



PROJECTS

## PROJECT COOPERATION AGREEMENT

**We want to be successful in practice**

**2023-1-SK01-KA-122-VET**

concluded on 11.4. 2024 in Považská Bystrica between

Stredná zdravotnícka škola, Školská 230, Považská Bystrica

headquartered in: Školská 230, 01701 Považská Bystrica

VAT: SK2020704521

hereinafter referred to as the *Client*

and

WakeUp Projects / Magic Sinderella Lda

headquartered in: Rua dos Combatentes da Grande Guerra n1, 4esq

3080-123 Figueira da Foz, Portugal

VAT number: PT516471600

hereinafter referred to as the *Contractor*

**§1****SUBJECT OF THE CONTRACT**

The subject of this contract is the preparation and implementation of mobility under the project We want to be successful in practice, 2023-1-SK01-KA122-VET-000143239) for the following groups:

Group 1	
Dates of stay	07 / 06 / 2024 - 20 / 06 / 2024
Number of trainees and tutors	6 + 1
Sectors	VET

Changes to the information contained in the above tables may be made only with the written consent of the parties.

**§2****CONTRACTOR'S OBLIGATIONS**

The contractor declares to provide the following services:

**1.1. Administration and project management**

- assistance of a multilingual coordinator;
- conducting an online interview with project participants before coming to Portugal;
- support during the process of preparing the group for the mobility (sending a preparatory package, organizing online meetings, etc.)
- selection of host organizations appropriate to the participants' profiles and curricula for each sector;
- preparation of Learning Agreements in English and Portuguese and other documents included in the project;
- conducting weekly visits and evaluating the trainee's progress at the workplace;
- collecting and preparing promotional materials and organizing meetings to disseminate the project results;
- publication of project information on social media;
- preparation of internship completion certificates, language course (if applicable) and information necessary to prepare Europass in English

**1.2. Cultural and language program and transport**

- Sending a preparatory packet containing cultural information and technical vocabulary ;
- sightseeing and familiarizing participants with the topography of the city;
- conducting a Portuguese or English language course (if budgeted);
- organization and implementation of a selected cultural program (trips, workshops, activities);
- assistance in making additional reservations and purchasing admission tickets;<sup>1</sup>

---

<sup>1</sup> Applies to attractions not included in the cultural offer

- Organization of group transport from and to the airport / station and additional transfers included in the budget.

### **1.3. Accommodation and catering**

- accommodation of the group on dates agreed by the parties (standard dates - arrival on Sunday, departure on Saturday) in the selected accommodation;
- providing dorm rooms for participants and double or individual rooms for guardians in accordance with the accommodation plan agreed by the parties;
- access to the kitchen with products for preparing breakfast, snacks and a coffee corner;<sup>2</sup>
- preparation of warm lunches and dinners (according to the budget), taking into account the nutritional requirements of the participants;
- provision of bed linen with a mid-stay replacement;
- provision of the towels if requested (2eur per towel)
- access to the laundry (for an extra charge);
- daily cleaning service for bathrooms and common areas;
- Internet access in the accommodation.

## **§3**

### **CLIENT'S LIABILITIES**

**2.1.** As part of cooperation between partners, the client undertakes to perform the following activities:

- keeping the deadlines indicated in the preparation package sent by the contractor
- providing complete information about project participants (students and guardians) necessary to prepare the mobility;
- ensuring a smooth flow of information between the contractor and participants and guardians, and familiarizing the group with the materials sent by the contractor;
- providing accurate information on the arrival and departure of the group (flight details);
- purchase and sending a copy of insurance for mobility participants (travel, workplace accidents and third party liability);
- payment of the budget approved by the parties within the set deadline;
- bringing a set of documents indicated by the contractor, including completed and signed Learning Agreements in English and Portuguese;
- supervision of participants during their stay in Portugal and supporting the coordinators in the enforcement of obligations contained in the mobility regulations and the schedule.

---

<sup>2</sup> Does not apply to groups that choose accommodation with self-catering

## §4 PAYMENT

4.1. For the correct performance of the services listed in §1, the Contractor will receive remuneration in the amount specified in the budget approved by both parties, and the Client undertakes to make the payment within the period specified in the invoice.

5.256,00 € for 6 students (6 x 876€)

716,00 € for 1 teacher (1 x 716,00 €)

TOTAL: 5.972,00 €

BUDGET  
V.08.04.2024



### Students

6	Full board accommodation in double rooms	535,00 €	502,90 €	3.210,00 €
6	Administrative fee (organization and monitoring of internships, coordinator's 24h care, preparation of documentation etc.)	190,00 €	190,00 €	1.140,00 €
6	Transfer from the Faro Airport	10,00 €	9,40 €	60,00 €
6	Transfer to the Faro Airport	10,00 €	9,40 €	60,00 €
6	Faro Walking Tour (gratis)	- €	- €	- €
6	Tickets to the work placement	30,00 €	28,20 €	180,00 €
6	Trip to Lagos + Ponta de Piedade + Silves	37,00 €	37,00 €	222,00 €
6	Trip to Benagil + Praia Marinha + Albufeira	35,00 €	35,00 €	210,00 €
6	Bike tour in the natural reserve or kayaks	12,00 €	12,00 €	72,00 €
6	Dinner in portuguese taska	17,00 €	17,00 €	102,00 €

### Teachers

1	Half board accommodation in individual room	595,00 €	559,30 €	595,00 €
---	---------------------------------------------	----------	----------	----------

1	Transfer from the Faro Airport	10,00 €	9,40 €	10,00 €
1	Transfer to the Faro Airport	10,00 €	9,40 €	10,00 €
1	Trip to Lagos + Ponta de Piedade + Silves	37,00 €	37,00 €	37,00 €
1	Trip to Benagil + Praia Marinha + Albufeira	35,00 €	35,00 €	35,00 €
1	Bike tour in the natural reserve or kayaks	12,00 €	12,00 €	12,00 €
1	Dinner in portuguese taska	17,00 €	17,00 €	17,00 €
1	Faro Walking Tour (gratis)	- €	- €	- €

All prices in the budget are gross prices

the net prices with VAT will be included in the invoice

In case of doubts regarding the budget, please contact  
Natalia Chojecka, +34 673933466,  
wakeupprojectspt@gmail.com

SUM	5.972,00 €
Tax	- €
Others	
<b>Total</b>	<b>5.972,00 €</b>
Students	5.256,00 €
Teachers	716,00 €

4.2. Changing the budget calculations requires the use of a written form in the form of preparation and approval of the budget constituting an annex to this contract.

4.3. Invoices are issued by the Contractor in euro (€).

4.4. Bank charges resulting from making electronic payments and international transfers are the responsibility of the Client.

4.5. Unless otherwise agreed by the parties, payments will be made in two installments: **75%** of the total amount 15 days prior to the mobility start date and the remaining **25%** within 15 days of its completion.

4.6. Payment will be made to the account:

Account holder: Magic Sinderella Lda - WakeUp Projects

Bank address: Praceta Bartolomeu Dias, Lote 6 - Cerro da Lagoa 8200-077 Albufeira

Bank: Balcao - Banco Santander

IBAN: PT50 0018 0003 5396 2122 02061

SWIFT: TOTAPTPLXXX

**§5****CHANGES AND WITHDRAWAL FROM THE CONTRACT**

- 5.1. Any changes to this contract shall be made in writing under pain of nullity.
- 5.2. If the terms of the contract are not met, either party may terminate the contract with immediate effect.
- 5.3. If the client requests to withdraw from the contract, depending on the date, they will be charged with the following costs:

DAYS BEFORE MOBILITY BEGINS	% OF THE TOTAL BUDGET
31-60	10%
7-30	25%
<7	50%

- 5.4. Free reduction of the number of participants is possible after consultation with the Contractor up to 30 days before the start of the mobility. After this deadline, the Contractor reserves the right to charge an appropriate fee, depending on the costs incurred up to that point.
- 5.5. In the event of the necessity to cancel the project or reduce the number of participants due to an event beyond the control of the parties, e.g. force majeure or the introduction of restrictions on the free movement of persons within the European Union, the Client may withdraw from the terms and conditions contained in the contract without cost.

**§6****FINAL ENTRIES**

- 8.1. In matters not covered by this contract, the provisions of the Portuguese Civil Code (Contractor) and the content of the project (Client) shall apply.
- 8.2. The parties confirm that they fulfill their obligations in accordance with the quality requirements of projects financed by POWER / ERASMUS + Key Action 1.
- 8.3. The contract is valid for the duration of the project.
- 8.4. The Agreement has been drawn up in two identical counterparts, one for each party.

.....  
Client.....  
Contractor