

Contract of service

INSTITUTE OF LANDSCAPE ECOLOGY of the Slovak Academy of Sciences
Štefánikova 3, P.O. Box 254
SK-814 99 Bratislava
Slovakia

and

Katja Berger
Wolfratshausen
Germany

Number of ILE SAS contract: **20/2024 – Katja Berger**

Dear Mrs. Katja Berger,

Following the interview held and hence confirming the agreements reached with yourself, we hereby confirm your assignment as a consultant, with our collaboration, within the framework of the project dedicated to utilisation of future hyperspectral missions for the remote sensing applications in agricultural domain.

The above-mentioned contract was awarded to **Katja Berger** and its part is performed by The Institute of Landscape Ecology of the Slovak Academy of Sciences (ILE SAS).

The assignment will be entrusted to you on the following conditions, formalities and terms

A. Subject of the offer

In relation to the requirements following a preliminary evaluation of these needs conducted by ourselves we confirm the assignment in:

- Online consultancy and review services for ESA call research proposals, providing expert strategic planning, technical writing guidance, and detailed review of draft proposals to maximize quality and competitiveness.

B. Formalities to be undertaken for the position

The task defined above can be performed both online or during the face to face meetings at any premises and any locations. You should use your own professional skills and tools as much as possible.

Access to our Client and the method for using their organisational structure must be limited and functionally limited to the objective of your assignment and it must be essentially motivated by:

- consultation with staff of the client's organisation;
- consultation of the client organisation's documentation;

the update and verification of the state of advancement of the project proposal for the completion of your tasks.

Your tasks will be carried out completely autonomously, with independent use of your time and you should be in a position to take decisions on an organisational and technical level. No organisational, hierarchical or disciplinary links can bind your collaboration with our organisation.

With regard to what will be learnt about planning research proposal, these matters must remain strictly confidential and you are hence required to adhere to a regime of professional secrecy.

You will comply with the principles relating to processing of personal data according to Art. 5.1 of the General Data Protection Regulation (GDPR). This regulation prohibits the unauthorised processing of personal data to which you gain access or knowledge of within the framework of your involvement as member of the working team mentioned above. This obligation shall continue to apply after the termination of your involvement.

As far as your assignment is concerned, you must fully respect a professional code of conduct, hence avoiding everything that could constitute prejudice towards the prestige of your function and our company image.

Your overall assignment will be carried out between 15/07/2024 and will have to be completed by 31/08/2024.

For any technical issues you will have to be in contact with ILE SAS via the following person:

Dr. Andrej Halabuk
researcher

For any administrative and financial issues you will have to be in contact with ILE SAS via the following person:

Zuzana Kubicová
administrative person

C. Fees and procedures

For the overall assignment, i.e. period from 15/07/2024 to **31/08/2024**, the two parties agreed on a total fee of 2000 EUR.

The draft electronic version of your invoice will be submitted to the above mentioned ILE SAS administrative person for **validation**. Reimbursement of the honoraria invoice will be performed by the ILE SAS after this validation and approval of technical person from ILE SAS and following submission of your **original paper invoice** to the above

mentioned postal address of ILE SAS office in Bratislava. The ILE SAS payment order will be sent to the current bank account indicated in your honoraria invoice within 30 days of the date of receiving your validated paper invoice and respective timesheets.

Your invoices shall explicitly mention the fact that the value is not subject to VAT imposition.

You hereby declare that you meet all the local and national regulations concerning income tax, medical, social and other obligatory insurance.

We ask that you return a signed copy of the present document as soon as possible, thus confirming that you accept this contract of service (assignment) and its conditions.

We also take this opportunity to offer you our best regards,

Dr. Ľuboš Halada
Director ILE SAS

Dr. Katja Berger
remote sensing expert

Date:

Date:

Signature:

Signature: