

MEMORANDUM OF COOPERATION

between

THE ARCHAEOLOGICAL CENTRE OLOMOUC, A CONTRIBUTORY ORGANIZATION
(CZECH REPUBLIC)

and

BRATISLAVA CITY MUSEUM
(SLOVAK REPUBLIC)

The Archaeological Centre Olomouc, a contributory organization, Company Identification Number (IČO): 75008271, with its registered office at U Hradiska 42/6, 779 00 Olomouc - Klášterní Hradisko, Czech Republic (hereinafter referred to as the "**Project Coordinator**"), and **Bratislava City Museum**, Company Identification Number (IČO): 00179744, with its registered office at Radničná 1, 815 18 Bratislava, Slovak Republic (hereinafter referred to as the "**Project Partner**"), have agreed on the terms of this cooperation in accordance with the will of both institutions to strengthen scientific collaboration within the project **Mysterium Magnum – The Origins of Metallurgy in Central Europe** (hereinafter referred to as the "**Project**"), funded by the **International Visegrad Fund** (hereinafter referred to as the "**IVF**").

Article I – Subject of Cooperation

1. Both parties to this Memorandum undertake to cooperate within the framework of the Project, which aims to research early metallurgy in Central Europe through an interdisciplinary approach combining archaeology, geology, and analytical methods.
2. The Project Partner undertakes to participate in:
 - the collection and analysis of copper artefact and ore samples within the country of its registered office,
 - the interpretation of research results and their utilization in scientific publications,
 - the presentation of results through scientific conferences, popular science lectures, and collaboration on a digital database of metallurgical finds,
 - compliance with IVF rules in reporting expenditures related to the Project's activities.

Article II – Financial Rules and Grant Utilization

1. The Project Partner will not receive direct funding; however, expenses related to its activities will be covered by the Project Coordinator based on duly documented invoices and accounting records.
2. All eligible expenses must be substantiated by invoices that meet IVF requirements and must be approved in advance by the Project Coordinator.

3. The Project Partner must submit invoices within the deadlines agreed upon with the Project Coordinator to ensure their timely reimbursement.
4. Eligible Project expenses include:
 - travel costs related to participation in field research and conferences (transportation, accommodation, per diems),
 - costs of sample collection and transport for analysis,
 - laboratory analyses (ED-XRF, NAA, isotope analyses),
 - publication and presentation costs (scientific articles, material printing, conference participation), all under the conditions set by the IVF.
5. Ineligible expenses include, in particular:
 - payments without invoices,
 - capital investments (e.g., equipment purchases),
 - expenses not specified in the Project budget.
6. Invoicing and Payments:
 - the Project Partner shall issue an invoice to the Project Coordinator for eligible expenses, which will be reimbursed from the allocated grant,
 - invoices must be issued in accordance with IVF conditions, including proper Project designation and a detailed breakdown of services,
 - invoices must meet the requirements set by applicable and effective legal regulations of the Czech Republic,
 - expenses must be reported in advance and approved by the Project Coordinator beforehand.

Article III – Obligations of the Project Coordinator

1. The Project Coordinator ensures the administration and financial management of the Project in accordance with IVF rules.
2. The Project Coordinator approves eligible expenses of the Project Partners and ensures their timely reimbursement (provided that all required documents are duly and timely submitted by the Project Partner).
3. The Project Coordinator provides methodological and professional support in sample collection and analysis.
4. The Project Coordinator prepares the final financial report and arranges audit oversight.

Article IV – Obligations of the Project Partner

1. The Project Partner carries out field research and sample collection in accordance with the Project methodology.
2. The Project Partner submits proper invoices for the reimbursement of eligible Project expenses to the Project Coordinator.

3. The Project Partner collaborates on scientific outputs, including publications and conferences related to the Project.
4. The Project Partner adheres to ecological standards set by the IVF (e.g., environmentally friendly transportation, sustainable research practices).

Article V – Dispute Resolution

1. Both parties to this Memorandum undertake to resolve any disputes primarily through amicable settlement.
2. In the event of a legal dispute, the parties to the Memorandum shall be governed by the relevant legal regulations of the Czech Republic, with the competent court being the court of the Project Coordinator's registered office.

Article VI – Duration and Termination of the Memorandum

1. The Memorandum shall take effect on the date of its signature by both parties.
2. The Memorandum shall become effective on the date of its publication in the Contract Register in accordance with Act No. 340/2015 Coll., on special conditions of effectiveness of certain contracts, their publication, and the Contract Register (the Contract Register Act), as amended. The parties to the Memorandum have agreed that the Project Coordinator shall ensure the publication of the Memorandum in the Contract Register.
3. The Memorandum is concluded for a fixed term, from its effective date until 31 July 2026.
4. The Memorandum may be terminated prematurely:
 - by mutual agreement of both parties to the Memorandum,
 - by withdrawal from the Memorandum due to reasons specified by applicable and effective legal regulations,
 - by withdrawal from the Memorandum due to a breach of funding conditions,
 - by withdrawal from the Memorandum due to a serious failure to fulfill obligations under the Memorandum.

Article VII – Intellectual Property Protection

1. All scientific publications resulting from the Project shall be published under the joint authorship of the Project Partners.
2. The database of metallurgical finds shall be shared among institutions participating in the Project and made available to the scientific community. The parties to the Memorandum expressly authorize the Project Coordinator to manage the database of metallurgical finds obtained during the implementation of the Memorandum and to make the database accessible to the scientific community.

3. The Project Partner may not unilaterally publish results without prior written consent from all Project Partners.

Article VIII – Final Provisions

1. The Memorandum has been drawn up in two copies, each party to the Memorandum receiving one copy.
2. Any changes to the Memorandum must be made in writing and approved by both parties to the Memorandum.

In Olomouc on - 7 -04- 2025

Archeological Centre Olomouc, p.o.
doc. PhDr. Jaroslav Peška, Ph.D.
director, Project Leader

In Bratislava on 01. APR. 2025

Bratislava City Museum
Mgr. Zuzana Palicová
director