):

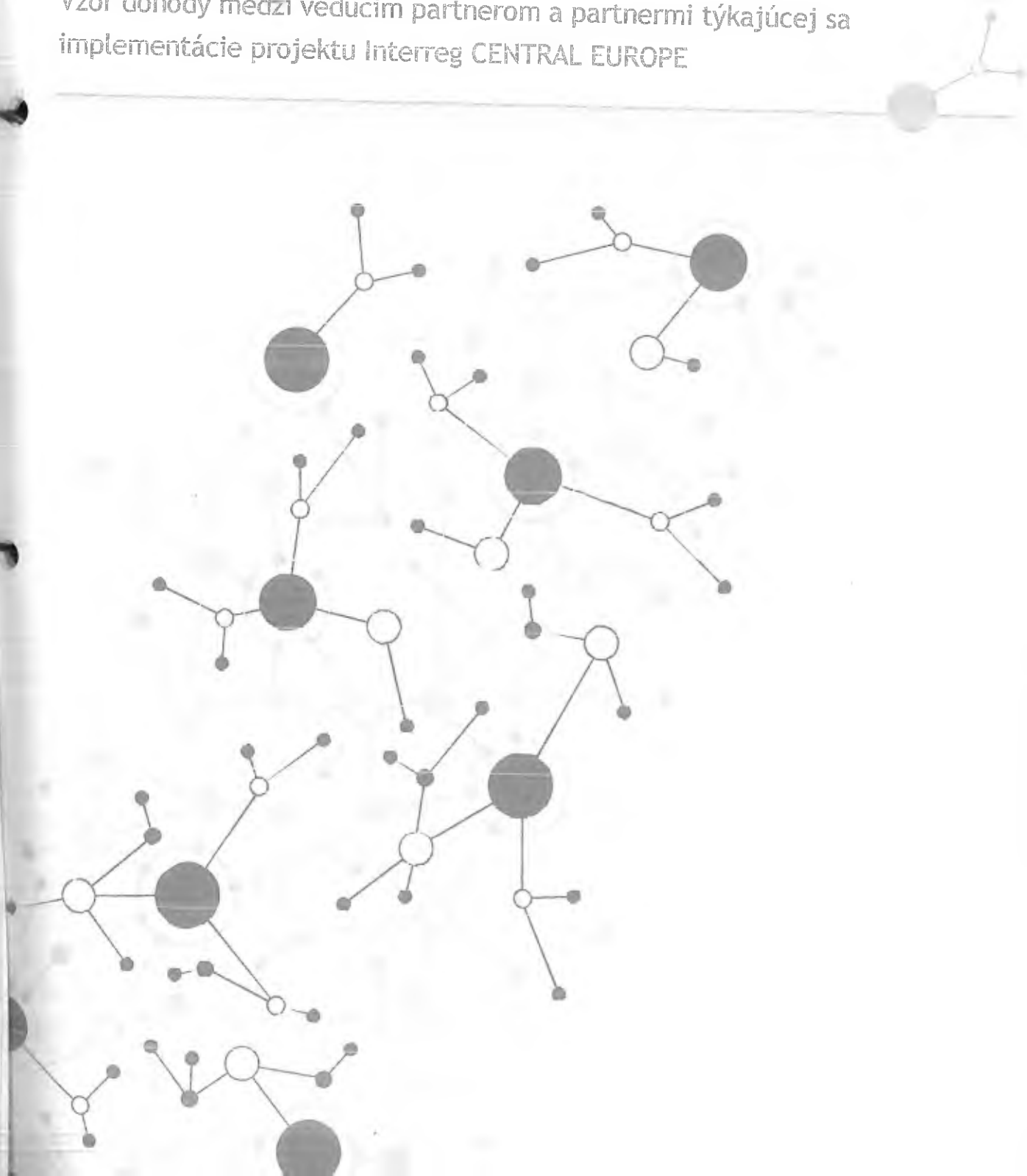
- Programme manual
- Terms of Reference for the call for proposals under which the project was selected for funding.





# PARTNERSKÁ ZMLUVA

Vzor dohody medzi vedúcim partnerom a partnermi týkajúcej sa implementácie projektu Interreg CENTRAL EUROPE



## Vzor dohody medzi vedúcim partnerom a partnermi týkajúcej sa implementácie projektu Interreg CENTRAL EUROPE CE0100183

### Obežník WEEEP

(Partnerská zmluva)

Tento dokument slúži ako vzor pre partnerskú zmluvu, ktorá sa má uzavrieť medzi vedúcim partnerom a všetkými partnermi v súlade s článkom 26, ods. 1 písm. a) Nariadenia (EÚ) 2021/1059 a ako je ďalej vysvetlené v kapitole II.5.2. Programový manuál. Tento dokument obsahuje všetky minimálne povinné požiadavky, ktoré musí spĺňať podpísaná partnerská zmluva. Partnerstvo môže zahrnúť ďalšie prvky s cieľom prispôsobiť dohodu ich špecifickým potrebám. Dodatočné ustanovenia zahrnuté do konečnej partnerskej zmluvy musia byť v každom prípade v súlade s cieľmi programu a právnym rámcom uvedeným v zmluve o dotácii a partnerskej zmluve.

Dôrazne sa odporúča skontrolovať, či sú podmienky a ustanovenia - najmä tie, ktoré sa týkajú práva obchodných spoločností, majetkového práva, sporov medzi partnermi a náhrady škôd - správne a v súlade s platným právom. Riadiaci orgán nemôže byť za žiadnych okolností alebo z akéhokoľvek iného dôvodu braný na zodpovednosť za škodu alebo ujmu spôsobenú z dôvodu uplatňovania tohto dokumentu. Riadiaci orgán preto nemôže akceptovať žiadne nároky na náhradu škody alebo zvýšenie platieb v súvislosti s takouto škodou alebo ujmu.

so zreteľom na:

- právny rámec ako v § 1 zmluvy o poskytnutí dotácie podpísanej medzi riadiacim orgánom (ďalej len RO) a Českým vysokým učením technickým v Prahe konajúcim ako vedúci partner (ďalej len VP) projektu ID CE0100183, skratka Circular WEEEP a najmä článok 26, ods. 1 písm. a) Nariadenia (EÚ) 2021/1059 (ďalej len nariadenie Interreg) a
- § 10 zmluvy o poskytnutí príspevku podpísanej medzi RO a uvedeným VP dňa 22. 9. 2023;

medzi:

České vysoké učení technické v Prahe, Jugoslávských Partyzánů 1580/3, 160 00 Praha 6-Dejvice, v  
zastúpení: p. Vojtěch Petráček (vedúci partner)

A partneri projektu:

Číslo partnera	Skrátený názov organizácie	Názov organizácie v angličtine	Krajina (NUTS 0)	Adresa	Zástupca
PP2	PoR	Provincia Rimini	Taliansko (IT)	Via Dario Campana 64, 47922 Rimini	Pán Riziero Santi
PP3	ROG. SLATINA	OBEC ROGAŠKA SLATINA	Slovinsko (SI)	Izieniska ulica 2, 3250 Rogaška Slatina	Pán Branko Kidrič
PP4	CPU	CENTRUM OPÄTOVNÉHO POUŽITIA	Slovinsko (SI)	VRAZOVA ULICA 9, 2270 ORMOŽ	Pani Marinka Vovk
PP5	RERA	VEREJNÁ INŠTITÚCIA RERA SD PRE KOORDINÁCIU A ROZVOJ SPLITSKEJ DALMÁCIE	Chorvátsko (HR)	DOMOVINSKOG RATA 2, 21000 SPLIT	pán Jozo Sarač
PP6	AKO TAK	ASSO Agentúra pre trvalo udržateľný rozvoj	Taliansko (IT)	Via Pirandello 31/B, 37138 Verona	Pani Maria Vittoria Tamborra
PP7	MČ Bratislava	Bratislava Staré Mesto	Slovensko (SK)	Vajanského nábrežie 3, 814 21 Bratislava	pani Zuzana Aufrichtová
PP8	ARRSA	Regionálna rozvojová agentúra v Bielsko-Biala	Poľsko (PL)	Cieszyńska 365, 43-382, Bielsko -Biala	pán Maciej Jeleń pán Mariusz Klusak
PP9	Bielsko	okres Bielsko	Poľsko (PL)	Piastowska 40, 43-300 Bielsko-Biala	pán Andrzej Kamiński Pani Dorota Nikiel
PP10	Lublin	Mesto Lublin	Poľsko (PL)	Plac Króla Władysława Łokietka 1, 20-109 Lublin	pani Bernadeta Krzysztofik
PP11	BOKU	Univerzita prírodných zdrojov a biologických vied, Viedeň, Katedra vody, atmosféry a životného prostredia, Inštitút odpadového hospodárstva a cirkulácie	Rakúsko (AT)	Gregor Mendel Strasse 33, 1180 Viedeň	pán Günter Langergraber
PP12	Gdansk	Obec Gdansk	Poľsko (PL)	Nowe Ogrody 8/12, 80-803 Gdansk	pán Piotr Grzelak

na implementáciu projektu Interreg CENTRAL EUROPE ID CE0100183, Návrh a testovanie politík na zníženie, opravu, zhodnotenie a opätovné použitie odpadu z elektrických, elektronických zariadení a plastov v strednej Európe, skratka: Circular WEEEP, schválený Monitorovacím výborom (ďalej len ako MV) programu Interreg CENTRAL EUROPE (ďalej len Interreg CE) v dňoch 15. - 16. decembra 2022 vo Viedni.

## § 1

### Definície

1. Na účely tejto partnerskej zmluvy platia tieto definície:

- Partner projektu (ďalej len „PP“): akákoľvek inštitúcia, ktorá sa finančne podieľa na projekte a prispieva k jeho implementácii, ako je uvedené v schválenom formulári žiadosti. Zodpovedá pojmu „príjemca“, ako je definovaný v prílohe 1 k programovému manuálu.
- Vedúci partner: Partner projektu, ktorý preberá celkovú zodpovednosť za predloženie a implementáciu celého projektu podľa článku 26, ods. 1 písm. b) Nariadenia (EÚ) 2021/1059.
- Pridružený partner: akákoľvek inštitúcia/orgán zapojený do projektu ako pozorovateľ bez toho, aby naň finančne prispieval, ako je uvedené v schválenom formulári žiadosti o projekt.

## § 2

### Predmet dohody

1. Táto partnerská zmluva stanovuje opatrenia upravujúce vzťahy medzi VP a všetkými PP s cieľom zabezpečiť riadnu implementáciu projektu ID CE0100183, Návrh a testovanie politik na zníženie, opravu, zhodnotenie a opätovné použitie odpadu z elektrických, elektronických zariadení a plastov v strednej Európe, skratka: Circular WEEEP ako je uvedené v najnovšej verzii schváleného formulára žiadosti, ako aj v súlade s podmienkami poskytnutia podpory uvedenými v Nariadeniach o európskych štrukturálnych a investičných fondoch, delegovaných a vykonávacích aktoch, pravidlách programu na nich založených a zmluve o poskytnutí príspevku podpísanej medzi RO a VP.
2. VP a všetci PP sa zaväzujú spoločne realizovať projekt v súlade s najnovšou verziou schváleného formulára žiadosti s cieľom dosiahnuť ciele projektu. To zahŕňa aj záväzok produkovať kvalitatívne výstupy a dosahovať výsledky stanovené v príhláške.
3. VP a všetci PP vyhlasujú, že si pozorne prečítali a prijali právny rámec a ďalšie relevantné normy ovplyvňujúce projekt. V prípade, že zmeny zmluvy o poskytnutí príspevku ovplyvnia partnerskú zmluvu, bude tento dokument zodpovedajúcim spôsobom upravený.
4. Prílohy k tejto partnerskej zmluve tvoria neoddeliteľnú súčasť tejto zmluvy a *okrem iného obsahujú*: kópiu najnovšej verzie schváleného formulára žiadosti (príloha 1); kópiu zmluvy o poskytnutí dotácie podpísanej medzi RO a VP vrátane akejkoľvek revízie (revízií) (príloha 2); zoznam bankových účtov PP (príloha 3).
5. Táto partnerská zmluva tiež výslovne slúži ako písomné splnomocnenie PP pre VP a oprávňuje ho vykonávať špecifické povinnosti a zodpovednosti, ako je uvedené nižšie.

## § 3

### Trvanie zmluvy

Táto partnerská zmluva nadobúda platnosť dňom posledného podpisu tejto zmluvy a zostáva v platnosti, kým VP úplne nesplní svoje záväzky voči RO - ako je stanovené v § 4 zmluvy o poskytnutí dotácie podpísanej medzi RO a VP.

## § 4

### Partnerstvo

Všetci PP oprávňujú VP zastupovať PP v projekte. Zaväzujú sa podniknúť všetky kroky potrebné na podporu VP pri plnení jeho povinností, ako je uvedené v zmluve o poskytnutí príspevku podpísanej medzi RO a VP, ako aj v tejto zmluve.

## § 5

### Projektový manažment: povinnosti vedúceho partnera

1. VP prevezme výhradnú zodpovednosť voči RO za implementáciu, riadenie a koordináciu celého projektu a splní všetky povinnosti vyplývajúce zo zmluvy o poskytnutí príspevku.
2. Povinnosti VP sú uvedené v zmluve o poskytnutí príspevku, ktorá je pripojená k tejto zmluve ako príloha 2.
3. Okrem toho je VP povinný:
  - a. Vykonať všetky potrebné kroky na splnenie požiadaviek uvedených v príručke programu;

- b. Zabezpečiť prijatie všetkých potrebných opatrení, aby nedošlo k vypovedaniu zmluvy o poskytnutí príspevku zo strany RO a tým predísť tomu, aby bolo partnerstvo požiadané o vrátenie príspevku podľa § 17 zmluvy o poskytnutí príspevku.

## § 6

### Projektový manažment: povinnosti partnerov projektu

1. Každý PP musí spĺňať príslušné právne a iné požiadavky podľa zákona, ktorý sa naňho vzťahuje, najmä legislatívy Európskej únie a národnej legislatívy, ako je uvedené v § 1 zmluvy o poskytnutí príspevku (príloha 2) a jej prílohách. Okrem toho každý PP zabezpečí získanie všetkých potrebných súhlasov (napr. stavebné povolenia, vyhlásenia o hodnotení vplyvov na životné prostredie),  
Pre tú časť projektu, za ktorú je zodpovedný, je každý PP povinný zabezpečiť:
  - a. že je v súlade s príslušnými pravidlami týkajúcimi sa verejného obstarávania, hospodárskej súťaže a vstupu na trhy, trvalo udržateľného rozvoja a ochrany životného prostredia, rovnakých príležitostí a nediskriminácie, rodovej rovnosti, značky, finančného riadenia a štátnej pomoci;
  - b. že je realizovaný v súlade s pravidlami a postupmi stanovenými v programovom manuáli (napr. s ohľadom na sledovanie fyzického a finančného napredovania projektu, evidenciu a uchovávanie dokumentov, písomné žiadosti o úpravu projektu, realizáciu opatrení na informovanie a publicitu a pod.);
  - c. že v prípade finančných prostriedkov poskytnutých v rámci štátnej pomoci budú dotknutí PP rešpektovať všetky potrebné požiadavky stanovené v platných pravidlách EÚ, národných a programových pravidlách, ako je uvedené v § 1 zmluvy o poskytnutí dotácie.
  - d. že požiadavky programu na oprávnenosť výdavkov, ako sú uvedené v programovom manuáli a v súlade s § 5 zmluvy o poskytnutí príspevku podpísanej medzi RO a VP, sú prísne rešpektované.
2. V súlade s ustanoveniami Nariadenia (EÚ) 2016/679 (všeobecné nariadenie o ochrane údajov) v platnom znení je RO oprávnený spracúvať osobné údaje VP a všetkých PP, ktoré sú obsiahnuté v schválenom formulári žiadosti a ktoré sa získavajú od orgánov a oprávnených zástupcov týchto orgánov a úradov: národné kontrolné orgány a orgány zapojené do auditov vykonávaných pre program, Európska komisia, auditorské orgány Európskej únie a mesta Viedeň, Spolkového ministerstva financií Rakúskej republiky alebo akejkoľvek inej inštitúcie zodpovednej za vykonávanie auditov alebo kontrol podľa právnych predpisov Európskej únie alebo vnútroštátnych právnych predpisov. Okrem toho je RO oprávnený spracovávať tieto údaje a zdieľať ich s inými programami za účelom realizácie svojich úloh spojených s európskou protikorupčnou politikou a sprístupňovať tieto údaje príslušným orgánom na účely hodnotenia a monitorovania.  
Okrem toho môžu programové orgány použiť mená a adresy všetkých partnerov projektu, účel a výšku príspevku v rámci informačných a komunikačných opatrení týkajúcich sa programu, ako aj podávania správ Európskej komisii.
3. Každý PP zriadi fyzický a/alebo elektronický archív, ktorý umožňuje uchovávať údaje, záznamy a dokumenty tvoriace auditný záznam v súlade s požiadavkami opísanými v príručke programu. Umiestnenie uvedeného archívu je uvedené v elektronickom monitorovacom systéme programu (ďalej len "Jems") a každý PP sa zaväzuje bezodkladne informovať VP o každej zmene umiestnenia.
4. Každý PP umožní prístup príslušným orgánom [RO, spoločný sekretariát (ďalej len SS), orgánu auditu, útvarom Komisie a národným kontrolným inštitúciám a k kontrolným inštitúciám EÚ] do svojich obchodných priestorov na za účelom vykonania potrebných kontrol a auditov, ako je ďalej upravené v § 17.
5. Každý PP zabezpečí, aby jeho časť aktivít, ktoré sa majú implementovať v schválenom projekte, nebola plne alebo čiastočne financovaná z iných programov EÚ.
6. Každý PP zabezpečí, aby boli splnené nasledujúce podmienky projektového a finančného riadenia:

- a. Včas začať, ako aj realizovať časť (časti) projektu, za ktorú je zodpovedný, včas a v súlade so schváleným formulárom žiadosti a zabezpečiť z kvantitatívneho a kvalitatívneho hľadiska dodanie plánovaných projektových aktivít, výstupov a výsledkov;
  - b. Vymenovať miestneho koordinátora pre tú časť (časti) projektu, za ktoré je zodpovedný, a dať vymenovanému koordinátorovi právomoc zastupovať partnera v projekte, aby sa zabezpečilo riadne riadenie projektu;
  - c. Okamžite informovať VP o akejkoľvek udalosti, ktorá by mohla viesť k dočasnému alebo trvalému prerušeniu alebo akejkoľvek inej odchýlke časti (časti) schváleného projektu, za ktorú je PP zodpovedný;
  - d. Poskytnúť odborníkom alebo orgánom oprávneným programom Interreg CENTRAL EUROPE, ktorí vykonávajú hodnotenia projektov a/alebo štúdie, akýkoľvek dokument alebo informácie požadované na účely hodnotenia. Informácie možno poskytnúť aj prostredníctvom prieskumov a/alebo rozhovorov;
  - e. Okamžite reagovať na akúkoľvek požiadavku zo strany RO/SS prostredníctvom VP;
  - f. Že výdavky nahlásené VP boli vynaložené na účely implementácie projektu a zodpovedajú činnostiam opísaným v najnovšej verzii schváleného formulára žiadosti;
  - g. Že v prípade, ak sa nepodari úspešne dosiahnuť jeden alebo viacero výstupných a výsledkových cieľov stanovených v poslednej schválenej verzii žiadosti, zavedú sa primerané nápravné opatrenia na zabezpečenie výkonnosti projektu, ako aj na minimalizáciu vplyvu na úrovni programu (napr. prispôbenie projektu zmenenej situácii) podľa postupov špecifikovaných v programovom manuáli;
  - h. Okamžite informovať VP, ak sa znížia náklady alebo sa prestane plniť niektorá z podmienok vyplácania, alebo nastanú okolnosti, ktoré oprávňujú RO znížiť platbu alebo požadovať vrátenie príspevku (či už časť príspevku alebo celý príspevok);
  - i. Zaviesť samostatný účtovný systém pre zúčtovanie projektu a zabezpečiť, aby bolo možné jasne identifikovať oprávnené náklady, ako aj prijaté dotácie.
7. V prípade, že sa ktorýkoľvek z PP nachádza v situácii podniku v ťažkostiach, v zmysle bodu 18, článku 2 Nariadenia (EÚ) č. 651/2014, ako aj v súlade s článkom 7, ods. 1, písm. d) Nariadenia (EÚ) 2021/1058 (ďalej len Nariadenie o ERDF), dotknutý PP je povinný okamžite informovať VP, ktorý následne bezodkladne informuje RO/SS.

## § 7

### Riadiaci výbor projektu

1. Pre správnu implementáciu a riadenie projektu sa zriadi riadiaci výbor v súlade s ustanoveniami programového manuálu.
2. Riadiaci výbor je rozhodovacím orgánom projektu a skladá sa zo zástupcov VP a všetkých PP riadne oprávnených zastupovať príslušné inštitúcie VP a PP. Predsedá mu VP. Riadiaci výbor sa stretáva pravidelne. Pridružení partneri sa prizývajú k účasti v riadiacom výbore v pozícii poradcov. Externé kľúčové zainteresované strany môžu byť tiež pozvané, aby sa zúčastnili na jednom alebo viacerých stretnutiach ako pozorovatelia/poradcovia.
3. Riadiaci výbor:
  - a. je zodpovedný za monitorovanie a overovanie implementácie projektu a dosahovanie plánovaných výsledkov, ako je uvedené v schválenom formulári žiadosti;
  - b. vykonáva finančný monitoring realizácie projektu a rozhoduje o prípadných úpravách rozpočtu podľa § 11 tejto zmluvy;
  - c. monitoruje a riadi odchýlky v realizácii projektu;
  - d. rozhoduje o úpravách projektu (napr. partnerstvo, rozpočet, aktivity a trvanie);
  - e. je zodpovedný za riešenie akýchkoľvek sporov v rámci partnerstva (ako je uvedené v § 22 tejto zmluvy).

4. Ďalšie aspekty vrátane vytvorenia podskupín alebo pracovných skupín môžu byť stanovené v rokovacom poriadku riadiaceho výboru.

## § 8

### Finančné riadenie a zásady účtovníctva

V súlade s § 6 tejto zmluvy je každý PP zodpovedný voči VP za zabezpečenie riadneho finančného hospodárenia so svojím rozpočtom, ako je uvedené v poslednej verzii schváleného formulára žiadosti, a zaväzuje sa uvoľniť svoju časť spolufinancovania. Na tento účel musí byť zavedený samostatný účtovný systém.

## § 9

### Hlásenie a žiadosti o platbu

1. Každý PP môže prostredníctvom VP požiadať o vyplatenie príspevku z Európskeho fondu regionálneho rozvoja (ďalej len ERDF) predložením dôkazu o pokroku jeho príslušnej časti (častí) projektu smerom k dosiahnutiu výstupov a výsledkov, ako je uvedené v schválenej žiadosti, v súlade so zásadou riadneho finančného hospodárenia (určeného zásadami hospodárnosti, efektívnosti a efektívnosti) a preukázaním užitočnosti prípadných nákupov. Na tento účel sa každý PP zaväzuje poskytnúť VP úplné a presné informácie potrebné na vypracovanie a predloženie spoločných správ o pokroku a tam, kde je to možné, hlavné výstupy a výstupy získané v súlade so schváleným formulárom žiadosti. Spoločné správy o činnosti a spoločné finančné správy sa predkladajú RO/SS podľa postupov stanovených v programovom manuáli a pri dodržaní termínov stanovených v prehľadovej tabuľke cieľov podávania správ a termínov priložených k zmluve o poskytnutí príspevku (pozri prílohu 2).
2. Okrem toho, aby mohol VP predložiť RO žiadosti o platbu, ktoré sú priložené k spoločným finančným správam, každý PP predloží VP svoje osvedčenia potvrdzujúce oprávnenosť výdavkov po overeniach vykonaných podľa § 10.
3. Aby boli dodržané termíny uvedené v § 9.1, každý PP sa zaväzuje doručiť VP potrebné informácie a dokumenty 10 pracovných dní pred termínmi na predkladanie príslušných pravidelných spoločných správ o pokroku stanovenými v zmluve o poskytnutí príspevku.
4. Žiadosti o predĺženie lehoty na podávanie správ možno vyhovieť len vo výnimočných a riadne odôvodnených prípadoch. VP je oprávnený požiadať o takého predĺženie RO prostredníctvom SS najneskôr týždeň pred riadnym termínom.
5. V súlade s § 11.5 zmluvy o poskytnutí príspevku VP potvrdí, že výdavky vykázané každým PP boli vynaložené PP na účely implementácie projektu, že zodpovedajú aktivitám stanoveným v schválenom formulári žiadosti a že boli overené národným kontrolórom.
6. Ak VP spochybňuje relevantnosť akýchkoľvek výdavkových položiek, ktoré požaduje PP, VP vyjasní problém s príslušným PP s cieľom nájsť dohodu o výdavkoch, ktoré si PP nárokuje, a zodpovedajúcich aktivitách, o ktorých PP tvrdí, že sú pre projekt relevantné. V prípade, že sa takáto dohoda nedosiahne, postupuje sa podľa postupu uvedeného v programovej príručke.
7. Platby, ktoré neboli vyžiadané včas a v plnej výške alebo ktoré nie sú v súlade s harmonogramom platieb, ako je uvedené v prehľadovej tabuľke cieľov a termínov podávania správ pripojenej k zmluve o príspevku, nebudú nahradené. V prípade zrušenia viazanosti finančných prostriedkov platí ustanovenie § 18.4.
8. Aby bolo možné pokračovať v analýze pravidelných spoločných správ o pokroku, každý PP musí poskytnúť dodatočné informácie, ak to VP alebo RO/SS považujú za potrebné. Dodatočné informácie požadované RO/SS musí VP zhromaždiť a odoslať v požadovanom časovom rámci.
9. RO si vyhradzuje právo neprijíť - čiastočne alebo úplne - potvrdenia o výdavkoch, ako je uvedené v § 10 tejto zmluvy, v súlade s ustanoveniami § 6.4 zmluvy o poskytnutí príspevku.

10. Po schválení spoločnej finančnej správy RO/SS a potom, čo boli príslušné **prostriedky** ERDF prevedené na účet VP, pokiaľ nie je v partnerskej zmluve uvedené inak, VP postúpi príslušný podiel ERDF každému PP bezodkladne a v plnej miere na ich bankové účty, ako je uvedené v prílohe 3. Zmeny čísla účtu musia byť riadne oznámené VP.
11. Maximálne prijateľné oneskorenie prevodu ERDF na PPs je 10 pracovných dní. Vo výnimočných a riadne odôvodnených prípadoch môžu VP, ktorí sú verejnými orgánmi, využiť predĺženie vyššie uvedeného termínu na to, aby boli dodržané interné administratívne postupy pri prevode verejných prostriedkov. V prípade neodôvodneného omeškania pri prevode prostriedkov ERDF PP, ktoré sú pripísateľné VP, môžu PP požadovať úrokové sadzby, ktoré VP vylúči zo schváleného rozpočtu projektu.
12. VP poskytne všetkým PP kópie akejkoľvek správy a dokumentácie predloženej RO/SS a bude PP informovať o všetkej relevantnej komunikácii s RO alebo SS v súlade s § 11.7 zmluvy o poskytnutí príspevku.
13. Podrobnosti o obsahu správ o overení výdavkov, o preplatení finančných prostriedkov a súvisiacich procesných pravidlách sú uvedené v programovom manuáli, ktorého obsah každý PP akceptuje.

## § 10

### Overenie výdavkov

1. Ku každej spoločnej finančnej správe predloženej VP RO prostredníctvom SS musia byť priložené osvedčenia potvrdzujúce oprávnenosť výdavkov na úrovni VP aj PP, vydané národnými kontrolórmí, ako je uvedené v článku 46, ods. 3 Nariadenia Interreg, podľa systému stanoveného každým členským štátom a v súlade s požiadavkami stanovenými právnym rámcom uvedeným v § 1 zmluvy o poskytnutí príspevku. K osvedčeniam o výdavkoch musia byť priložené povinné prvky uvedené v programovom manuáli (t.j. kontrolná správa a kontrolný zoznam). Partneri projektu dodajú všetky potrebné dokumenty, aby VP mohol splniť svoje povinnosti. Na tento účel sa partneri môžu dohodnúť na vnútorných pravidlách a postupoch poskytovania.
2. Národní kontrolóri budú pri svojej práci vychádzať z pravidiel poskytnutých každým členským štátom a požiadaviek stanovených v príslušných nariadeniach ES a v programovom manuáli.
3. PP z krajín, ktoré majú nastavený decentralizovaný systém kontroly, sú povinní zabezpečiť, aby boli kontrolóri vybraní v súlade so systémom vytvoreným každým členským štátom a aj to, že splňajú požiadavky kvalifikácie a nezávislosti uvedené v programovom manuáli. Okrem toho títo PP berú na vedomie, že RO si vyhradzuje právo po dohode s národnou zodpovednou inštitúciou požadovať, aby bol kontrolór priamo vybraný PP nahradený, ak fakty, ktoré neboli známe pri podpise zmluvy o poskytnutí príspevku, spochybňujú kontrolóra, jeho nezávislosť alebo profesionálne štandardy.
4. Každý PP je povinný oznámiť VP svojich národných kontrolórov, ktorí v súlade so systémom vytvoreným každým členským štátom overujú výdavky PP. Národní kontrolóri sú uvedení v Jems.
5. Akákoľvek zmena kontrolného orgánu/inštitúcie alebo mena kontrolóra(ov) sa riadne oznámi VP, ktorý to musí následne oznámiť RO prostredníctvom SS.

## § 11

### Úpravy projektu

1. O úpravy projektu požiada VP v súlade s pravidlami a postupmi uvedenými v programovom manuáli. Tam, kde je to relevantné, aby zmeny nadobudli účinnosť, musia byť schválené príslušným programovým orgánom/ mi.
2. V dokumentoch žiadosti je jasne definovaný príspevok VP a každého PP. Zmeny v projektovom partnerstve si vyžadujú predchádzajúci súhlas príslušných orgánov programu, ako je uvedené v programovom manuáli. Po schválení sú však platné spätne od dátumu uvedeného v písomnom súhlase zo strany SS.



3. Pokiaľ ide konkrétne o úpravy rozpočtu, každý PP môže uplatniť zmeny vo svojom schválenom rozpočte len vtedy, ak sú v súlade s pravidlami flexibility uvedenými v programovom manuáli a ak bol poskytnutý predchádzajúci súhlas VP alebo orgánov programu. Na tento účel bude každý PP včas informovať VP o akejkoľvek žiadosti o revíziu svojho rozpočtu v súvislosti s jeho pôvodným záväzkom.
4. V prípade zmien v partnerstve bude táto partnerská zmluva zodpovedajúcim spôsobom zmenená a podpísaná VP a PP, vrátane nového PP (ak je to relevantné).

## § 12

### Komunikácia a branding

1. VP a PP zabezpečia primeranú propagáciu projektu smerom k potenciálnym príjemcom výsledkov projektu, ako aj k širokej verejnosti.
2. Ak RO neuvedie inak, akékoľvek oznámenie alebo informácie uskutočnené alebo zverejnené v rámci projektu vrátane prezentácií na konferenciách alebo seminároch budú poukazovať na to, že tento projekt bol realizovaný prostredníctvom finančnej pomoci z fondov ERDF programu Interreg CENTRAL EUROPE, ako to vyžaduje príloha IX Nariadenia (EÚ) 2021/1060 (ďalej len CPR). Všetky informačné, komunikačné a brandingové opatrenia projektu sa budú vykonávať v súlade s vyššie uvedenými pravidlami, najnovšou verziou schváleného formulára žiadosti, programovým manuálom a akýmkoľvek ďalšími pokynmi vydanými programom v tejto záležitosti. VP zabezpečí, aby PP spĺňali tieto požiadavky a poskytne im relevantné dokumenty a akékoľvek programové usmernenia potrebné v tomto smere.
3. VP musí zabezpečiť, aby všetci PP a aj VP sám rešpektovali dodatočné požiadavky týkajúce sa značky, ako sú stanovené v programovom manuáli, ktorý tvorí neoddeliteľnú súčasť tejto zmluvy.
4. Každý PP zabezpečí, aby v každom oznámení alebo v rámci informácií týkajúcich sa projektu v akejkoľvek forme, vrátane digitálnej a online, bolo uvedené, že odráža iba názor autora a že orgány programu nenesú zodpovednosť za akékoľvek použitie informácií v ňom obsiahnutých.
5. Všetci PP tiež preberajú plnú zodpovednosť za obsah akéhokoľvek oznámenia, informácie a marketingový produkt poskytnutý RO, ktoré vypracovali PP alebo tretie strany v mene PP. PP sú zodpovední v prípade, že si tretia strana nárokuje náhradu škody (napr. z dôvodu porušenia práv duševného vlastníctva). PP odškodnia VP v prípade, ak VP utrpí akúkoľvek škodu v dôsledku obsahu propagačného a informačného materiálu.
6. Každý PP musí dodržiavať všetky povinnosti týkajúce sa publicity, komunikácie a budovania značky (napr. pravidlá týkajúce sa používania loga programu, informačných požiadaviek, organizácií podujatí atď.), ako je ďalej špecifikované v programovom manuáli a akýchkoľvek iných usmerneniach vydaných programom v tejto záležitosti.
7. V súlade s článkom 49 ods. 3 CPR je RO oprávnený zverejniť tieto informácie:
  - (a) názov VP a jeho PP;
  - (b) názov projektu;
  - (c) zhrnutie projektu vrátane účelov projektu a jeho očakávaných výsledkov;
  - (d) výsledky projektu;
  - (e) dátum začiatku projektu;
  - (f) očakávaný alebo skutočný dátum ukončenia projektu;
  - (g) financovanie z EFRR a celkové náklady na projekt;
  - (h) príslušný programový špecifický cieľ;
  - (i) ukazovateľ polohy alebo geolokácie pre projekt a príslušné krajiny;
  - (j) umiestnenie VP a jeho PP;
  - (k) typ predpokladanej intervencie v rámci projektu v súlade s článkom 73, ods. 2, písm. g) nariadenia o spoločných ustanoveniach.
8. RO je ďalej oprávnený použiť tieto údaje na informačné a komunikačné účely, ako je uvedené v prílohe IX CPR, citovanej v § 1 zmluvy o poskytnutí príspevku.
9. RO v mene MV a ostatných predkladateľov programu na národnej úrovni je oprávnený použiť výstupy a výsledky na informačné a komunikačné akcie v súvislosti s programom. Všetci PP súhlasia s tým, že RO postupuje informácie o výstupoch ostatným orgánom, ako aj členským štátom zúčastňujúcim sa na programe, aby tento materiál použili na prezentáciu spôsobu využitia príspevku.

10. Na účely splnenia cieľov uvedených v § 9.1 tejto zmluvy každý PP poskytne dôkazy o výstupoch tak, ako je ďalej špecifikované v programovom manuáli.
11. VP zabezpečí, aby boli komunikačné a propagačné materiály a materiály (vrátane tých na úrovni PP) prístupné na požiadanie RO (a ďalej inštitúciám, orgánom, úradom alebo agentúram EÚ) a aby bola RO (a ďalším inštitúciám, orgánom, úradom alebo agentúram EÚ) udelená bezplatná, nevýhradná a neodvolateľná licencia používať takýto materiál a všetky už existujúce práva s ním spojené v súlade s prílohou IX k NSU.

## § 13

### Postúpenie, právne nástupníctvo

1. VP a PP môžu vo výnimočných prípadoch a za opodstatnených okolností postúpiť svoje povinnosti a práva podľa tejto zmluvy len po predchádzajúcom písomnom súhlase orgánov programu a v súlade s postupom úpravy projektu uvedeným v programovom manuáli.
2. Ak sa podľa vnútroštátnych zákonov právna subjektivita nemení a ak sa všetky aktíva PP prevezmú tak, že nie je odôvodnené očakávať zhoršenie finančnej spôsobilosti nadobúdajúcej inštitúcie (t.j. v prípadoch univerzálneho dedenia), v takomto prípade nie je predchádzajúci súhlas MA potrebný. Dotknutý PP však včas predloží RO/SS prostredníctvom VP súvisiace informácie spolu so všetkými dokumentmi, ktoré sú potrebné na analýzu právneho prípadu. Ak RO/SS dospeje k záveru, že vyššie uvedené podmienky nie sú splnené (napr. v prípadoch singulárneho nástupníctva), VP bude informovaný o tom, že je potrebné začať proces úpravy projektu, ako je uvedené v § 13.1.
3. V prípade postúpenia alebo akejkoľvek formy právneho nástupníctva VP alebo PP je VP alebo dotknutý PP povinný postúpiť všetky práva a povinnosti a všetky dokumenty súvisiace s projektom každému a akémukoľvek postupníkovi alebo právnenému nástupcovi. Súvisiace správy RO/SS požadované v programových dokumentoch musí poskytnúť VP.
4. V prípade, ak sa použije § 13.1, táto zmluva sa zodpovedajúcim spôsobom zmení a doplní.

## § 14

### Spolupráca s tretími stranami a outsourcing

1. V prípade outsourcingu musia PP dodržiavať pravidlá EÚ, národné a programové pravidlá o verejnom obstarávaní a zostanú výhradnými zodpovednými stranami voči VP a prostredníctvom VP aj voči RO za dodržiavanie svojich záväzkov na základe podmienok stanovených v tejto dohode vrátane jej príloh.
2. V prípade finančnej účasti pridružených partnerov nesmie byť táto účasť v rozpore s pravidlami verejného obstarávania. Aby sa výdavky, ktoré vzniknú pridruženým partnerom, mohli považovať za oprávnené, musí ich znášať niektorý z PP alebo VP, a to pod podmienkou, že to umožňujú vnútroštátne alebo programové pravidlá.

## § 15

### Zodpovednosť

1. Podľa § 10 zmluvy o poskytnutí príspevku VP nesie celkovú finančnú a právnu zodpovednosť za projekt a za PP voči RO a tretím stranám.
2. V rámci partnerstva bude každá strana tejto zmluvy zodpovedná voči ostatným stranám a ochráni a odškodní túto druhú stranu za akékoľvek záväzky, škody a náklady vyplývajúce z nedodržania jej povinností a záväzkov, ako je uvedené v tejto zmluve a jej príloh alebo iných právnych normách. Prípadné vyplatenie neoprávnených finančných prostriedkov zo strany PP voči VP, za ktoré VP zodpovedá RO, je upravené v § 18 tejto zmluvy.

3. VP preberá výhradnú zodpovednosť voči tretím stranám, vrátane zodpovednosti za škody alebo zranenia akéhokoľvek druhu, ktoré utrpia počas realizácie projektu, ako je uvedené v § 10.9 zmluvy o poskytnutí príspevku. VP je oprávnený uplatniť subrogáciu voči PP, ktorý škodu spôsobil. PP, ktorý spôsobil škodu, sa z tohto dôvodu zodpovedá VP.
4. Zmluvné strany tejto zmluvy akceptujú, že RO nemôže byť za žiadnych okolností alebo z akéhokoľvek dôvodu braný na zodpovednosť za škodu alebo zranenie, ktoré utrpí personál alebo majetok VP alebo akéhokoľvek PP počas realizácie projektu. RO nemôže akceptovať žiadne nároky na kompenzáciu alebo zvýšenie platieb v súvislosti s takouto škodou alebo zranením.
5. Žiadna strana nenesie zodpovednosť za nedodržanie záväzkov vyplývajúcich z tejto zmluvy v prípade vyššej moci, ako je uvedené v § 23 tejto zmluvy.

## § 16

### Neplnenie záväzkov

1. Každý PP je povinný bezodkladne informovať VP a poskytnúť všetky potrebné podrobnosti, ak nastane akákoľvek udalosť, ktorá by mohla ohroziť implementáciu projektu.
2. Každý PP je priamo a výlučne zodpovedný voči VP a ostatným PP za riadnu implementáciu svojej časti (častí) projektu, ako je popísané v schválenom formulári žiadosti, ako aj za riadne plnenie svojich povinností, ako je stanovené v tejto zmluve. Ak PP nesplní svoje povinnosti vyplývajúce z tejto zmluvy v riadnom čase, VP ho upozorní, aby tieto povinnosti splnil v primeraných lehotách stanovených VP. VP vynaloží všetko úsilie na vyriešenie problémov, vrátane žiadosti o pomoc RO/SS. Ak by neplnenie pokračovalo, VP sa môže rozhodnúť vylúčiť príslušného PP z projektu ešte predtým, ako tento krok odsúhlasia ostatní PP. RO a SS budú o takomto zamýšľanom rozhodnutí bezodkladne informovaní.
3. Vylúčený PP je povinný vrátiť VP všetky prijaté prostriedky programu, v prípade ktorých nemôže v deň vylúčenia hodnoverne preukázať, že tieto prostriedky boli použité na aktivity alebo získanie výstupu/výstupov v prospech projektu a že takéto aktivity a výstup/výstupy možno použiť na ďalšiu realizáciu projektu. Vylúčený PP je povinný nahradiť VP a zostávajúcim PP akúkoľvek škodu v dôsledku jeho vylúčenia.
4. Vylúčený PP musí uchovávať doklady na účely auditu podľa ustanovení § 6.3 tejto zmluvy.
5. VP a všetci PP sa týmto zaväzujú nahradiť si navzájom tie škody, ktoré môžu vyplývať z úmyselnej alebo hrubej nebanlivosti, neplnenia alebo nesprávneho plnenia akejkoľvek z ich povinností podľa tejto zmluvy.
6. V prípade nesplnenia záväzkov PP, ktoré majú finančné dôsledky na financovanie projektu ako celku, môže VP požadovať od zodpovedného PP kompenzáciu na pokrytie príslušnej sumy.

## § 17

### Finančné kontroly, audit

1. Európska komisia, Európsky úrad pre boj proti podvodom (OLAF), Európsky dvor audítorov (EDA) a v rámci ich zodpovednosti aj audítorské orgány zúčastnených členských štátov EÚ alebo iné vnútroštátne verejné kontrolné orgány, ako aj orgán auditu programu, RO a SS sú oprávnení kontrolovať správne použitie finančných prostriedkov VP alebo jeho PP alebo zabezpečiť, aby takýto audit vykonal oprávnené osoby. VP a PP budú včas informovaní o akomkoľvek audite, ktorý sa má vykonať na ich výdavkoch.
2. Každý PP podnikne všetky potrebné kroky na to, aby splnil základné požiadavky uvedené v tejto zmluve, zmluve o poskytnutí príspevku, platných zákonoch a programových dokumentoch (programový manuál a zadávacie podmienky pre konkrétnu výzvu), ktoré sú neoddeliteľnou súčasťou tejto zmluvy, zabezpečil komplexnú dokumentáciu o súlade s týmito normami a sprístupnil túto dokumentáciu v súlade s § 6.4. Okrem povinností týkajúcich sa podávania správ a informácií je každý PP povinný najmä:

- a. Uchováva všetky dokumenty a údaje potrebné na kontroly a audity bezpečne a usporiadane;
  - b. Robiť všetky potrebné opatrenia, aby zabezpečil, že akýkoľvek audit oznámený riadne oprávnenou inštitúciou, ako je uvedené v § 17.1, môže byť vykonaný hladko;
  - c. Poskytovať týmto inštitúciám akékoľvek požadované informácie o projekte a umožniť prístup do ich obchodných priestorov, poskytovať a sprístupňovať všetky informácie a dokumenty potrebných pre audit, ako sa vyžaduje v nariadeniach o európskych štrukturálnych a investičných fondoch, delegovaných a vykonávacích aktoch a programovom manuáli.
3. Každý PP musí bezodkladne informovať VP o všetkých auditoch, ktoré vykonali orgány uvedené v § 17.1 tejto zmluvy.
  4. Ak sa v dôsledku kontrol a auditov akýkoľvek výdavok považuje za neoprávnený podľa regulačného rámca podľa § 1 zmluvy o poskytnutí príspevku, uplatní sa postup opísaný v § 18 a § 9.9 tejto zmluvy.

## § 18

### Výber alebo vrátenie neoprávnene vyplatených prostriedkov, zrušenie viazanosti prostriedkov

1. Ak RO v súlade s ustanoveniami zmluvy o poskytnutí dotácie, programového manuálu a § 9.9 tejto zmluvy požaduje vrátenie príspevku, ktorý už bol prevedený na VP, každý PP je povinný previesť svoju časť nenáležite vyplatenej sumy VP v súlade s článkom 52 ods. 1 nariadenia (EÚ) 2021/1059. VP bezodkladne zašle list, ktorým RO uplatnil nárok na vrátenie platby, a oznámi každému PP sumu, ktorá sa má vrátiť. Alternatívne, a ak je to možné, bude suma splátky započítaná oproti ďalšej platbe RO VP alebo, ak je to možné, zostávajúce platby môžu byť pozastavené. V prípade, ak sa vrátenie považuje za potrebné, je toto vrátenie splatné do jedného mesiaca od dátumu prijatia oznámenia, ktorým si RO uplatňuje nárok na vrátenie platieb u VP. VP je oprávnený stanoviť interný termín pre dotknutých PP, aby splnili požiadavky RO. Splatná suma je úročená podľa § 13.3 zmluvy o poskytnutí príspevku. Ďalšie ustanovenia zmluvy o poskytnutí príspevku sa použijú obdobne.
2. V prípade, že PP nevráti VP vymáhané sumy do termínu uvedenému v oznámení o nároku na vrátenie platieb, VP bezodkladne informuje RO. V riadne odôvodnených prípadoch RO informuje členský štát, na území ktorého sa dotknutý PP nachádza, aby od tohto členského štátu vymáhal neoprávnene vyplatené platby. Príslušný členský štát je preto oprávnený požadovať od PP neoprávnene vyplatené finančné prostriedky, ktoré boli vrátené RO.
3. V prípade, že žiadny PP nebude za nárok o vyplatenie platieb zodpovedný, suma, ktorá sa má vrátiť, sa rozdelí medzi všetkých PP v pomere k ich podielu na rozpočte projektu.
4. Bankové poplatky, ktoré vzniknú pri vrátení platieb splatných RO prostredníctvom VP, budú v plnej miere znášať dotknutí PP.
5. Ak dôjde k zrušeniu viazanosti finančných prostriedkov v súlade s § 9.7 a ustanoveniami programového manuálu, PP týmto súhlasia s tým, že odpočet bude pripísaný tým PP, ktorí prispeli k zrušeniu finančných prostriedkov, pokiaľ MV neprijme iné rozhodnutie. Odpočítanie finančných prostriedkov sa vykoná tak, aby neohrozilo budúce zapojenie PP a realizáciu aktivít.

## § 19

### Vlastníctvo - Využitie výstupov

1. Vlastníctvo, vlastnícke právo a práva priemyselného a duševného vlastníctva k výsledkom projektu a správam a iným dokumentom, ktoré sa ho týkajú, budú v závislosti od platného národného práva pridelené VP a/alebo jeho PP.
2. Ak viacerí členovia partnerstva (VP a/alebo PP) spoločne vykonali prácu generujúcu výstupy a ak nie je možné zistiť ich príslušný podiel na práci, tieto budú výstupy vlastníť spoločne.
3. V prípade spoluvlastníctva platia tieto ustanovenia:

V prípade spoločného vlastníctva uzatvoria príslušné strany samostatnú dohodu o rozdelení a podmienkach výkonu tohto spoločného vlastníctva (dohoda o spoločnom vlastníctve).

Ak sa spoluvlastníkom nepodarilo uzavrieť zmluvu o spoluvlastníctve, použijú sa tieto ustanovenia:

- každý zo spoluvlastníkov je oprávnený využívať spoločne vlastnené výsledky na nekomerčné výskumné činnosti bez licenčných poplatkov a bez predchádzajúceho súhlasu ostatných spoluvlastníkov a
- každý zo spoluvlastníkov je oprávnený inak využívať spoločne vlastnené výsledky a udeľovať nevýhradné licencie tretím stranám (bez akéhokoľvek práva na sublicenciu), ak ostatní spoluvlastníci:
  - a) boli o tomto informovaní aspoň 45 kalendárnych dní vopred; a
  - b) bola im poskytnutá spravodlivá a primeraná náhrada.

Tieto ustanovenia budú v súlade s § 26.7 tejto zmluvy.

4. Vlastníctvo výstupov, ktoré majú charakter investícií do infraštruktúry alebo produktívnych investícií realizovaných v rámci projektu, patrí dotknutému VP a/alebo PP podľa časového rámca, ako aj za podmienok stanovených v článku 65 CPR. Ak niektorá z podmienok stanovených v uvedenom nariadení nie je v určitom čase splnená, RO/SS musí byť okamžite informovaný príslušným VP alebo PP. RO bude vymáhať neoprávnené vyplatený príspevok z ERDF v pomere k obdobiu, počas ktorého neboli splnené požiadavky.
5. RO si vyhradzuje právo použiť výstupy a výsledky na informačné a komunikačné akcie a udalosti organizované v súvislosti s programom.

## § 20

### Dôvernost'

1. Hoci je povaha implementácie projektu verejná, informácie vymieňané v kontexte jeho implementácie medzi VP a PP, samotnými PP alebo RO/SS budú dôverné.
2. VP a PP sa zaväzujú prijať opatrenia, aby zabezpečili, že všetci ich príslušní zamestnanci zapojení do projektu budú rešpektovať dôvernú povahu týchto informácií a nebudú ich rozširovať, odovzdávať tretím stranám ani používať bez predchádzajúceho písomného súhlasu VP a inštitúcií PP, ktorá informácie poskytla.

## § 21

### Spory medzi partnermi

1. V prípade sporu medzi VP a jeho PP alebo medzi PP sa uprednostní prezumpcia dobrej viery všetkých strán.

2. Ak dôjde k sporu medzi VP a jeho PP alebo medzi PP, dotknuté strany sa budú snažiť nájsť riešenie priateľskou cestou. Spory budú postúpené riadiacemu výboru projektu s cieľom dosiahnuť urovnanie.
3. VP bude informovať ostatných PP a môže z vlastnej iniciatívy alebo na žiadosť PP požiadať o radu RO/SS.
4. V prípade, že kompromis prostredníctvom mediácie v rámci riadiaceho výboru projektu nebude možný, zmluvné strany sa dohodli, že všetky právne spory vyplývajúce z tejto zmluvy sa budú viesť v Českej republike.

## § 22

### Pracovný jazyk

Pracovným jazykom partnerstva je angličtina.

1. Akýkoľvek oficiálny interný dokument projektu a všetka komunikácia s RO/SS bude sprístupnená v angličtine, ktorá je oficiálnym jazykom programu Interreg CE.
2. Táto dohoda sa uzatvára v angličtine. V prípade prekladu tejto zmluvy do iného jazyka je záväzná anglická verzia.

## § 23

### Vyššia moc

1. Vyššia moc znamená akúkoľvek nepredvídateľnú a výnimočnú udalosť ovplyvňujúcu plnenie akejkoľvek povinnosti podľa tejto zmluvy, ktorá je mimo kontroly VP a PP a nemožno ju prekonať napriek ich primeranému úsiliu (napr. podstatné zmeny v dôsledku zmien v politických alebo finančných podmienkach). Akékoľvek zlyhanie produktu alebo služby alebo omeškanie pri ich sprístupnení na účely plnenia tejto zmluvy a ovplyvňujúce realizáciu projektu, vrátane napríklad anomálií vo fungovaní produktu alebo služieb, pracovných sporov, štrajkov alebo finančných ťažkostí sa nebudú brať ako zásah vyššej moci.
2. Ak sú VP alebo PP vystavení pôsobeniu vyššej moci, ktorá môže ovplyvniť plnenie ich povinností podľa tejto zmluvy, VP to bezodkladne oznámi RO prostredníctvom SS, pričom uvedie povahu, pravdepodobné trvanie a možné dôsledky takéhoto pôsobenia vyššej moci.
3. V prípade, ak VP a / alebo PP bude v ich plnení brániť vyššia moc, takéto porušenie povinností realizovať projekt sa nebude považovať za porušenie zmluvy. Ak VP alebo PP nemôžu splniť svoje povinnosti realizovať projekt z dôvodu vyššej moci, grant na uznané oprávnené výdavky, ktoré vznikli, sa môže poskytnúť len na tie činnosti, ktoré boli skutočne vykonané do dátumu udalosti označenej ako vyššia moc. Strany prijmu všetky potrebné opatrenia na obmedzenie škôd na minimum.

## § 24

### Uplynutie času

1. Súdne konania týkajúce sa akejkoľvek otázky vyplývajúcej z tejto zmluvy nemožno podať na súd po uplynutí troch rokov od vzniku nároku, pokiaľ zvolené rozhodné právo podľa § 25.7 tejto zmluvy neustanovuje inak.

## § 25

### Závěrečné ustanovenia

1. Všetky citované zákony, nariadenia a programové dokumenty uvedené v tejto zmluve sa uplatňujú v ich poslednom platnom znení.
2. Ak by niektoré ustanovenie tejto zmluvy bolo úplne alebo čiastočne neúčinné, zmluvné strany sa zaväzujú nahradit' neúčinné ustanovenie účinným ustanovením, ktoré sa čo najviac približuje účelu neúčinného ustanovenia.
3. V prípade záležitostí, ktoré nie sú upravené touto dohodou, sa zmluvné strany zaväzujú nájsť spoločné riešenie.
4. Zmeny a doplnky k tejto zmluve musia mať písomnú formu a musia byť ako také označené. V dôsledku toho budú akékoľvek zmeny tejto zmluvy účinné iba vtedy, ak boli dohodnuté písomne a boli označené ako dodatok alebo doplnok k zmluve.
5. VP a všetci PP zabezpečia, že v prípade úpravy ustanovení uvedených v § 1 zmluvy o poskytnutí príspevku budú platiť aktualizované práva a povinnosti z nich odvodené.
6. Akékoľvek náklady, poplatky alebo dane, ktoré nie sú oprávnené, alebo akékoľvek iné povinnosti vyplývajúce z uzavretia alebo implementácie tejto zmluvy budú znášať VP a PP.
7. Táto zmluva sa riadi a vykladá v súlade so zákonmi Českej republiky. Na všetky právne vzťahy vznikajúce v súvislosti s touto zmluvou sa teda vzťahuje právo Českej republiky.
8. V zmysle tejto zmluvy si PP neodvolateľne zvolia svoje sídlo na adresách uvedených v partnerskej časti prihlášky (Príloha 1 k tejto zmluve). Na túto adresu budú doručené akékoľvek oficiálne oznámenia.
9. Akúkoľvek zmenu sídla oznámi príslušný PP VP do 15 dní po uskutočnení takejto zmeny.
10. Táto zmluva musí byť podpísaná VP a všetkými PP a dôkaz o podpise musí byť predložený najneskôr do troch mesiacov po nadobudnutí platnosti zmluvy o poskytnutí príspevku medzi RO a VP, podľa postupov opísaných v programovom manuáli. RO si vyhradzuje právo skontrolovať zmluvu o partnerstve, aby si overil, či bola podpísaná a či je v súlade s minimálnymi požiadavkami stanovenými v § 10.2 zmluvy o poskytnutí príspevku a stanovenými vzorom sprístupnenej partnerskej zmluvy.
11. Vyhotoví sa 12 kópií tejto zmluvy, z ktorých si každá strana ponechá jednu.

Vypracované v Prahe, Česká republika