

Cooperation agreement

Receiving Organization

Full Name: European Projects Development Unip. Lda
OID number: E10109528
Address: Rua José Gomes Ferreira nr.138; 2870 Montijo; Portugal
Telephone: +351 917 347 571
E-mail: backoffice.epd@gmail.com
Contact Person: Bruno Carromeu, president

Sending Organization

Full name: Stredná odborná škola hotelová
Address: Horný Smokovec 17026, 062 01 Vysoké Tatry
Telephone: +421524422772
E-mail: sosvt.hudacek@gmail.com
Contact Person: PhDr. Jana Pitoňáková, project coordinator
Respons. Person: PaedDr. Pavol Hudáček, headmaster

This is to confirm that the partner institution above has discussed and agreed to act as receiving partner in an Erasmus+ program developed under the framework of KA121 VET (Short-term projects for mobility of learners and staff in vocational education and training) call for proposals 2021-2027 by the **Stredná odborná škola hotelová Horný Smokovec 17026, 062 01 Vysoké Tatry**.

The Learners and Staff Mobility project Number : 2024-1-SK01-KA121-VET- 000206272 will be conducted within a period of 26 days during Academic Year 2024/2025, more precisely from 28. 09. 2024 till 23. 10. 2024 in Porto (Portugal). The number of participants will be **8** students and **1** accompanying teachers and **1** jobshadowing teacher from 28. 09. 2024 till 12. 10. 2024 in Porto (Portugal) with the focus on the development of digital competences and inclusion.

European Projects Development Unipessoal, Lda declares to accept the Partnership Quality Commitment as an integrated part of the contract.

European Projects Development Unip. Lda will carry out the following tasks, which form an integral part of the project:

EPD – European Projects Development Unip. Lda
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Telep: +351 917 347 571; **E-mail:** backoffice.epd@gmail.com; **Web-site:** www.epdmobility.com
Skype: brunocarromeu; **President of the Organization:** Mr. Bruno Carromeu
IBAN: PT50 0018 0003 21758156020 08

EPD – European Projects Development Unip. Lda

Development and Coordination of Mobility

Projects

Address: Praça Republica 40, 2Dto; 2870 Montijo; Portugal

Telep: +351 917 347 571; **E-mail:** backoffice.epd@gmail.com

Web-site: www.epdmobility.com



Erasmus+



Specification:

Administration/Organization:

- Introductory meeting with participants;
- Practical information;
- Organization of all the practical training (in companies as well as training centers); visits; cultural and linguistic program;
- Accompanying first visit to the work placement/training institution;
- 24h available person in case of emergency;
- Constant monitoring of the program;
- Final monitoring meeting with resume of the program;
- Edition of certificates and final report;
- Edition of Europasses.

Accommodation:

- Accommodation of the students in double and triple rooms in shared furnished house. Teachers in single bedroom.

Transports and Transfers:

- Transfer from local of arrival (Porto Airport, train station or bus station) till the accommodation and vice-versa. Transports to the placement companies assured.

Training Program:

- Training in several companies according to the profile of the students in the region of Porto

Cultural Program:

- Initial trip in Porto with presentation of main areas of interest, neighborhoods and some attractions in the city;
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- To cooperate with the Promoter on the process of planning and implementing of the project
- **Reception of the participants at their point of arrival**
- **Airport transfer**
- **Organisation of practical training for students**
- Organisation of a study and visiting program for students
- Issuing of certificates
- Supervision and mentoring service for the participants
- **Arrangement of accommodation and meals as required**
- Organisation of local transport as required
- Arrangement technical visits and cultural excursions as required
- All services are in consistency with the quality commitment

The responsibilities of the sending partner are to:

- Make sure that all the participants have, at least, basic fluency in English or Portuguese language.
- Inform the receiving partner about travel arrangements made
- Make sure the participants are covered by a health insurance
- Give the participants details about the host organization, country/area and what to expect also about presumable working conditions and cultural differences
- Ensure that all costs for the participants in the receiving country will be covered by the Erasmus+ grant and if necessary by other co-financial resources
- Implement agreed validation procedures to ensure recognition of skills according to the ECVET system and Europass - mobility certification
- Publish the most interesting results of the experience.

We also certify that we take care of the dissemination of the project results.

EPD – European Projects Development Unipessoal Lda will act as intermediary Organization in the project.

Attachment: Erasmus+ Guide of the mobility project in Portugal for Stredná odborná škola hotelová

Horný Smokovec 17026, 062 01 Vysoké Tatry.

Montijo, 12 September

EPD – European Projects Development Unip. Lda

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Stredná odborná škola hotelová, Horný Smokovec 17026, 062 01 Vysoké Tatry.

28. 09. 2024 till 23. 10. 2024 in Porto region

Calculation

Description

Amount in Euros

Subsistence – Accommodation with halfboard -
breakfast and warm dinner, 26 days, 8 participants at
1.834,00 €

14.672,00 €

Subsistence – Accommodation with halfboard –
breakfast and warm dinner, 15 days, 3 participants at
1834,00 €)

5.502,00 €

Administration fees, 11 participants at 40,00 €)

440,00 €

Transfers–Airport–City–Airport, 11 participants at
20,00€

220,00 €

TOTAL AMOUNT

20.834,00 €

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