

Cooperation agreement

**during the implementation of the project: IT Fitness Test 2025 within the program
ERASMUS+ ("agreement")**

between

1. Slovak National Coalition for Digital Skills and Jobs

Address: Bottova 7939/2A, 81109 Bratislava

Identification number: 52 828 123

Represented by: Ing. Mário Lelovský - chairman of the board

Legal form: Interest Associations of Legal Persons

Role: Coordinator

(hereinafter referred to as "Digital Coalition")

2. Association for Applied Research in IT

Address: Branická 26/43, Braník, 147 00 Praha 4

Identification number: 10684271

Represented by: Mgr. Jaromír Hanzal

Legal form: society

Role: Partner - Czech Republic

(hereinafter referred to as "Partner")

(hereinafter jointly referred to as "parties" and in singular the "party")

Preamble

1. Digital Coalition is an interest association of legal entities and an initiative with national scope based on the initiative of the European Commission within the framework of the DigitalSkills and Jobs Coalition policy. Its main activity is strengthening digital skills among all groups of the population, solving the shortage of IT specialists in all sectors of the economy and promoting digital skills and the IT industry skills.
2. The IT Fitness Test is the largest and most comprehensive test of ICT skills in Slovakia, organized since 2010 and extended to the Visegrad Group countries since 2022. The main goal of the project is to measure digital literacy and provide a true picture of the level of IT skills of the test respondents. Testing is aimed mainly at primary and secondary school students to assess their readiness for further study or employment.
3. Digital Coalition is the sole owner of the "IT Fitness Test" trademark and the only organization that implements the project and its related activities together with the right to non-exclusively use and spread this mark in the country in which it implements the activities in accordance with this agreement.
4. The Digital Coalition's partner in implementing activities related to the IT Fitness Test project is the Association for Applied Research in IT (AAVIT). AAVIT is a Czech-based cluster of leaders in IT & Digital Services aspiring to level the start-up landscape for the IT sector and strengthen its position as an equal partner alongside the manufacturing industry.
5. The Digital Coalition is a recipient of a grant based on the grant agreement for the ERASMUS+ program and the implementation of the project is partially financed from these funds.

6. The contracting parties have concluded cooperation on project activities. In connection with the above, the contracting parties conclude this agreement, which regulates their mutual rights and obligations related to the implementation of the project through the ERASMUS+ program.
7. Duration of the project: 1 January 2025 – 31 October 2025.
8. The main purpose of concluding this agreement is the establishment of a legal framework for the partnership between the parties to the agreement, and the resulting cooperation of the parties to the agreement within the framework of project implementation.

Article I

Scope and Purpose of this agreement

1. Parties of the agreement express their free interest in good faith to create a basis for partnership and the will to implement joint activities in the field of developing digital skills and competences.
2. The parties of the agreement hereby express their mutual interest in cooperating within the project implemented by the Digital Coalition - IT Fitness Test 2025 (hereinafter referred to as the "project").
3. The parties of the agreement hereby undertake to implement activities leading to the successful implementation of project activities within the Czech Republic.

Article II

Project

1. For the purposes of this agreement, the project is understood as a summary of activities leading to the successful implementation of the ICT skills test in Slovakia and in partner countries, which includes the preparation of the test content, technical assurance of the implementation of the testing, related marketing activities leading to brand building and raising awareness of the importance and added the value of the project and the implementation of other activities following the statistical evaluation of the results.
2. Content preparation includes the creation of test items, their translation and adaptation to local conditions in a defined number of alternatives in order to verify the skills and competences of the test respondents in defined thematic areas:
 - a. The Internet
 - b. Security and computer systems
 - c. Office tools
 - d. Social networks and collaborative tools.
3. The technical implementation of the test includes the preparation and operation of the web environment and interface for carrying out the test and its evaluation.
4. Marketing activities include activities leading to raising awareness of the project's brand, its importance, and achieving quality goals in terms of the number of completed tests. It includes the use of various marketing tools, such as press releases, press conferences, events, a campaign on social networks, a campaign in the media and other activities.
5. The project also includes the collection and processing of statistical data on the involved respondents, the success of tests and the creation of recommendations for increasing skills and competences in individual areas.

Article III

Roles and Responsibilities of the parties

1. The parties of the agreement undertake to cooperate in the following areas:
 - a. project planning and budget preparation,

- b. test content creation, localisation, translation and organisation of pilot testing,
 - c. web service, helpdesk and web support,
 - d. marketing and communication campaign,
 - e. evaluation of the test results,
 - f. evaluation of the project.
2. In order to facilitate engagement of the Partner in the project, Digital Coalition provides the following support:
 - a. project coordination, including providing templates of materials, sharing know-how and lessons learned from previous editions of the project,
 - b. supervision of test items in Slovak and English language and providing them for translation and localisation to other partners,
 - c. provision of web services,
 - d. reimbursement of costs related to the implemented activities in accordance with the agreed budget,
 - e. project audit.
3. To contribute to the successful implementation of the project, the Partner implements the following activities:
 - a. participation in preparation of test items for an agreed fee,
 - b. organisation of pilot testing and updating of content for an agreed fee,
 - c. providing user support for an agreed fee,
 - d. implementation of a marketing and communication campaign,
 - e. organization of competition and provision of prizes for the competition,
 - f. preparation of inputs to the final report.
4. The maximum amount of the Partner's grant: 9675 EUR
5. In accordance with the project budget, the grant will be paid to the partner after:
 - costs have been spent on project implementation
 - costs have been proven
6. The parties agree that the costs associated with the implementation of the project activities will be reimbursed by the Digital Coalition in accordance with the approved budget and conditions of signed contracts with the granting authorities to the bank account of the Partner. Any additional costs that have not been approved by the Digital Coalition or are not included in the approved budget will not be reimbursed. The Draft project budget is attached as an Annex to this agreement.
7. Bank account for payment:
8. The Partner will perform tasks in accordance with the terms of the Project and the grant agreement and must take all measures to prevent any situation in which the impartial and objective implementation of the Project would be endangered.
9. The Partner undertakes to provide cooperation to the Digital Coalition and the grant provider in connection with the control of the Project by the grant provider and other authorities.
10. The parties undertake to fulfill obligations in accordance with the communication rules for the ERASMUS+ program.
11. If the output of the Project is an author's work, the Digital Coalition has the property rights to such a work. Other provisions on property rights will be regulated by a separate contract.
12. The partner will participate in the preparation of the final report of the project.
13. The digital coalition must make the project results available on the program's project results platform ERASMUS+.
14. The parties are obliged to look for funding for implementation of project activities in accordance with the Partnership package for 2025. Partners are responsible for obtaining National Partners, whereas Coordinator oversees managing relations with General and Main Partner(s). Costs invested by Partners in the marketing and communication

campaign fundraised from National Partners will be matched from Digital Coalition's resources to boost the campaign.

15. The parties will agree on the timeline and mechanism of reimbursements, taking into consideration specifics related to the deduction of value-added tax payments or other specifics. All related agreements must be confirmed in writing by both parties of this agreement.
16. The parties can execute their roles and responsibilities with help of expert partners, suppliers or subcontractors. In such a case, they guarantee the performance of third parties to the extent as if they have provided it themselves.

Article IV Communication and Contact persons

1. The parties to the agreement have agreed that the written form, which is the preferred form of their mutual communication according to this agreement, is fulfilled by sending an electronic message (e-mail) to the other contracting party of the agreement to the e-mail address specified in the next paragraph of this article.
2. In order to simplify communication and implementation of Article III of this agreement, the parties to the agreement have designated contact persons for operational communication, who are:
 - a. for the Digital Coalition:

for Partner:

3. By delivering the message to the e-mail address assigned according to this article to the work classification of the contact person, this request is considered to have been delivered to the party of the agreement. In the event that only a specific natural person (including e-mail and telephone) in this job classification is changed with an unchanged job classification, such a change does not constitute a requirement to change this agreement, and it is therefore not necessary to draw up an amendment to this agreement. It is not necessary to amend the agreement in the form of an addendum also in case of a change of contact persons, if this change is notified in advance by the party to the agreement.

Article V Validity of the agreement

1. This agreement is concluded for a definite period, until the end of the project on 31 October 2025.
2. Any of the party to the agreement is entitled to terminate this agreement by written notice delivered to the address of the other party to the agreement stated in its header. Upon delivery of the notice to the other party of the agreement, a two-month notice period begins, which expires on the last day of the second month following the month in which the notice was delivered to the other party of the agreement.
3. In the case of violation of the terms of cooperation according to Art. 3 or violation of any other obligation of this agreement by any of the parties to the agreement, this agreement may be terminated by the other party to the agreement with immediate effect.

Article VI Final Provisions

1. This agreement becomes valid and effective on the day of its signature by all parties.

2. The party to the agreement conclude this agreement voluntarily, on the basis of their free will, aware of the obligations they are assuming and declare that they are ready to fulfill them properly and on time.
3. An inseparable annex to this agreement is:
 - a. Annex no. 1: Draft project budget
4. Any changes to this agreement must be made in the form of written and numbered amendments, which are signed by both parties of the agreement before entering into force.
5. This agreement is drawn up in two (2) identical copies with the validity of the original, while each of the parties to the agreement receives one copy.

Digital Coalition:

Partner:

In _____ on 3/28/2025

In _____ on 4/10/2025

Ing. Mário Lelovský
chairman of the board

Mgr. Jaromír Hanzal
director